

Minutes for Meeting Number Fifteen [1 Hour 15 Minutes]

Agenda:

- Finance
- QA Assessment
- Advertisement
- Additional points (misc, brought up throughout the meeting)
- Client Meeting with Stuart Porter
 - HTML Tour information

Meeting Outcomes:

Finance - Timesheets must be FULLY completed by Wednesday the following week. Necessary for the third Financial Report due in Friday Wk3. Some hours have been discounted for StJohn as the timesheet was not properly filled in.

Self Assessment Sheet 2 - Filled in by everyone, report sheet available on the shared drive. Not much said by the group that hadn't already been covered in previous meetings. However, some members did raise that their QA Metrics were immeasurable - these should be changed in the QA Manual accordingly.

Advertisements - Stjohn and Miranda presented their research on how to implement a free app version:

- No downloading of recipes
- No instructional videos
- perhaps no access to filters? disagreed upon by the group
- Best review only visible
- Banner/Popup adverts during the slideshow
- popup on app startup

A paid/premium version of the app would have unlimited features and no ads. Also raised that only a paid version of the app would have the shopping list feature.

Miranda - talked about advertisements and where they would be. 3 choices, START-DURING-AFTER. in the middle of the recipe? Audio only advertisements?

Instructional Videos - Instructional videos and sounds to be recorded this week.

Misc - The app does not fully work on phone as a server must be run separately to connect to.

Stuart Porter/HTML Tour - Stuart had a lot of advice for the creating of a HTML tour:

- Ideally to help the marking of the module

- Mostly static pages with links to all module content
- No theme or fancy design unless it fits the project (he suggested that for us it would not be necessary)