

## Minutes for Meeting Number Nine

### Agenda:

- Financial Business Plan
- PWS meeting
- Presentation & Planning
- Timesheets
- Further App Prototyping

### Meeting Outcomes:

**Prototyping** - Further prototypes shown by Jeremy as developed on proto.io . Some points made:

- Poorly showing text, perhaps add a white background on the image or embolden the font.
- Filter images still have a white background, ideally will be uploaded as a PNG with transparent properties.
- Author page has been added, Stuart Porter example.
- 'Add a Recipe' page has been added, but not integrated to be functional within the design
  - Uploading of images?
  - Titling the recipe?
  - Adding a step?
- Is the logo at the top too large? and should it be used as the menu icon as well?

**QA Reports**, initial QA reports based on the metrics in the QA Manual to be started after the presentation. These are to be brief and mostly self-assessment.

**Trello**, initial tasks are up on Trello. Specific interest should be shown now and names put down on those tasks. Jack/Software Manager is happy to help with any queries and start all group members off. Github is to be used for all versions and should be learned by all group members.

**Server**, Python has been used to set up server side communication by Jack. As this isn't part of the app it is fine that it hasn't been completed in Java.

**PWS Meeting**, to be held on the 13th February organised by Ben King Marco and Jack will represent Group 3. It is understood that minutes will be taken by Ben and forwarded to other groups.

**Kevin**, has spent more time furthering his knowledge of Android Studio - although it was pointed out that these kinds of extra-curricular hours are not to be reported on the timesheet - the menu bar has been completed.

**Timesheets** - All group members must finish their timesheets from the start of January to the present date with sufficient detail and to the nearest 15minutes. Please use the latest template.

**Libraries**, Groups are talking about 10% profit on libraries, 0 would be preferred to ensure we stay within budget.

**Presentation** - StJohn has a basic powerpoint of points to make. Another meeting will take place on Wednesday 14th and a final run through on Saturday 17th. The presentation is 15 minutes with 10 extra minutes for questions.