

# Financial Business Plan for SWEng Group Three (SG3) Enterprise

Written by the Finance Manager for SWEng Group Three Enterprise.

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#### Foreword:

This Financial Business Plan has been resubmitted to request a larger estimated loan owing to increases in forecast labour hours following further collaboration with all group members.

#### Introduction:

This document includes the Financial Plan for our group based on a cash flow forecast for the development phase of our product, and a Gantt chart indicating how many hours of labour are likely to occur each week.

This document also explains our product and provides cost analysis of our costs to aid the financial advisor with financial decisions.

### Our Product: Hands Off:

- Hands Off is an app created to teach users about cooking. This app is aimed primarily towards android users between the ages of 18 and 30, and provides:
  - Step-by-step recipes in a slideshow format.
  - Informative videos teaching the user basic cooking techniques.
  - A platform on which to 'favourite', share and create recipes, as well as the ability to interact with other users.
- The Unique Selling Points (USP's) and key features of this app are:
  - When following a recipe in the app, the user will be able to use minimal movement to switch from one step to the next, either through use of tapping the screen or possibly through gesture/motion recognition.
  - The app will have a paid version, where there will be no adverts, exclusive access to regularly changing competitions, and giveaways and discounts on cooking and food related products and experiences.
  - The app is therefore available in both a free and a paid version. The paid version will be advert free, whereas the free version will contain banner adverts and interstitial adverts before the first step in any recipe.

## Cash Flow Forecast for the Development Phase of Hands Off: SWEng Group Three Enterprise Innovation(With Compound Interest, see Appendix D for the Forecast Without Interest):

Column   C	Circumg Deservor	Ologina Balanca	Plat Dyabilow	Opening Balance	Total Expenses	Estimated Total Overhead Cos	IT Infrastructure Paid	IT Infrastructure Accrued	Utilities Paid	Utilities Accrued	Rent Paid	Rent Accrued	Calculation Purposes)	Loan With Interest (For	Estimated Interest	Estimated Contracts Out	Estimated Total Wages Paid	Marketing Manage	GUI Developer/Manage	Multimedia & Content Manage	Finance Manage	Design Manage	Software Manage	QA & Documents Manager	Project Manage	Estimated Wages Paid	Estimated Total Wages Accrued	Marketing Manage		Finance Manage	Design Manage	Software Manage	QA & Documents Manager	Project Manager	Estimated Wages Accrue	Expenses	Total Income	Estimated Loan	Estimated Contracts In	Income		Week Commencing		
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#### Information: Cash Flow Forecast-SWEng Group Three Enterprise:

The following assumptions have been made to produce the Cash Flow Forecast:

- For calculating the wages:
  - It is assumed employees will work on a flexible schedule, akin to zero-hour contracts, to ensure deadlines are met. (This is realistic, as our group is a start-up and all employees are highly invested in the success of the product).
  - It is assumed all employees have an initial month-long trial period, after which they are paid on a weekly basis (ie: all employees are paid from the week in which the first loan payment is received).
- For loan interest calculations:
  - o Following Financial Adviser clarification, compound interest is charged.
  - In addition, a prudent view has been adopted for the size of the loan required.
     (The amount needed is over rather understated in order to cover possible unforeseen expenses).
- For calculating the financial value of contracts:
  - It is assumed at this stage that no code signing is necessary for the purchase and selling of contracts.
  - o It is assumed only two of the media will be bought-in or licensed.
  - It is assumed that the app used as a reference model will use all 6 forms of media required by the customer.
  - It is assumed the placement of the contract, the handover of the module code and the acceptance of the module by the purchaser group all occur between the deadline for all contracts to be agreed and filed and the first iteration (weeks of 26/2/2018, 5/3/2018 and 12/3/2018 respectively).
  - It is assumed the acceptance of the module by the purchaser group occurs in the week after the week when code is handed over.
  - It is assumed all contracts and payments are completed or made prior to the first Iteration deadline in week of 12/3/2018.
  - It is assumed the cost of buying or licensing the code for the other two media is equal to the value at which our company sells the code we create for two media to other groups, and hence not impacting the closing balance. (This means the cost impact is neutral for the cash flow forecast).
  - It is assumed the conversion rate used to convert the example price for the developer license of a typical multimedia app in Java is accurate.
  - o It is assumed the cost of any code modules bought-in or licensed is the same.
- Other assumptions made include:
  - The loan will be awarded.
  - The loan can be split into two payments in a ratio that is most beneficial for the group.
  - Most numbers can be rounded to the nearest penny and percentage weekly compound interest calculations can be rounded to five decimal places.
  - Interest is not an overhead.
  - The "app development" activity in the Work Breakdown Structure includes the time taken to write the code being sold to other groups or companies.
  - No costs other than those in the Finance Briefing Notes are to be considered (for example, costs of advertising are to be ignored because the product does not have a release date.)
  - All numbers used in the Cash Flow Forecast have been rounded to 2 decimal places.

## **Information: Wages:**

• The following information is used to calculate the wages per job role per week.

- It is assumed that all employees will work as software engineers in order to reduce the number of employees required and to ensure that the product is created within the deadlines provided by the customer. (The Work Breakdown Structure, however, does allot each employee a separate section).
- A Work Plan is included in Appendix A. A Gantt Chart is included in Appendix B.

### Work Breakdown Structure:

	0	WBS	Task Mod	de Task Name	Start	Finish	Duration	Work
1			3					
2		1	<b>*</b> ?	Meetings				216 hrs
3	•	1.1	*	Meeting 1	Mon 15/01/18	Mon 15/01/18	1 hr	8 hrs
4		1.2	A.	Meeting 2	Mon 22/01/18	Mon 22/01/18	1 hr	8 hrs
5	Ť	1.3	A .	Meeting 3	Mon 29/01/18	Mon 29/01/18	1 hr	8 hrs
6	i i	1.4	A .	Meeting 4	Mon 05/02/18	Mon 05/02/18	1 hr	8 hrs
7	•	1.5	APP	Meeting 5	Mon 12/02/18	Mon 12/02/18	1 hr	8 hrs
8	•	1.6	A.	Meeting 6	Mon 19/02/18	Mon 19/02/18	1 hr	8 hrs
9	i	1.7	*	Perform & document review 1	Mon 19/02/18	Mon 19/02/18	1 hr	8 hrs
10		1.8	*	Meeting 7	Mon 26/02/18	Mon 26/02/18	1 hr	8 hrs
11	1	1.9	*	Perform & document review 2	Mon 26/02/18	Mon 26/02/18	1 hr	8 hrs
	i.		<del>**</del>					
12	I	1.10		Meeting 8	Mon 05/03/18	Mon 05/03/18	1 hr	8 hrs
13	I.	1.11	₹.	Perform & document review 3	Mon 05/03/18	Mon 05/03/18	1 hr	8 hrs
14		1.12	ऋ	Meeting 9	Mon 12/03/18	Mon 12/03/18	1 hr	8 hrs
15	•	1.13	A.	Perform & document review 4	Mon 12/03/18	Mon 12/03/18	1 hr	8 hrs
16		1.14	7F	Meeting 10	Mon 16/04/18	Mon 16/04/18	1 hr	8 hrs
17		1.15	A .	Perform & document review 5	Mon 16/04/18	Mon 16/04/18	1 hr	8 hrs
18	1	1.16	AP.	Meeting 11	Mon 23/04/18	Mon 23/04/18	1 hr	8 hrs
19		1.17	*	Perform & document review 6	Mon 23/04/18	Mon 23/04/18	1 hr	8 hrs
20		1.18	*	Meeting 12	Mon 30/04/18	Mon 30/04/18	1 hr	8 hrs
21		1.19	*	Perform & document review 7	Mon 30/04/18	Mon 30/04/18	1 hr	8 hrs
22		1.19	<i>x</i> − − − − − − − − − − − − − − − − − − −		Mon 07/05/18		1 hr	8 hrs
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23	I	1.21		Perform & document review 8	Mon 07/05/18	Mon 07/05/18	1 hr	8 hrs
24	1	1.22	A.	Meeting 14	Mon 14/05/18	Mon 14/05/18	1 hr	8 hrs
25	1	1.23	A,	Perform & document review 9	Mon 14/05/18	Mon 14/05/18	1 hr	8 hrs
26		1.24	A.	Meeting 15	Mon 21/05/18	Mon 21/05/18	1 hr	8 hrs
27	Ť	1.25	A .	Perform & document review 10	Mon 21/05/18	Mon 21/05/18	1 hr	8 hrs
28	į.	1.26	A.	Meeting 16	Mon 28/05/18	Mon 28/05/18	1 hr	8 hrs
29	•	1.27	A.	Perform & document review 11	Mon 28/05/18	Mon 28/05/18	1 hr	8 hrs
30			=	a accument to rich 12		25/05/10		
31	1	2	3	Documentation	Mon 15/01/18	Mon 04/06/18	75.5 days?	222 42 has
32		2.1	3	Generate Functional Specification Doc	Mon 15/01/18	Thu 18/01/18	2.75 days	
33	ŧ	2.1.1	3	Generate sections of Functional Spec Doc	Mon 15/01/18	Wed 17/01/18	16 hrs	34 hrs
34		2 1 2	-	Canada anno Ilan Staria	Man 15 /01 /10	T 16 /01 /10	12 has	12 6
	I	2.1.2		Generate consumer User Stories	Mon 15/01/18	Tue 16/01/18	12 hrs	12 hrs
35	Ť	2.1.3	$\Rightarrow$	Compile Functional Specification Doc	Wed 17/01/18	Thu 18/01/18	6 hrs	9 hrs
36		2.2	<b>B</b>	Generate QA Manual	Thu 18/01/18	Wed 24/01/18	3.13 days	35 hrs
37	٠	2.2.1		Generate QA roles & responsibilities sections	Thu 18/01/18	Mon 22/01/18	6 hrs	20 hrs
38	ŧ	2.2.2	=	Compile QA Manual	Mon 22/01/18	Wed 24/01/18	15 hrs	15 hrs
39	i i	2.3	-	Generate WBS, GANNT & PERT	Fri 26/01/18	Thu 08/02/18	56 hrs	15.6 hrs
40	<b>III</b>	2.4	=	Generate Project Wide Standard	Mon 12/02/18	Tue 13/02/18	1 day?	8 hrs
41		2.5	<u> </u>				138 hrs	
	- :			Negotiate Inter-Group Contracts	Mon 15/01/18	Wed 14/02/18		2.77 hrs
42	<b>III</b>	2.6	3	Create tender presentation	Mon 29/01/18	Thu 15/02/18	80 hrs	55 hrs
43 44	<b>■</b>	2.7	ի արգույն արգո	Create product demo presentation Compile hand in document of all deliverables	Tue 15/05/18 Fri 25/05/18	Fri 01/06/18 Mon 04/06/18	10 days? 40 hrs	96.67 hrs 60.42 hrs
45		2.9	*	Give Presentation	Mon 04/06/18	Mon 04/06/18	0.5 hrs	4 hrs
46			<b>₽</b>					
47		3	X.	Finance	Mon 22/01/18	Fri 01/06/18	70.75 days	
48	1	3.1	3	Generate Financial Business Plan	Mon 22/01/18	Thu 08/02/18	10 davs	60 hrs
49		3.2	ի այս	Generate Financial Report 1	Fri 09/02/18	Thu 22/02/18	56 hrs	35 hrs
50	<b>III</b>	3.3	<b>=</b>	Generate Financial Report 2	Fri 23/02/18	Thu 08/03/18	56 hrs	35 hrs
51	-	3.4	=	Generate Financial Report 3	Fri 09/03/18	Thu 03/05/18	240 hrs	40 hrs
52	<b>Ⅲ</b> 🛉	3.5	3	Generate Financial Summary Report	Fri 04/05/18	Thu 24/05/18	89 hrs	59.63 hrs
53			=					
54		4	=	Research & Design	Mon 15/01/18	Thu 01/02/18	10.5 days?	103.83 hrs
55		4.1	=	Research & analyze market	Mon 15/01/18		10 days	
56	ŧ		-	·	Mon 15/01/18			
57	i i	4.2	=	Research advertisement revenue		Thu 01/02/18	10 days	8 hrs
	din 7	4.3	-	Develop sales strategies	Wed 24/01/18	Thu 01/02/18	5 days	20 hrs
58		4.4	3	Design	Mon 15/01/18	Thu 01/02/18	10.5 days?	
59	<b>=</b>	4.4.1	3	Generate app mockups	Mon 15/01/18	Thu 01/02/18	72 hrs	35 hrs
60		4.4.2	7	Design logo	Mon 15/01/18	Thu 01/02/18	80 hrs	5 hrs
61	-	4.4.3	=	Create class diagrams	Wed 17/01/18	Thu 01/02/18	9 days?	15.83 hrs
62			-			,,,	,	
63		5	=	Development	Fri 02/02/18	Wed 30/05/18	62 5 days 2	1,032.53 hrs
			=					
64		5.1	-	Source Media for App	Fri 02/02/18	Mon 09/04/18	35 days	40.8 hrs
65		5.2	3	Generate icons for App	Fri 02/02/18	Mon 12/03/18	160 hrs	20 hrs
66		5.3		Software	Fri 02/02/18	Wed 02/05/18	47.38 days	
67		5.3.1	3	GUI Development	Fri 02/02/18	Wed 02/05/18	47.38 days	343.32 hrs
68	<b>■</b> •	5.3.1.1	=	Prototype GUI Development	Fri 02/02/18	Thu 15/03/18	22.38 days	

#### Resource Plan:

Resource																				Wor	k (hrs)	Wages(f	E)					
Name	Total	08-Jan		15-Jan	2	2-Jan	2	9-Jan	05	-Feb	12	-Feb	1	9-Feb	2	6-Feb	05	-Mar	13	-Mar	19-	Mar	26	-Mar	02	-Apr	09	9-Apr
Project Manager	315.5	0 £0.00	11	£131.25	2	£25.00	16	£200.00	30	£375.00	30.5	£381.25	20.5	£256.25	20.5	£256.25	20.5	£256.25	18.75	234.3800	10.25	128.13	10.25	£128.13	10.25	£128.13	10.25	£128.13
QA & Document s Manager	173.5	0 £0.00	28	£343.75	16.5	£206.25	2.5	£31.25	7	£87.50	6.75	£84.38	7.25	£90.63	7.25	£90.63	7.25	£90.63	6.75	84.3800	3	37.50	3	£37.50	3	£37.50	3	£37.50
Software Manager	360.25	0 £0.00	23	£287.50	7.75	£96.88	10.5	£131.25	26.25	£328.13	26.25	£328.13	27.25	£340.63	27.25	£340.63	27.25	£340.63	28.25	353.1300	30	375.00	30	£375.00	30	£375.00	2	£25.00
Design Manager	149.5	0 £0.00	14	£171.88	13.75	£171.88	14.5	£181.25	9.75	£121.88	9.5	£118.75	8.5	£106.25	8.5	£106.25	8.5	£106.25	8.5	106.2500	3	37.50	3	£37.50	3	£37.50	3	£37.50
Finance Manager	352	0 £0.00	12	£150.00	30.5	£381.25	38	£475.00	32.5	£406.25	31.25	£390.63	22.5	£281.25	27.5	£343.75	24.75	£309.38	13.5	168.7500	11	137.50	10	£125.00	5	£62.50	5	£62.50
Multimedi a & Content Manager	204.5	0 £0.00	6.8	£84.38	3	£37.50	7.5	£93.75	19.5	£243.75	19	£237.50	18.25	£228.13	18.25	£228.13	18.25	£228.13	12	150.0000	9	112.50	9	£112.50	9	£112.50	5.25	£65.63
GUI Developer	181.75	0 £0.00	4	£50.00	2	£25.00	1	£12.50	17	£212.50	17	£212.50	18	£225.00	18	£225.00	18	£225.00	18	225.0000	7	87.50	7	£87.50	7	£87.50	7	£87.50
Marketing Manager	187	0 £0.00	13	£156.25	12.5	£156.25	18.5	£231.25	13.75	£171.88	12.5	£156.25	8.75	£109.38	8.75	£109.38	8.75	£109.38	8	100.0000	3	37.50	3	£37.50	3	£37.50	3	£37.50
Total Total Cost	1924	0 £0.00	110	£1,375.01	88	£1,100.01	108.5	£1,356.25	155.75	£1,946.89	152.75	£1,909.39	131	£1,637.52	136	£1,700.02	133.25	£1,665.65	113.75	1,421.8900	76.25	953.13	75.25	£940.63	70.25	£878.13	38.5	£481.26
of Labour	£24,050.25																											

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Resource Name	Total								Wages(f																						
	lotal	2	6-Feb	05	-Mar	12	-Mar	19-	Mar	26	Mar	02	-Apr	0	9-Apr	16	-Apr	25	-Apr	30	)-Apr	07	-May	14	4-May	2	1-May	28	3-May	0	04-Jun
Project Manager	315.5	20.5	£256.25	20.5	£256.25	18.75	234.3800	10.25	128.13	10.25	£128.13	10.25	£128.13	10.25	£128.13	12.25	£153.13	12.25	£153.13	12.75	£159.38	11	£137.50	7.5	£93.75	14	£175.00	31.75	£396.88	3.75	46.8800
QA & Document	173.5																														
s Manager		7.25	£90.63	7.25	£90.63	6.75	84.3800	3	37.50	3	£37.50	3	£37.50	3	£37.50	5	£62.50	5	£62.50	11.5	£143.75	14	£175.00	2	£25.00	6.75	£84.38	24.75	£309.38	3.75	46.8800
Software Manager	360.25	27.25	£340.63	27.25	£340.63	28.25	353.1300	30	375.00	30	£375.00	30	£375.00	2	£25.00	2	£25.00	2	£25.00	14	£175.00	20	£250.00	7.5	£93.75	9.5	£118.75	9	£112.50	0.5	6.2500
Design Manager	149.5			8.5	£106.25	8.5	106.2500	3	37.50	3	£37.50	3	£37.50	3	£37.50	5	£62.50	5	£62.50	4.75	£59.38	4.25	£53.13	6.25	£78.13	8.25	£103.13	8.25	£103.13	0.5	6.2500
Finance Manager	352	27.5	£343.75	24.75	£309.38	13.5	168.7500	11	137.50	10	£125.00	5	£62.50	5	£62.50	7	£87.50	7	£87.50	9.5	£118.75	22.25	£278.13	22.25	£278.13	18	£225.00	2	£25.00	0.5	6.2500
Multimedi a & Content	204.5																														
Manager		18.25	£228.13	18.25	£228.13	12	150.0000	9	112.50	9	£112.50	9	£112.50	5.25	£65.63	6.5	£81.25	6.5	£81.25	5.5	£68.75	4	£50.00	7.75	£96.88	9.75	£121.88	9.25	£115.63	0.5	6.2500
GUI Developer	181.75	18	£225.00	18	£225.00	18	225.0000	7	87.50	7	£87.50	7	£87.50	7	£87.50	9	£112.50	9	£112.50	8.5	£106.25	7.75	£96.88	2	£25.00	2	£25.00	2	£25.00	0.5	6.2500
Marketing Manager	187	8.75	£109.38	8.75	£109.38	8	100.0000	3	37.50	3	£37.50	3	£37.50	3	£37.50	5	£62.50	5	£62.50	7	£87.50	9	£112.50	15	£187.50	17	£212.50	12.5	£156.25	0.5	6.2500
Total Total Cost	1924	136	£1,700.02	133.25	£1,665.65	113.75	1,421.8900	76.25	953.13	75.25	£940.63	70.25	£878.13	38.5	£481.26	51.75	£646.88	51.75	£646.88	73.5	£918.76	92.25	£1,153.14	70.25	£878.14	85.25	£1,065.64	99.5	£1,243.77	10.5	131.2600
	£24,050.25																														

#### Please note:

- The hours have been rounded to the nearest quarter hour.
- The wages have been rounded to the nearest 2 decimal places.
- Due to the above assumptions/statements, there is a slight discrepancy between the total wages if they were calculated by multiplying the total hours for each week by the labour rate and the total wages if they were calculated by adding together the wages per role for that week. To maintain consistency with the cash flow, the latter method has been used.

#### Information: Contracts:

- Whilst the contracts values have no impact on the group's Cash Flow Forecast for
  the development phase of the app, in order to choose an accurate value I carried out
  online research did uncover an e-commerce app on Binpress [1] (Appendix C
  contains a hard copy of the webpage) that is similar but not the same as our product,
  that does comply with our customer requirements from the customer, and can be
  created for an Android platform in Java.
- The app's Developer License was \$499.99, using current conversion rates [2], this means the Developer License was £384.34
- Assuming that the relevant app can be used to price contracts utilising all 6 forms of media required by the customer:
  - $\circ$   $\frac{384.34}{6}$  = £64.05 $\dot{6}$  per form of media.
  - Therefore, we believe the cost of licensing/buying-in two forms of media is  $2(£64.05\dot{6}) = £128.11\dot{3} = £128.11$  (rounded to the nearest whole penny)

<sup>[1]&</sup>quot;E-Commerce Android App | Java | Android", *Binpress*, 2018. [Online]. Available: http://www.binpress.com/app/ecommerce-android-app/4363. [Accessed: 09- Feb- 2018].

<sup>[2]&</sup>quot;Currency Converter – Google Finance", Finance.google.com, 2018.[Online]. Available: https://finance.google.com/finance/converter.[Accessed: 09- Feb- 2018.

#### Information: Interest and Estimated Loan Required:

- Using the specified 16.86% APR, the estimated loan required is:
  - £42,834.81 per the cash flow forecast without interest (the Closing Balance at the end of the development phase).
  - £45,049.34 per the cash flow forecast with interest (the Closing Balance at the end of the development phase with interest).
  - Therefore, the estimated loan required would be £50,000. (This is rounded up to allow for possible unforeseeable excess expenditure).
- Assuming the loan can be split in a ration beneficial to the group, the £50,000 loan cash inflows are therefore split:
  - o £30,000 for the first loan payment.
  - o £20,000 for the second loan payment.
- The weekly interest percentage used in our cash flow forecast for the development phase:
  - Uses the formula:
    - Compound Interest Rate = CIR = (1+r)^52 1 = 16.86% (The CIR has been given.)
    - r = the weekly interest percentage.
  - o And therefore,  $r = \sqrt[52]{(0.1686 + 1)} 1 = 0.003000771234 ... = 0.30008\%$  (rounded to 5 decimal places).

## Information: Overhead Recovery Rate Analysis:

• The following table shows our cumulative Overhead Recovery Rate forecast for the development phase of our product:

Week Commencing	Total Overheads (£)	Cumulative Total Overheads (£)	Direct Labour Hours	Cumulative Direct Labour Hours	Cumulative Overhead Recovery Rate (£ per Hour)
8/1/2018			No direct labou	r hours this week.	
15/1/2018	0.00	0.00	0	0.00	0.00
22/1/2018	0.00	0.00	110	110.00	0.00
29/1/2018	2,530.76	2,530.77	88	198.00	12.78
5/2/2018		2,530.76	108.5	306.50	8.26
12/2/2018		3,430.76	155.75	462.25	7.42
19/2/2018		5,328.83	152.75	615	8.66
26/2/2018	0.00	5,328.83	131	746	7.14
5/3/2018	0.00	5,328.83	136	882	6.04
12/3/2018	2,498.07	7,826.90	133.25	1015.25	7.71
19/3/2018		7,826.90	113.75	1129	6.93
26/3/2018		7,826.90	76.25	1205.25	6.49
2/4/2018		7,826.90	75.25	1280.5	6.11
9/4/2018		7,826.90	70.25	1350.75	5.79
16/4/2018		7,826.90	38.5	1389.25	5.63
23/4/2018		7,826.90	51.75	1441	5.43
30/4/2018		7,826.90	51.75	1492.75	5.24
7/5/2018	5,601.52	13,428.42	73.5	1566.25	8.57
14/5/2018	0.00	13,428.42	92.25	1658.5	8.10
21/5/2018	1,500.00	14,928.42	70.25	1728.75	8.64
28/5/2018		16,826.49	85.25	1814	9.28
4/6/2018		16,826.49	99.5	1913.5	8.79
11/6/2018		16,826.49	10.5	1924	8.75
18/6/2018	2,498.07	19,324.56	0	1924	10.04

• Therefore, the Overhead Recovery Rate for our product remains below £11 per hour throughout product development.

## **Summary:**

We are SWEng Group Three (SG3) Enterprise, and our product Hands Off is an
innovative app aimed towards young adults. Our app provides recipes, cooking tips,
exclusive deals, discounts, and giveaways as well as the ability to complete recipes
with minimal use of their hands.

• Our estimated loan requirement is £50,000, preferably paid as £30,000 for the first instalment and £20,000 for the second instalment.