SWEng Group 3 Enterprise
QA Self Assessment 2

Name: Alex Fletcher   Role: QA/Documentation Manager

How do you feel the project is going in terms of the whole Group's effort, in particular meeting the first Iteration deadline?

Overall, I am pleased with the group's combined effort in reaching the multiple goals, no deadlines have been missed and the work delivered has been of high quality. In particular:

- The financial reports have been very thorough; although some issues with timesheets and analysis occurred the Financial Manager and other group members worked hard to make sure that both FR1/2 were completed and of a high standard.
- The software produced so far, mainly by the software manager, is very good and almost all the user stories outlined in the Functional Spec for the first iteration were met or surpassed.

Personally, I think there has been a slight lack of focus for the group at times, particularly in meetings. No one individual is to blame and the Group Leader (Marco) has made steps to improve the group's work ethic going into the summer term.

How do you feel the project is going in terms of your individual effort, in particular meeting the first Iteration deadline?

I feel as though the work I did was of a high quality, at the start of the term. Although the quantity of work done could perhaps be higher. This is mainly due to having poor programming skills and taking up a lot of time to get little done.

Are you meeting the QA metrics that you set for the QA Manual? (if applicable)

Metric	Am I meeting it?
Employees (Group Members) all provide their own list of QA metrics that are agreed upon and collected by the QA Manager.	All group members are following their QA Metrics and in their relevant self-assessment sheets document their progress against them.
Documentation delivered.	All documentation has been delivered.
All project deadlines met	No deadlines have been missed.

Do you have any issues with how work is being carried out in the Group? If so, what are they and how would you like them resolved?

More rigorous task delegation, from the Software manager/Group leader.

Do you have any issues with how meetings are being carried out in the Group? If so, what are they?

Sometimes the group has a lack of focus, jumping around between issues and talking separately. This makes taking minutes very difficult!

Do you have any further queries you would like to be brought up in a meeting?
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