

## Minutes for Meeting Number Twelve

### Agenda:

- Merging code
- QA Assessment sheet
- 2nd Financial report
- HTML website

### Meeting Outcomes:

**Merging** - Marco raised an issue that there seemed to be a slight lack of direction in the code, even with the Trello tasks. It was decided that all current code should be pushed to git and ready to be merged by Wednesday 7th March. Going forward tasks should be updated on Trello and commented.

**QA Assessment** - All sheets are now complete, several issues were raised: Last minute meetings are inconvenient and are to be avoided in the future if possible; Timesheets are now in their final template and it is not to be changed.

**Software/Jack** - Questions about how to store the total favourites a recipe has, reloads once a day and saves to the device.

**Financial report 2** - The second financial report is due in at the end of the week. It will follow the same style as last time but with a hybrid cashflow/forecast. The spreadsheet is to be filled in by AlexF and Marco before thursday evening.

**HTML**- Alex B raised queries on how the HTLM 'tour' was to be designed; should it start from the beginning and document the groups progress throughout the project? or should it focus on the final version of the app and what had to be done to get there. The group was indecisive so it was decided that AlexB should email our supervisor and come to a decision from the extra information received.