

OCP V4 Specification Dossier

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INFORMATION SYSTEMS	Project ACS	V4.0	Issue date: 29/06/2022

CHANGES TRACKING

Release Name and date	Features	Updates	Paragraphs	Document version Validated by
Opal 23/10/2021				OCP V1 C. BEUNAS
Panama 21/01/022				OCP V2 L. PELLERAY
Queen Bee 22/05/2022				OCP V3 L. PELLERAY
Red Lotus 05/07/2022				OCP V4 L. PELLERAY

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 SD OCP
 Reference: OCP - SD - GUI - V4.0

 Project
 V4.0

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ACS

Issue date: 29/06/2022	
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	MODIFICATIONS						
Release	Release Iteration Date US Ref by			US title (comment)			
REDLOTUS	24.2	29/04/22	S-527892	LPE	[OCP] Add OCR into agenda		
REDLOTUS	24.2	29/04/22	S-527895	LPE	[OCP] Publish Agenda		
REDLOTUS	24.2	29/04/22	S-528269	LPE	[OCP] Meeting page externalisation		
REDLOTUS	24.2	29/04/22	S-528338	LPE	[OCP] Implement Meeting page		
REDLOTUS	24.3	29/04/22	S-533885	LPE	[OCP] Unpublish & Update Agenda		
REDLOTUS	24.3	29/04/22	S-534362	LPE	[OCP] Update My OCR ListView and CardView		
REDLOTUS	24.3	29/04/22	S-534328	LPE	[OCP] Add Decision & History' tab		
REDLOTUS	25.1	25/05/22	S-534175	LPE	[OCP] Manage decisions for OCR		
REDLOTUS	25.2	02/06/22	S-580543	LPE	[OCP] Manage Out of decision button & implement rules		
REDLOTUS	25.2	13/06/22	S-580541	CTA	[OCP] Implement administrable ENUM for business category		
REDLOTUS	25.3	15/06/22	S-580544	KBA	[OCP] Manage meeting stop and validation		
REDLOTUS	25.3	10/06/22	S-580545	SAL	[OCP] Manage OCR duplication		
REDLOTUS	25.3	23/06/22	S-527999	LPE	[OCP AGENDA] Manage OCR filters for meetings - Autocomplete Field PART1		
REDLOTUS	25.3	21/06/22	S-593803	KBA	[OCP] Minor adjustments - Title Nam		
REDLOTUS	25.3	23/06/22	S-580052	LPE	[OCP] Minor adjustments on Header and Info Topic cards		
REDLOTUS	25.3	22/06/22	S-580537	LPE	[OCP] Display out of decision popup and manage saving		
REDLOTUS	25.3	22/06/22	S-534243	LPE	[OCP] Manage status in decision popup		

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1.Introduction

This document aims to explain the functionalities of application OCP (Offer Change Process). We will start by briefly presenting the OCP from a business point of view, then present general rules of application and then explain every Use Case of application.

1.1 Terminology

Word	Description	Comment
OCP	Offer Change Process	
SD	Specification Dossier	

1. Offer Change Request

1. Functional point of view

1.1. Principal Objects

On click on "Create" button a modal is displayed

1.1.1. OCR

1.1.1.1. Create an OCR

When the user is "Product Offer Manager", the button "CREATE OCR" is displayed on OCR list page.



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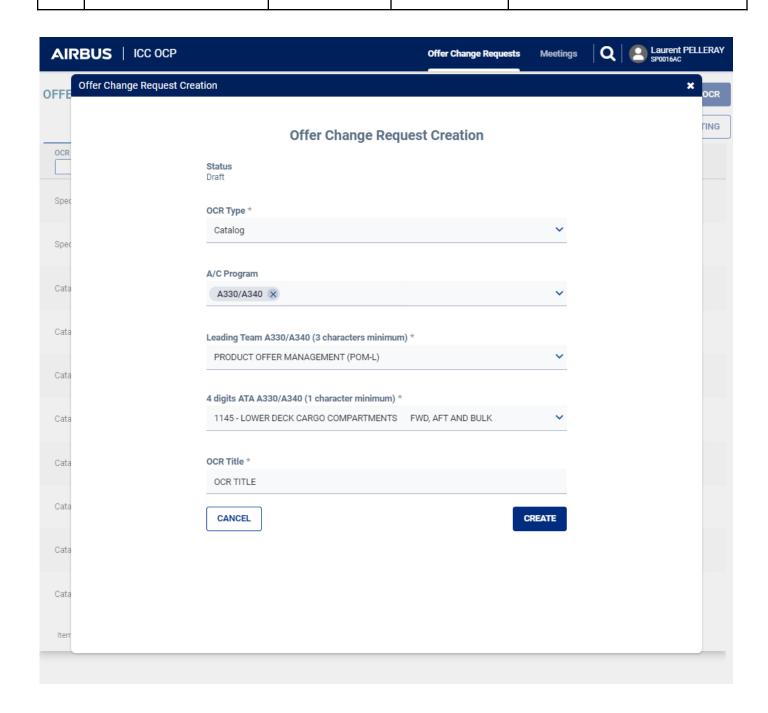
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SD OCP

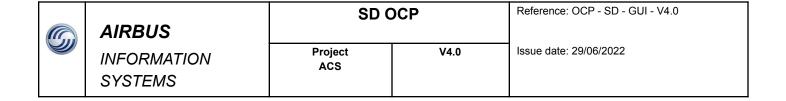
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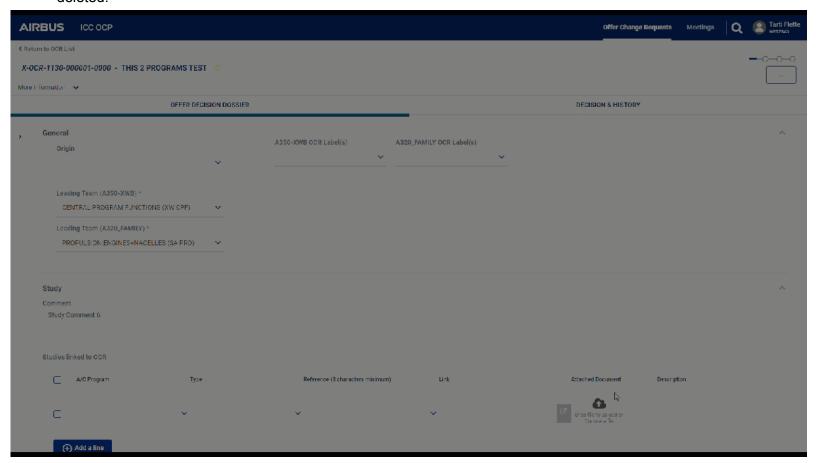


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1.1.1.2. Duplicate an OCR

By clicking on the "Initiate from" button and entering the duplication's reason (limitation of 150 characters. **PS**: Duplication functionality is only available on OCR with CATALOG type and its status is different from deleted.



1.2. Actors

Following actors are identified for OCP:

•

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1.3. OCR Workflow

2. OCP Functionalities

Following Use Case Diagram presents OCP functionalities:

2.1. Access Rights

OCP has 3 levels of access rights' control:

- 1. Operation level control: This control defines which roles have access to which operation
- 2. Object level control: This control defines roles' criteria needed to access to concrete object
- 3. <u>Control at field level:</u> Inside the object, the same role doesn't have the same access to the fields. This access is controlled at this level

Following paragraphs explain each level of control in details.

2.1.1. Operation level control

2.1.2. Object level control

2.1.3. Access control at field level

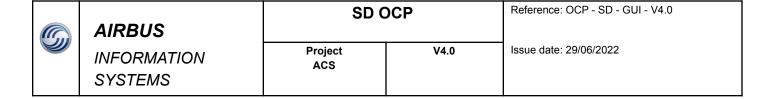
To manage the access control of the fields in all OCP screens according to the role of the user we use a metadata mechanism.

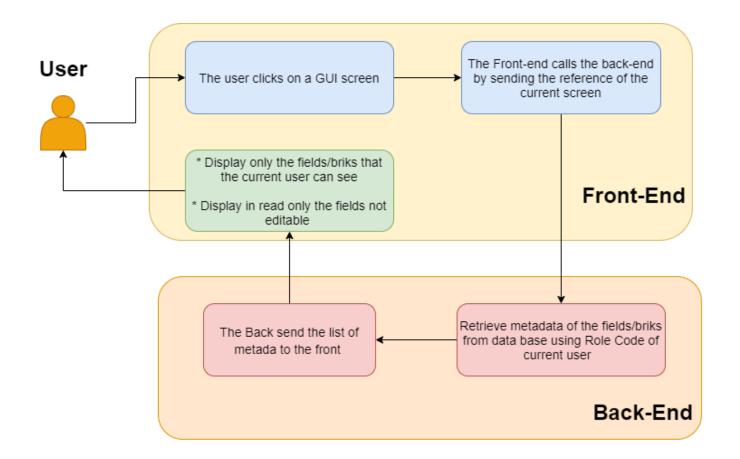
Metadata is a dataset stored in a database which makes it possible to define: the visibility of bricks, and which field to hide or to edit.

The use of metadata allows us to control the visibility and editability of fields directly in the database without generating a new release and deployment.

The following diagram shows the metadata mechanism used to define which brick to display or hide and which fields to display and if it's editable or not:

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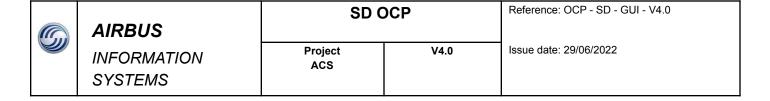
2.2. Header



The header contains:

- AIRBUS logo
- The application name: "ICC OCP"
- Navigation menus: (highlighted when the user is on the associated page)
 - "Offer Change Requests": leads to "My OCR" homepage
 - "Meetings": leads to "My Meetings" homepage

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- search icon: not active yet
- The information about the connected user: its name & login

List View / Card View 2.3.

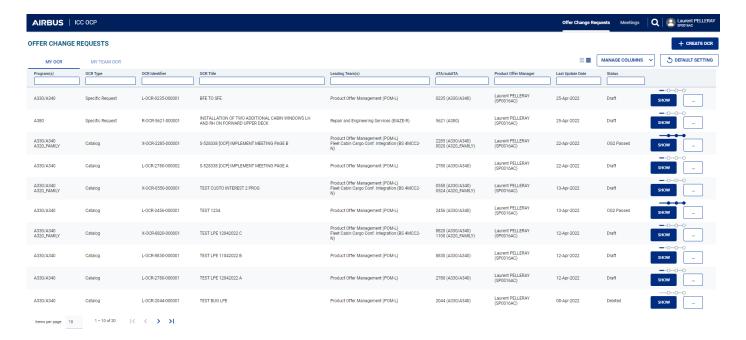
There are two different displays available to explore the list of OCR in the application. The List View and the Card View. The user can switch between these two views using the following button.

Left side is for Card View, the right side is for List View.



List View

The List View display is a table with different filtrable and sortable columns. By default, 10 OCR lines are displayed.



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The List View table displays all information on the user OCR:

Program(s): Program associated to OCR

OCR Type: OCR Type label (Specific Request / Catalog)

• OCR identifier: ID of OCR

• SR Reference: ID of the specific request associated with OCR

OCR Title: Title of OCR

• **Leading Program:** The leading program (for multi program OCR)

• Leading Team(s): FIC/Teams associated with OCR (with Program)

• Ata/subATA: Ata associated with OCR (with Program)

• Product Offer Manager: Creator of the OCR

• Last Update Date: Date of the last update of OCR

Creation Date: Date of creation of OCR

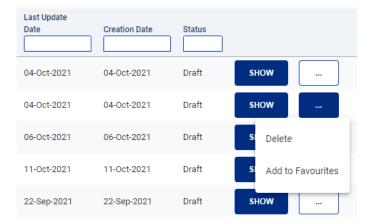
• Status: Status of OCR

 ATx Status: Product Offerability Maturity Status. "-" for SR OCR.

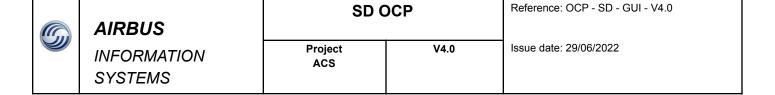
• '...' button: More option button

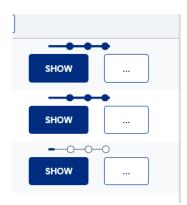
Add to Favourites/Remove from Favourites:
 Add/remove the selected OCR/User couple to the USER FAVOURITE OCR table.

- The Delete option is available only if the OCR status is 'Draft' and if this OCR is not involved in any meeting: Remove the selected OCR from the list and change his status to 'Deleted'
- The Add option is available if the OCR is not yet a favorite of the user.
- The Remove option is available if the OCR is a favorite of the user.
- 'Show' button: Link to OCR object
 - Leading to the ODD (Offer Decision Dossier) page: when the user clicks on this button, he will be led to the ODD page.
 - Opening ODD in a new window using CTRL + click.
- Status timeline: Visually displays the status of the OCR.



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Two buttons allows the user to manage the columns of the List View display : "Manage" and "Default Setting"



Manage: This button allows the user to select the columns he wants to display. Checking the "Select All" box displays all the columns in the List View table. Unchecking the "Select All" box displays only OCR Title, OCR identifier and OCR Type columns.

Default Setting: Once clicked, this button allows the user to refresh the column display.

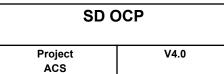
The changes applied are saved in the browser session. As long as the user navigates in the application, user column preferences are saved.

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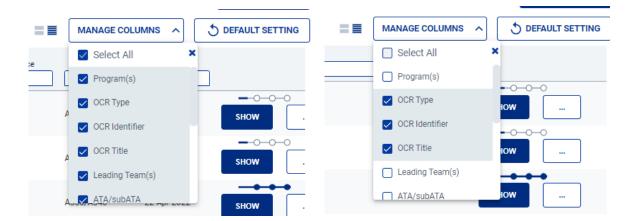
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Card View

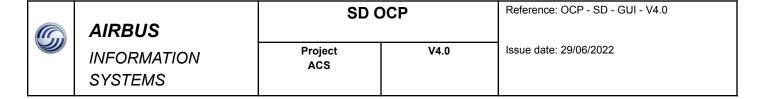
The Card View display is a list of detailed OCR, latest created first. Infinite scroll allows the user to display other OCR cards when scrolling down the page.

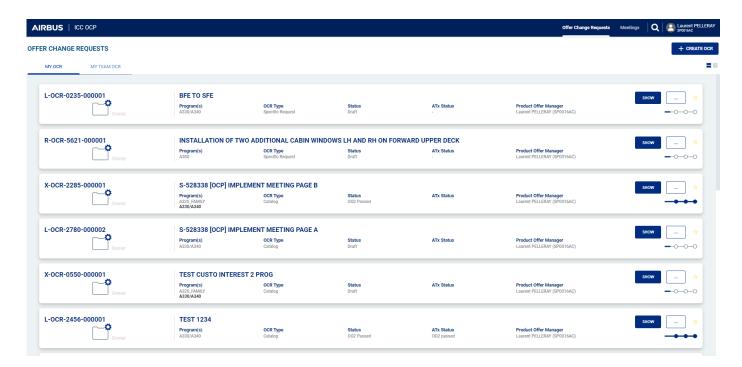
On the left part of the card, OCR's title is displayed. On the right side, the following information is displayed. The user can't modify the information displayed (there is no manage columns button unlike the previous view)

- Program(s): The leading program is in bold
- Status
- OCR Type
- Product Offer Manager
- ATx Status
- Show/'...'/favourite star and status timeline : the operation is the same as the buttons in List View



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2.4. My OCR / My Team OCR tabs

MY OCR and MY TEAM OCR tabs allow the user to display OCR matching at the following rules :

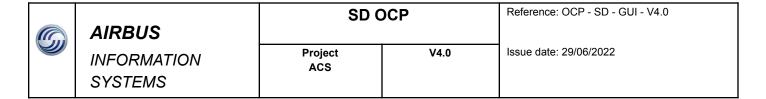
In MY OCR tab are displayed:

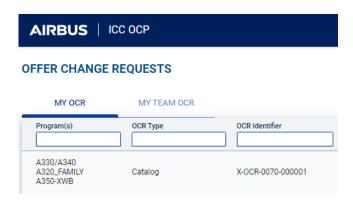
- OCR created by the connected user
- OCR for those I am Product Offer Manager (POM)
- OCR which are in my favourites
- OCR with the status deleted

In MY TEAM OCR tab are displayed:

OCR attached to the same leading team as the connected user

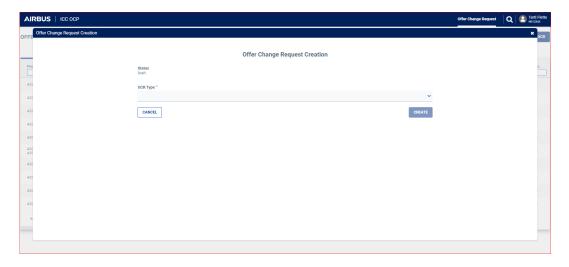
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2.5. Create an OCR

When the "Offer Change Request" popup is open, only one attribute can be filled: OCR Type.



Users will be able to choose between "Catalog" and "Specific Request".

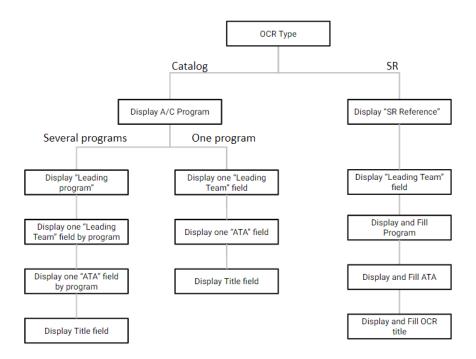
Fields asked to fill will not be the same if the OCR is either "Catalog" or "Specific Request", as explained below:

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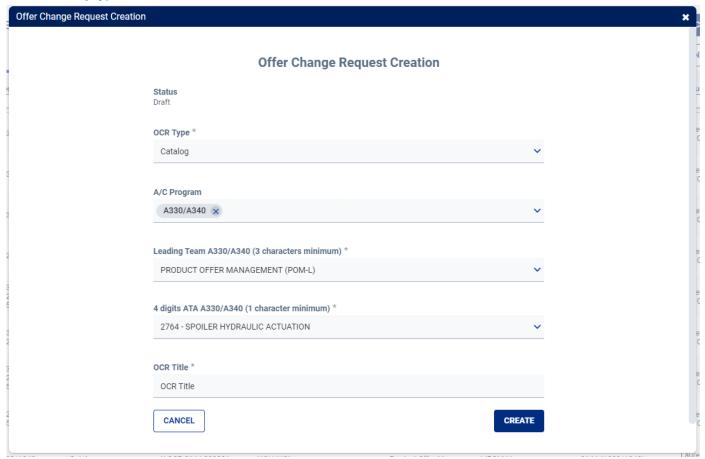
ACS

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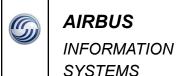
3.4.1. Catalog type



A/C Program:

When the field is clicked a suggestion of possible programs will be displayed like follow:

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A/C Program *	
	~
A320_FAMILY	
A350-XWB	
A380	

All Possible values are checkable boxes that he can tick. all checked values will be added to the field **A/C Programs**.

Notice that depending on the number of **A/C programs** selected the form will have different behaviors and fields to fill by the user.

These behaviors are as described below:

3.4.1.1. Catalog Type with only one Program selected:

If the user has selected only one program, he will have to select a Leading Team and an ATA for the A/C program selected (according to its policies), and add an OCR's title.

3.4.1.2 Catalog Type with several Programs selected:

If the user has selected several programs, he/she will then select a Leading Program (among the A/C programs previously selected).

The user will also be able to select a Leading Team and an ATA per A/C programs selected (according to its policies), and add an OCR's title

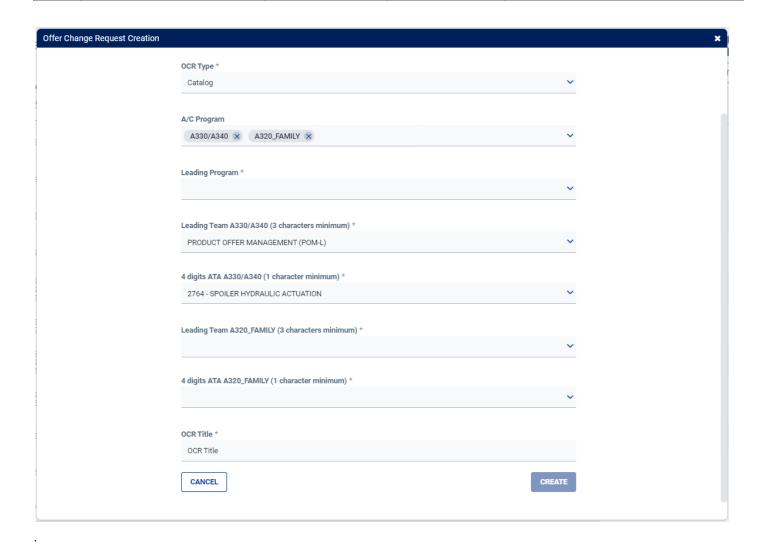
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Leading team Field Behaviour:

Suggestions will appear only if at least 3 characters are filled in the Leading Team field.

Then a list of suggestions will be displayed in accordance with the characters entered by the user.

By clicking on the value wanted, it will fill the Leading Team field with it.

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3.4.2. Specific Request type

SR Reference:

SR Reference's suggestions will appear only if at least 3 characters are filled in the SR Reference field. Then a list of suggestions will be displayed in accordance with the characters entered by the user. Only references not already used are suggested. By clicking on the value wanted, it will fill the SR Reference field with it.

Leading Team Field:

Leading Team's Suggestions will appear only if at least 3 characters are filled in the **Leading Team** field. Then a list of suggestions will be displayed in accordance with the characters entered by the user. By clicking on the value wanted, it will fill the **Leading Team** field with it.

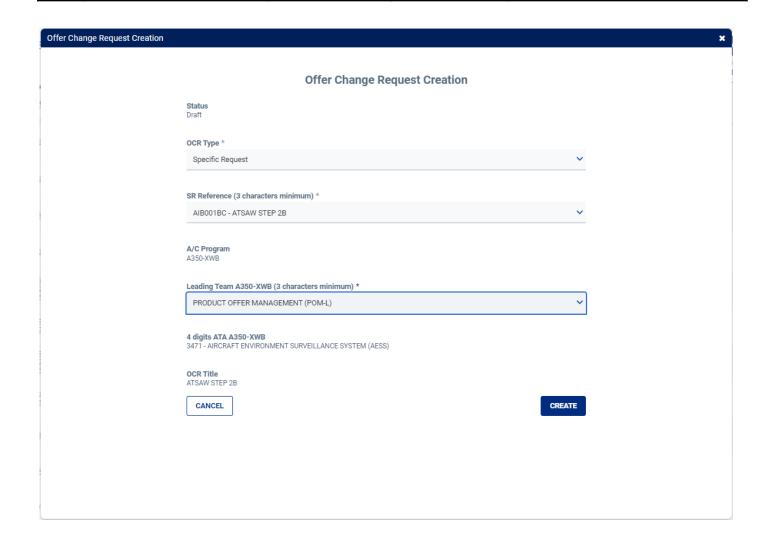
Others Fields

Once users select a SR Reference, A/C program, ATA & OCR's title values are automatically retrieved (from Sysconf tool, via ACMM view) and filled. SR Reference field is not mandatory. Users can complete this field after OCR creation.

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2.6. Offer Change Request details screen:

The OCR details screen is composed of a permanent header on top and a dossier view below. Clicking on the dossier name in the tab will switch the dossier view to the chosen dossier. The only available option currently is Offer Decision Dossier.

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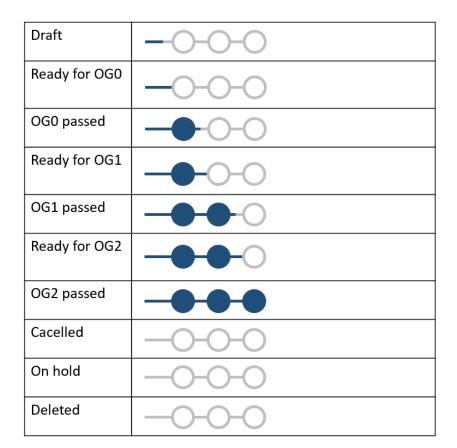
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2.6.1. OCR Header





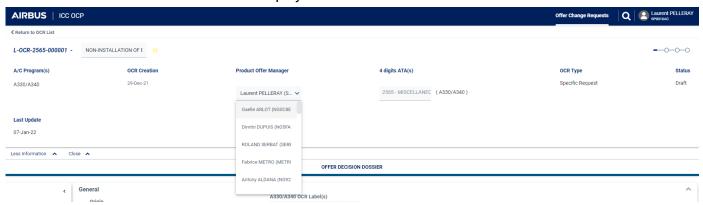
- The user can return to the OCR list by clicking on the link "Return to OCR List".
- The first line of the header (always visible) contains:
 - 1. The title of the OCR is always visible (OCR Identifier + OCR Title).

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- 2. A yellow star which means if it is filled that the OCR is in the user favourites list.
- 3. A status timeline depending on the status of the OCR (according to the following picture). Next to the timeline, ATx status is displayed.
- By default, OCR header information is not displayed. To display it, you have to click on the "More Information" link under the header or to stop displaying click on the "Less information" link.
- OCR information displayed are:
 - 1. A/C Programs(s), the leading program is displayed in bold (Text).
 - 2. OCR creation (Date).
 - 3. Product Offer Manager (Text).
 - 4. 4 Digits ATA(s), the 4 digits Ata in reference to the leading program is in bold (Text).
 - 5. OCR Type (Text).
 - 6. Status (Text).
 - 7. Last Update (Date).

When the OCR information is displayed, a "Edit Information" button is visible. Click on it to edit some information about the OCR (OCR Title, Product Offer Manager, 4 digits ATA(s)). After editing information, click on the "Close" button to switch in display mode.



2.6.2.

Offer Decision Dossier tab

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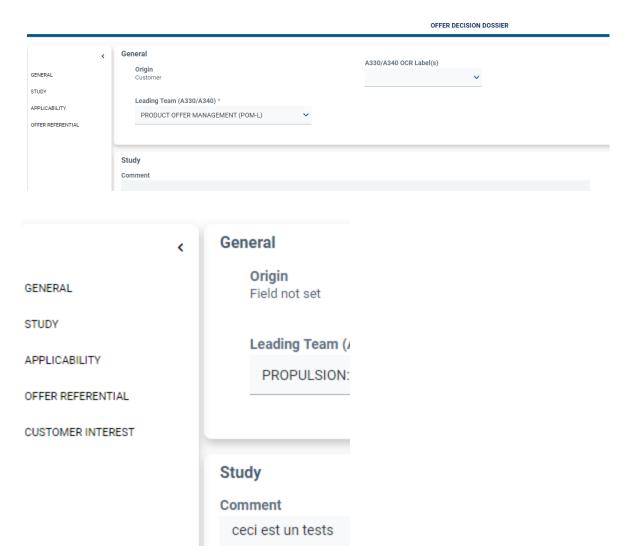


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The ODD view is composed of different blocks with a left panel on the left-side of the page.

Left Panel

The left panel is always present but hidden by default. It can be expanded by clicking on the right-facing arrow.

Expanded left panel:

Click on the left-facing arrow to roll it back. All names of the ODD tab blocks on the right appear in the left panel.

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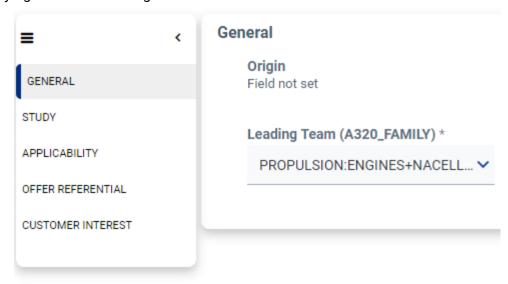


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ACS		

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Clicking on a block name in the left panel displays it. When a block is selected, a three bar button appears to allow displaying all blocks back again.



Blocks

Mandatory fields* show a little red star.

General

The GENERAL section is composed of two items: Origin and Leading Team.

- Origin: This field allows the user to select the origin of the OCR creation: Airbus / Customer / Supplier. This field can be empty before choosing a value.
 - By default, for SR type OCR, this value can't be changed and is set at "Customer" when OCR is created.
 - By default, for Catalog type OCR, this value is not set. The user can select one.
- **Leading Team***: There are as many Leading Team fields as A/C Programs selected for the OCR. Data for this field come from O_FIC_TEAM.
- **Program OCR Labe(s)**: The user can add labels for each program of the OCR. Data for these labels retrieve from O_ACS_ENUM_VALUE.

Catalogue OCR General block screenshot

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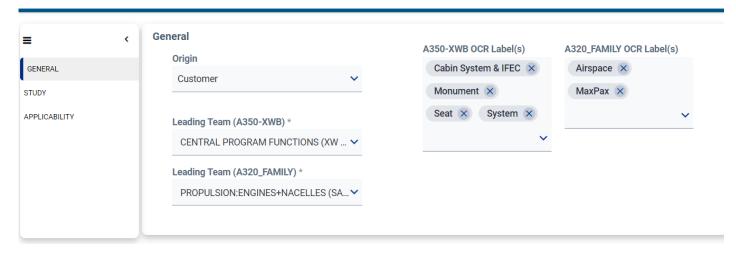
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OFFER DECISION DOSSIER



Sr type ocr Screenshot

General Origin Customer	A320_FAMILY OCR Label(s)
Leading Team (A320_FAMILY) * PROPULSION:ENGINES+NACELLES (SA PRO)	Specific Reference (SR Status) Specific Reference (SR Status)
Description	Specific Reference (SR Status)
Attached file or link Drop file to upload or Choose a file	ß

Applicability

The Applicability section has a Leading Program field and an A/C program(s) and Serie(s) table.

• **Leading Program***: This field is only displayed for multi-program OCR. the user can select a leading program from the A/C programs of the OCR selected in the table below.

Data model: Changes OFFER_CR.C_LEADING_PROG. Suggestions come from OFFER_CR_PROG.

A/C Program(s) and Serie(s) table: For catalog type OCR, this table allows the user to add series
and focalpoint to an A/C Program. There are as many lines as there are programs in the OCR. The
user can add/delete lines through the Add a line/Remove a line buttons. By doing this the user can
manage the programs of the OCR. For SR type OCR, only focalpoint can be changed.

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⚠ If a new program is selected in the A/C Program(s) column for the OCR, it is necessary to add the associated ATA through the OCR header edition.

Data model: **Series suggestions come from** O_ACC_SPEC. Focalpoint suggestions are the ones at 'yes' for a given program in UAC.

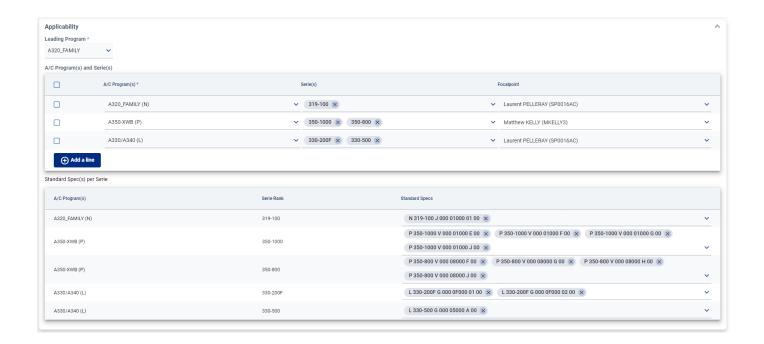
Each line saved in a line in OCR_APPLICABILITY; the Series saved for each lines are recorded in OCR_APPLICABLE_SERIES

For SR OCRs, data comes from the synonym O_SPECIFIC_REQUEST redirecting to 0470_CORE.VW_SS10_OFR_SPECIFIC_REQUEST.

• Standard Spec(s) per Serie: For each series added in the A/C Program(s) and Serie(s) table, a new line is added in the Standard Spec(s) per Serie table. This table is composed of the following columns: A/C Program(s) and Serie Rank chosen in the previous table, Standard Specs which can be selected by the user. For SR type OCR, all fields of this table are read only.

Data model: Standard specs suggestions are built from these O_ACC_SPEC fields: C_PROG + C_SER_RNK + C_SPEC_ISS + C_SPEC_ISS + C_SPEC_REV.

For SR type OCR, data is copied from VW_SS10_OFR_SPECIFIC_REQUEST.STD_SPEC column Each standard spec recorded is saved in OCR_APPLICABLE_STD.



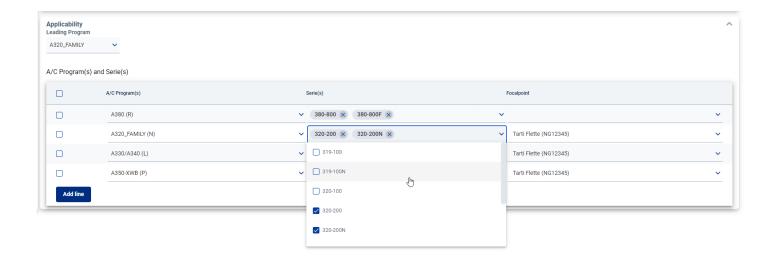
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Study

The Study section is composed of a comment field and a Studies linked to OCR table. Let's have a look at the different columns. Each field is not mandatory.

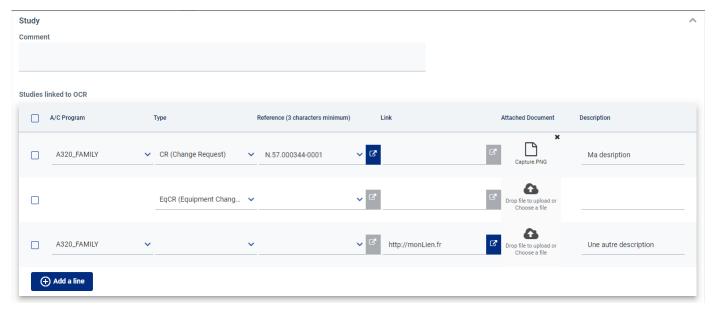
- A/C Program: The user can select an A/C Program available among the A/C Program(s) of the OCR. Choosing a program in the A/C Program columns allows the user to choose a reference in the Reference column according to the A/C Program selected.
- **Type**: The user can choose between EqCR or CR. If EqCR is chosen then the A/C Program field is set to blank and read only.
- Reference: The user can choose an EqCR or CR reference. The Reference column options are
 displayed according to the type selected (if selected). The A/C Program column is set automatically
 according to the program of the reference selected. Clicking on the blue button opens the CR
 reference in ACP.
 - ⚠ Opening EqCR references in ECP is not implemented yet. This is why the link button remains in grey to inform the user.
- **Link**: The user can enter a link in this field. Clicking on the blue button allows the user to open the link in the browser.
- Attached Document: The user can upload or remove a file. Clicking on the blue button allows the user to open the file in the browser.

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AIRBUS	SD OCP		Reference: OCP - SD - GUI - V4.0	
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• **Description**: This field is a simple text area.

By default, there is an empty line displayed in the Studies linked to OCR table. The user can create new empty lines by clicking on the Add a line button. Empty lines are not saved.

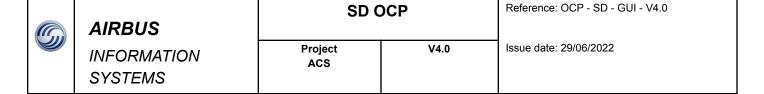


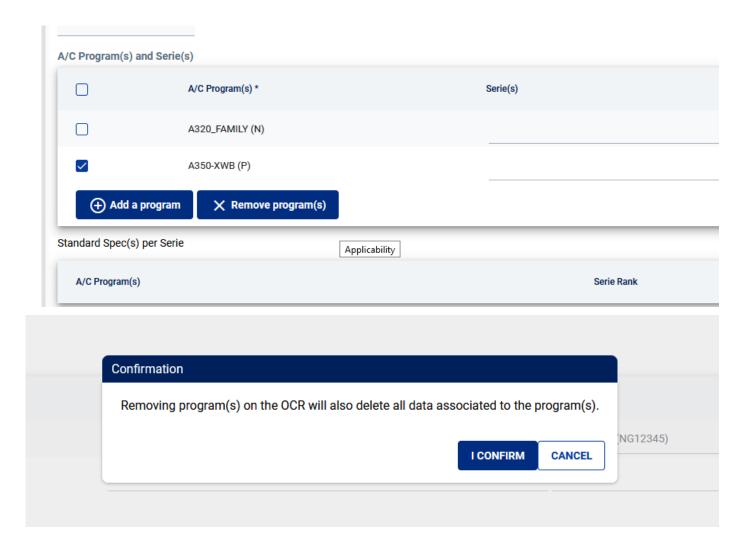
In order to delete a program:

When clicking on the "Remove program(s)" button, a confirmation message is displayed "Removing program(s) on the OCR will also delete all data associated with the program(s)."

When a program is deleted in the applicability block, it is also deleted in every other block.

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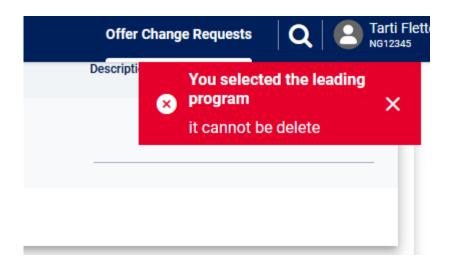


The leading program cannot be removed. If attended, a red error message is displayed.

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SD OCP		Reference: OCP - SD - GUI - V4.0	
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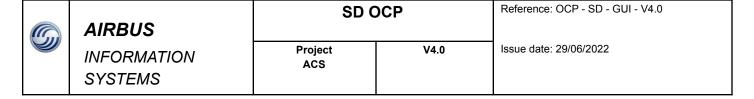


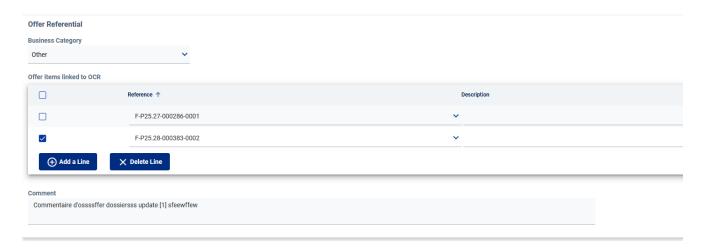
Offer Referential

The Offer Referential section is composed of three areas : Business Category, Offer items linked to OCR and a Comment field.

- Business Category : The user can select a value:
 - o "blank"
 - o Cabin (formerly Cabin, incl. Galley cooling)
 - o Cabin System (incl. CIDS & IFE)
 - o System
 - Emergency
- Offer Items linked to OCR: The user can select an Existing Offerit Offer items id by clicking on Reference field.
- Comment: The user can add some text in this area.

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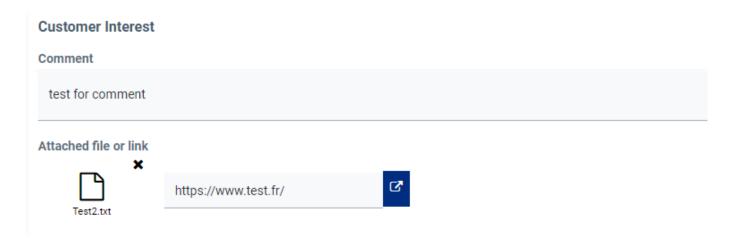
By default, there is an empty line displayed in the Offer Referencial table. The user can create new empty lines by clicking on the Add a line button. Empty lines are not saved.

In order to remove line(s), select the line(s) and click on Delete a Line button.

CUSTOMER INTEREST

The Customer Interest section is composed of two areas: Comment and Attached file or link.

- **Comment**: The user can add some text in this area.
- Attached file or link: The user can import, consult or remove a file and attach, consult or remove an hyperlink.



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It's possible to add up to 5 attachments and 5 hyperlinks.

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AIRBUS

INFORMATION SYSTEMS

SD (OCP
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Project V4.0 ACS Reference: OCP - SD - GUI - V4.0

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Customer Interest

Comment

test for comment test again

Attached file or link



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2. Meetings

Meeting part is available by clicking on the Meetings button.



2.1 Creation

By clicking on the 'Create Decision Meeting' button a modal opens. Several fields

- Meeting Name* : This field....
- A/C Program(s)*: This field....

Data model: Changes OFFER_CR.C_LEADING_PROG. Suggestions come from OFFER_CR_PROG.

- Date*: The user must select the meeting date.
- **Title***: The user must select the meeting date. After Meeting creation, additional information will be added to the title of the Meeting.
- Status*: This read-only field is set automatically to Draft.

Meeting time rules:

- If the meeting date is today, time is set at current time (15:24 for example)
- If the meeting date is later than today, time is set at 09:00 by default.

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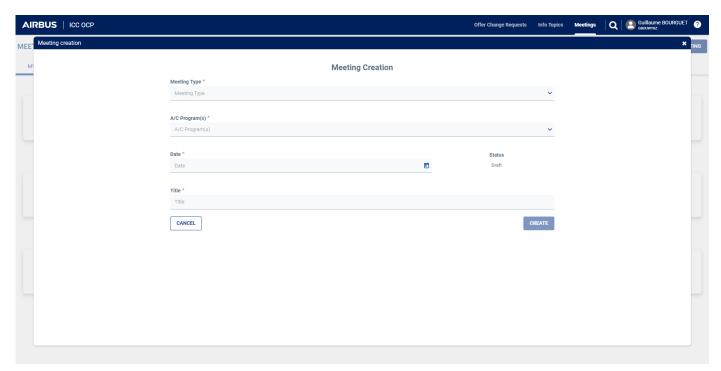
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SD OCP

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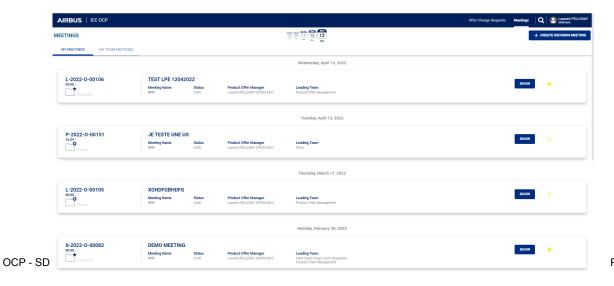
After creation, the meeting created is displayed in the card view in the Meeting tab.

Each meeting is displayed with a title following this format:

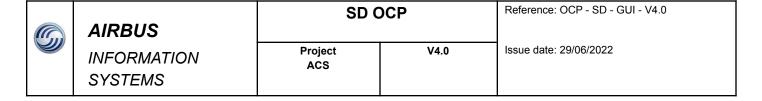
program/program/program - yyyy-MM-'CWxx - Meeting name - Meeting Type where :

- "yyyy" represents the meeting creation year
- "MM" represents the meeting creation month
- "xx" represents the meeting creation week number

The date visible in the meeting is the target date of the meeting.



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Example: A350/A320/A330 - 2022-05-CW29 - MY BEAUTIFUL MEETING - OPR

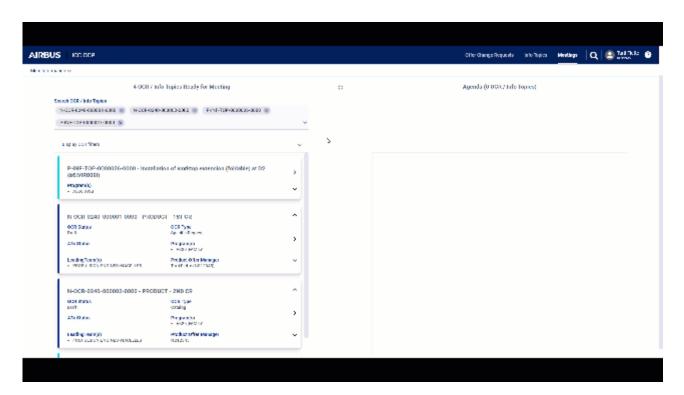
Meetings are displayed from the youngest to the oldest. The calendar on the top allows the user to navigate directly to a date. SHOW button displays the meeting:

- If the user makes a simple click, the meeting opens in the current window
- If the user makes a CTRL + click, the meeting opens in a new tab

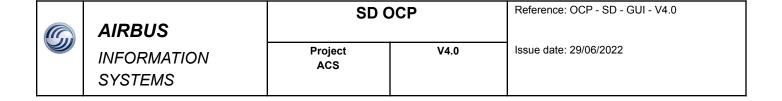
2.2 Add an item to a Meeting Agenda

Inside a meeting, using a drag and drop the user can add/remove an OCR /Info Topic to/from the meeting agenda. The list of items displayed on the left part is the list corresponding to the OCR/Info Topic for which at least one program is common with Meeting programs.

The user can change the duration for each item added. A collapse button allows the user to reduce the display.



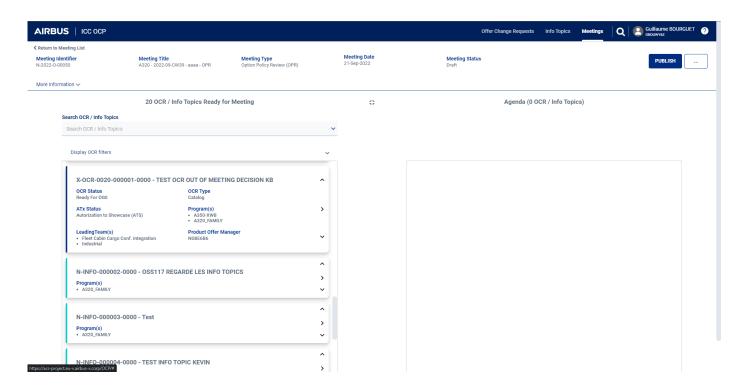
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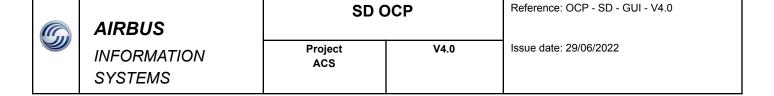
2.3 Search an Item available for meeting

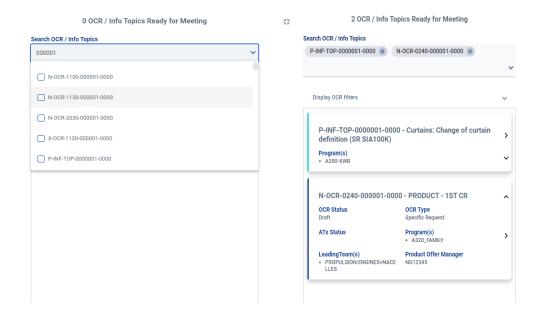
2.3.1 Basic search

In the meeting consult page, we can search one or several item(s) available (OCR or Info Topic) for the meeting by an autocomplete above the cards available. By clicking on the autocomplete, we can see a suggestion list with the item references available. (see the picture 1)



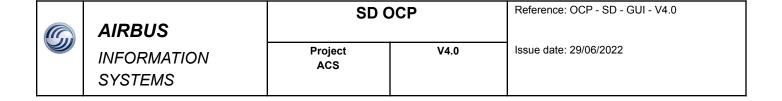
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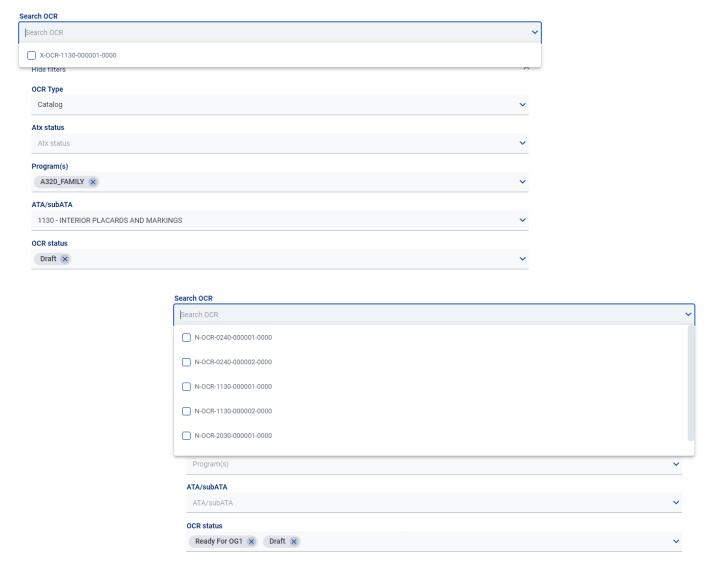
By selecting a reference in the dropdown list, you will see only the Item card corresponding to the reference selected. Also we can search an Item by writing into the autocomplete. In that case the suggestion list is filtered following what the user enters into the autocomplete.

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2.3.2. Advanced search

On the consultation page of a meeting, we can use advanced filters to sort the OCR by Type, Atx status, Programs, Ata / SubAta or Status. Filters affect the results returned by the field Search OCR. The Advanced Search only works on OCR search. It will not filter info topics results.



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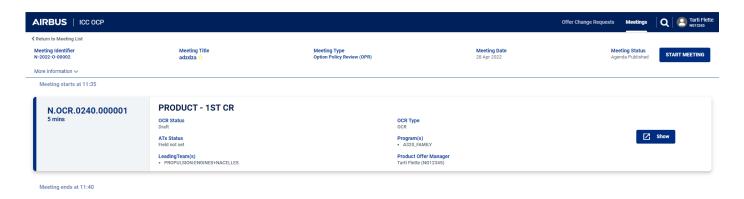
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2.3 Publish the Meeting Agenda

After adding OCRs and Info Topics to the meeting agenda, clicking on the *Publish* button allows the user to validate the meeting agenda. The meeting status changes from *Draft* to *Agenda Published*.

After clicking on Publish, the read-only meeting agenda displays:

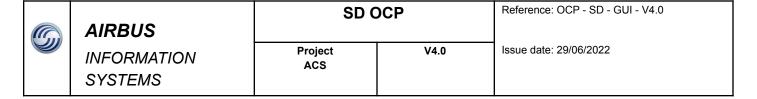


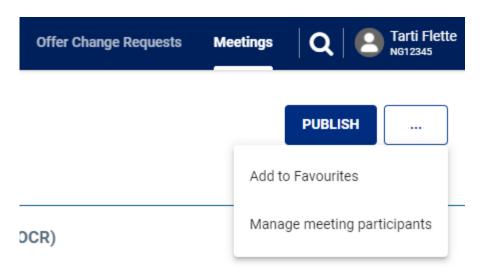
The user can inspect each OCR by clicking on the *Show* button. It opens the OCR page.

Once the meeting is published, the user can unpublish it in order to add/remove OCR inside. To do this, the user must click on "..."/Unpublish & Update Agenda. The Meeting status changes from Agenda Published to Agenda update in progress.

Click on the REPUBLISH button is required to publish the meeting again and continue the process.

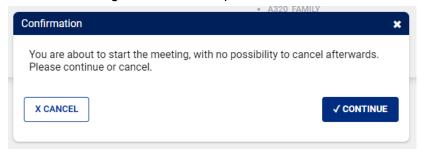
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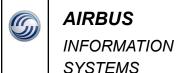
2.4 Start the Meeting and take a decision

In order to start the meeting, the user needs to click on the *START MEETING* button. A confirmation popup appears asking the user to confirm to go forward in the process.

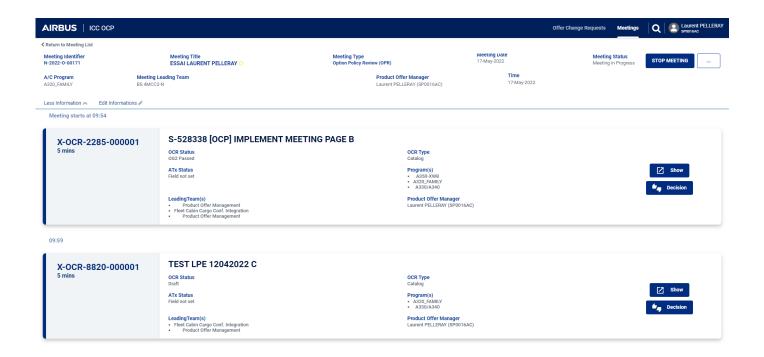


If the Continue button is clicked, the meeting status changes from *Agenda Published* status to *Meeting in Progress* status. Then appears a *Decision* button next to each OCR card.

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ACS

Clicking on Decision button displays the decision popup showing different fields :

- OCR status : more information in OCR status in decision section
- Product Offerability Maturity Status field is only displayed for Catalog OCR.
- Comment
- Target date
- Decision additional material

OCR block and release rules

As a user I can't save a decision on an OCR on which a decision is already in progress in another meeting. In this case, an orange message is displayed in the decision popup with a hyperlink to the meeting containing the OCR under decision. By clicking on this hyperlink, the involved meeting opens in a new tab. An OCR under decision is released when the meeting which contains this OCR is at closed status. At closed status, if the user clicks on SAVE, OCR under decision is blocked again. Adding a decision to all OCR is not mandatory to close a meeting.

OCR status in decision

OCR status available depending on the status selected by the user following the tale below. As long as the MOM containing the OCR is not validated, the OCR status is not updated on the OCR.

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ACS

V4.0

Reference: OCP - SD - GUI - V4.0

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Status available for Catalog OCR

| Draft |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Ready for OG0 |
| OG0 passed |
| Ready for OG1 |
| OG1 passed |
| Ready for OG2 |
| OG2 passed |
| Cancelled |
| On-hold |
| Deleted |

Status available for SR OCR

Draft	Draft	Draft	Draft	Draft
Ready for Decision				
Decided	Decided	Decided	Decided	Decided
Cancelled	Cancelled	Cancelled	Cancelled	Cancelled
Deleted	Deleted	Deleted	Deleted	Deleted

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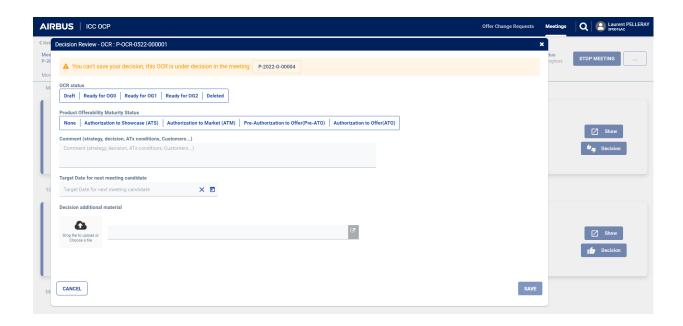
AIRBUSINFORMATION

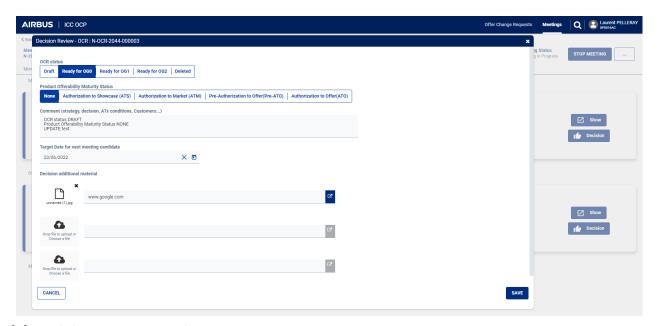
SYSTEMS

SD OCP

Project V4.0 ACS Reference: OCP - SD - GUI - V4.0

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Decision status management

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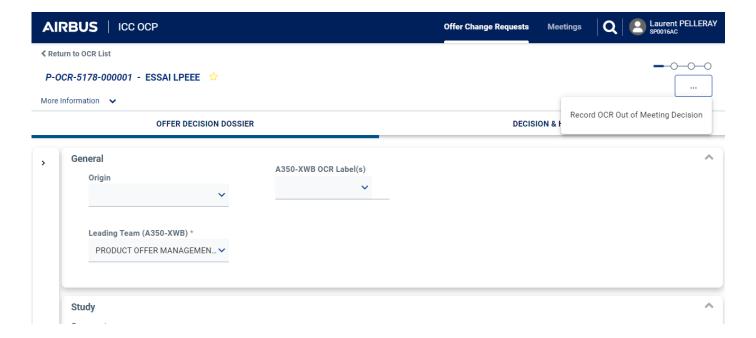
AIRBUS	SD (OCP	Reference: OCP - SD - GUI - V4.0
INFORMATION SYSTEMS	Project ACS	V4.0	Issue date: 29/06/2022

2.5 Take Out of Meeting decisions

The user is able to take a decision on an OCR without creating a meeting. For that, the user needs to click on .../Record OCR Out of Meeting Decision button from the OCR header.

For OCR under decision in a meeting, the popup appears with an orange warning message. A decision can't be taken on an OCR if this oCR is already under decision.

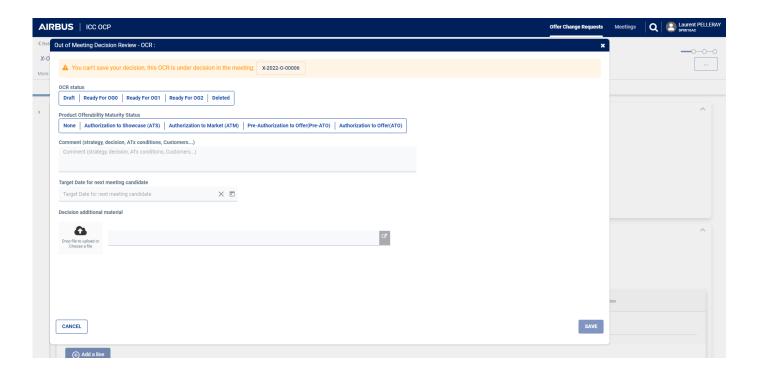
After making a decision, user is automatically redirected to DECISION & HISTORY tab.



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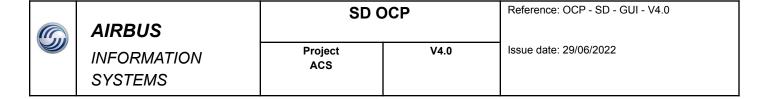
SD OCP		Reference: OCP - SD - GUI - V4.0
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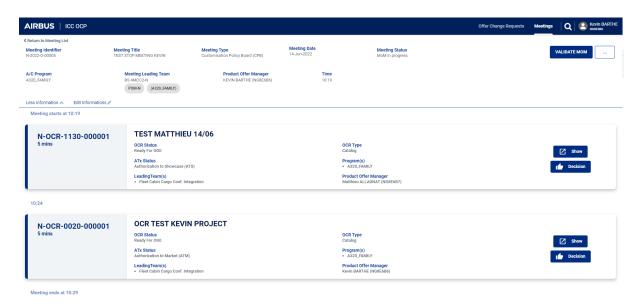
2.6 Stop the meeting and validate MOM

Once a decision has been saved in the database for an OCR, the user has the possibility to click on the "STOP MEETING" button in the Meeting Header. By clicking on this button, the Meeting Status will be set to "MoM in progress" like in this Screenshot below.

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Clicking on "VALIDATE MOM" changes the status from *MOM in Progress* to *Closed*. At this closed status, the user has the possibility to change the decision by clicking on the EDIT DECISION button.



Once the user validates the decisions, he can click on the "VALIDATE MOM" button. At this moment, there will be several actions. At first, the user will see another page where he can see the Decision Details for each OCR involved in the Meeting.

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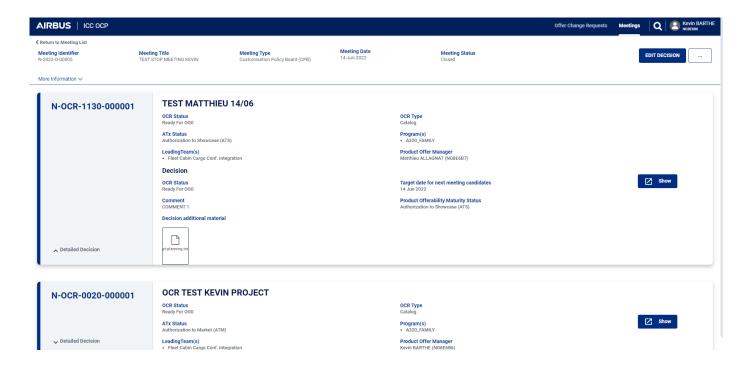


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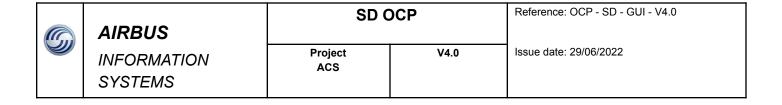


Then the meeting status is set to "Closed". However; the user has the possibility to go back to his decisions by clicking on the "EDIT DECISION" in the Header. After clicking on this button, the meeting status will be set to "MoM in progress" again.

Once the meeting is closed, the OCR Status and the Offerability Maturity Status for each OCR are updated as we can see in the OCR List Table for example.

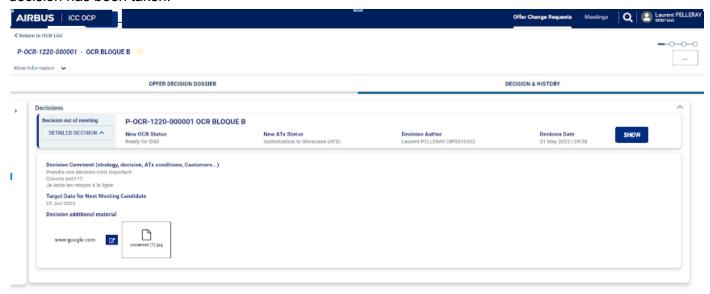


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2.6.2 Display the decision in a OCR

Once a decision has been made for an OCR (once the user has clicked on the SAVE button in the decision popup from a meeting), the OCR decision information is logged in the corresponding OCR. Open the OCR and go to Decision & History tab. In the Decision brick, decisions from a meeting with status 'closed' taken for this OCR is displayed. Clicking on Detailed Decision gives more information about the decision. Clicking on the SHOW button will open a new tab and navigate to the meeting from which the decision has been taken.



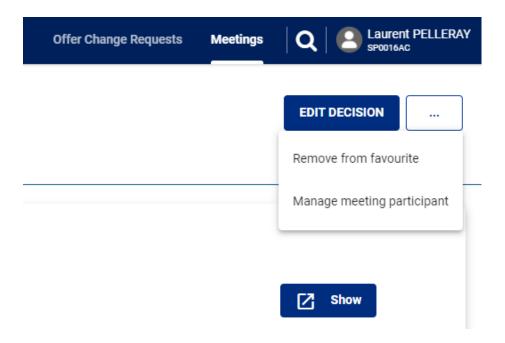
2.7 Manage Meeting participants

At any step of the meeting workflow the user can manage a list of participants of the meeting. List management is available by clicking on the "..."/Manage meeting participants button as shown below:

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A popup appears displaying different fields and buttons:

- **Meeting participants**: this field allows the user to add Airbus users to the meeting participant list from their first name, name or NG.
- **Mail Address**: this field allows the user to add an external user to the meeting participant list using an external email address. Press enter to validate the external address entered.
- Load Participant list: This field allows the user to load an existing list which has been created by the user. Lists are not shared with other users. Press space bar to display all available lists. Type the first letter of the existing list, select it and press enter to load it.
- **Current List**: In this field is displayed the name of the loaded list.
- **SAVE button**: It allows the user to save in the database the list with the list name entered.
- **DELETE button**: It allows the user to delete a saved list from the database.

Additional information: You can not overwrite an existing list using the same list name, the SAVE button is not available if the list name already exists. Click on the VALIDATE button saves the list only for the meeting. The user can delete participants using little crosses at right part of the popup.

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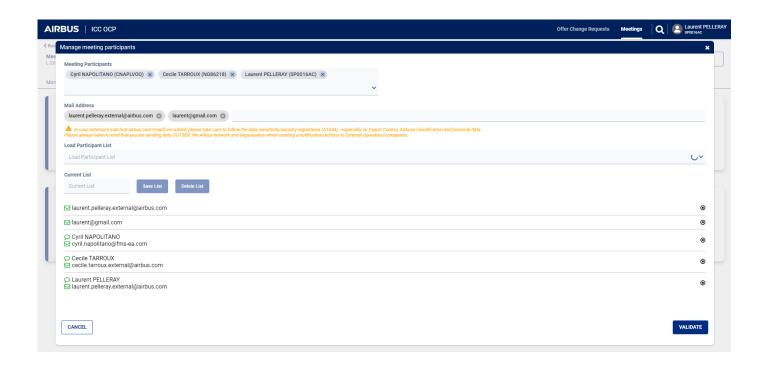
AIRBUS INFORMATION SYSTEMS

SD OCP

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3. Info Topics

3.1 INFO_TOPIC and INFO_TOPIC_PROG tables in database

INFO_TOPIC:

COLUMN_NAME	DATA_TYPE	Example
N_INFO_TOPIC_ID	NUMBER	Technical ID of the Info Topic
BUSINESS_ID	VARCHAR2(100 BYTE)	'Program Letter' - 'INFO' - '6 digits' - '4 digits increment' It should be 'X' if cross program
T_TITLE	VARCHAR2(100 BYTE)	Title of the Info Topic
C_STATUS	VARCHAR2(50 BYTE)	Status of the Info Topic
C_OWNER	VARCHAR2(100 BYTE)	Creator of the Info Topic
D_CREATION_DATE	DATE	Creation date of the Info Topic
D_UPDATE_DATE	DATE	Update date of the Info Topic
C_LEADING_TEAM	VARCHAR2(100 BYTE)	Leading Team of the Info Topic
T_COMMENT	VARCHAR2(4000 BYTE)	Comment of the Info Topic

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AIRBUS	SD (OCP	Reference: OCP - SD - GUI - V4.0
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INFO_TOPIC_PROG:

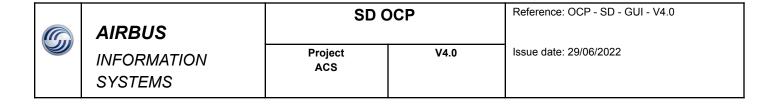
COLUMN_NAME	DATA_TYPE	Example
N_ID	NUMBER	Technical ID of the INFO_TOPIC_PROG
N_INFO_TOPIC_ID	NUMBER	Technical ID of the INFO_TOPIC
C_PROG	VARCHAR2(1 BYTE)	Program

3.2 Info Topics tab in top bar and sub-menu and sub-tab

In the OCP Top Bar, there is now a tab "Info Topics", if one of the following users clicks on the "Info Topics" Tab: Viewer, Product Offer Manager, Product Offer Manager Internal, Product Offer Manager External, then a Sub-Menu "Info Topics" with a Sub-Tab "Info Topic" is displayed. Also, there is a button to create a brand new info topic.



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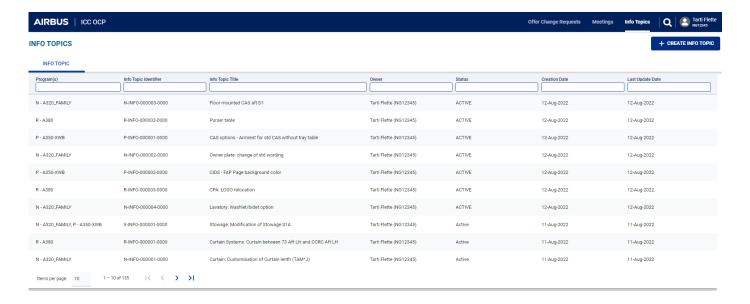
3.3 Info Topic table

Info Topic table contain 7 columns:

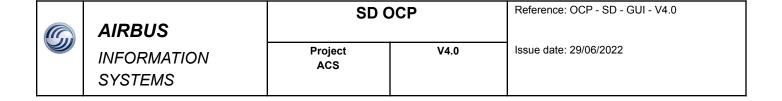
- Program: display the value from INFO_TOPIC_PROG.C_PROG
- Info Topic Identifier: display the value from INFO TOPIC.BUSINESS ID
- Info Topic Title: display the value from INFO_TOPIC.T_TITLE
- Owner: display the value from INFO_TOPIC.C_OWNER
- Status: display the value from INFO_TOPIC.C_STATUS
- Creation Date: display the value from INFO_TOPIC.D_CREATION_DATE
- Last Update Date: display the value from INFO_TOPIC.D_UPDATE_DATE

Info Topic table contains a column filtering on the top of each column header and it is possible to sort ascendingly/descendingly on each column through the arrows.

By default, the last updated Info Topic is on the top of the Info Topic table.



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3.4 Info Topic creation



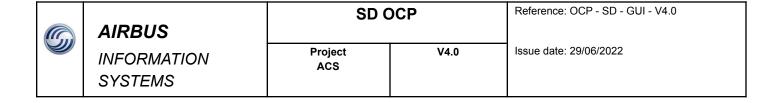
By clicking on the button "Create Info Topic", a pop-in will open to fill the different fields :

- Title (mandatory)
- A/C Program(s) (mandatory)

If one of those fields is not filled in, the create button will be disabled.

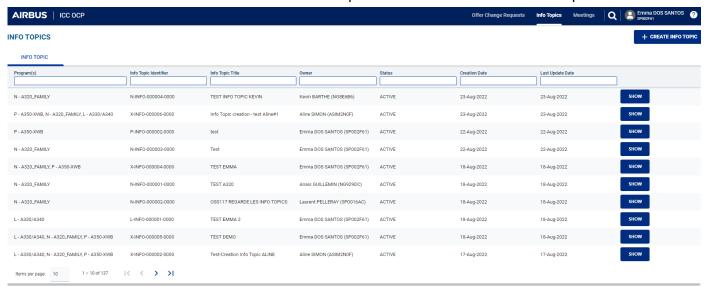


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3.5 Info Topic Consultation

In the "INFO TOPIC" list screen, a button "SHOW" in front of the "Last Update date" field is present. This "SHOW" button redirects the user to the "Info Topic Consult screen" for the "Info Topic" selected.

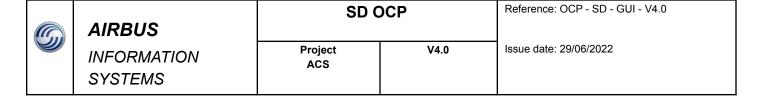


The header first screen displays only "ID Business" and "Title".

The header uses the expansion panel format:

- On the bottom, in the left corner a "More information" expands the header information.
- On the bottom, in the left corner a "Less information" reduces the header information.

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Header content : ID Business, Title, A/C Program (s), Info Topic Creation date, Info Topic last Update date, Statu, Owner.



A "Go back to Info Topic list" button on the top in the left corner of the "Info Topic" Consult screen above the ID Business field redirect the "INFO TOPIC" list screen.

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