



KITUI COUNTY UNIVERSITY & COLLEGE
STUDENTS ASSOCIATION
KUCSA

CONSTITUTION OF THE KITUI COUNTY UNIVERSITY AND COLLEGE STUDENTS ASSOCIATION (KUCSA)

PREAMBLE

We, the university and college students of Kitui County, united by our commitment to unity, vision, and progress, establish this constitution to govern our association. Inspired by Article 55 of the Constitution of Kenya, 2010, we seek to empower youth, champion inclusivity, and drive sustainable development for our county.

1. ACKNOWLEDGEMENT

We honor the founders of KUCSA, whose vision brought this association to life. We recognize all members and stakeholders who continue to uphold KUCSA's mission and values.

2. NAME AND PURPOSE

2.1 Name: The association shall be known as the Kitui County University and College Students Association (KUCSA).

2.2 Purpose:

- **To develop leadership and capacity among members to address governance and community service issues.**
 - **To advocate for inclusivity, transparency, and accountability in youth-related matters.**
 - **To empower students through mentorship, research, and skills development.**
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3. CORE VALUES

KUCSA operates on the principles of:

- 1. Unity – Fostering collaboration and solidarity among members.**

2. **Vision – Encouraging innovative and forward-thinking leadership.**
 3. **Progress – Striving for positive change and sustainable development.**
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4. MEMBERSHIP

4.1 Categories:

1. **Ordinary Members: Registered university and college students from Kitui County.**
2. **Diaspora Members: Members who are from outside Kitui county.**
3. **Alumni Members: Former KUCSA members who have completed their studies.**

4.2 Rights of Members:

- **Ordinary Members: Full voting rights, eligibility for leadership, and access to all association activities.**
- **Diaspora Members: Access to all association activities but no voting rights.**
- **Alumni Members: Granted voting rights and the ability to participate in leadership roles and decision-making.**

4.3 Requirements:

- **Payment of a membership fee as determined by the executive committee.**
- **Active participation in association activities, including meetings and programs.**

4.4 Membership Code of Conduct:

- **Members must uphold KUCSA's values and comply with its regulations.**
 - **Breaches of the code of conduct may result in disciplinary action, including suspension or expulsion.**
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5. LEADERSHIP

5.1 Executive Committee:

1. **Chairperson**
2. **Vice Chairperson**
3. **Secretary**
4. **Treasurer**
5. **Organizing Secretary**
6. **Secretary General**
7. **Public Relations Officer (PRO)**
8. **Fundraising Officer**

9. Registrar

5.2 Permanent Member:

- **The Founder shall serve as a permanent, non-elective member of the Executive Committee.**
- **Responsibilities:**
 - 1. Provide institutional memory and strategic guidance.**
 - 2. Act as a signatory to the association's financial accounts.**

5.3 Constituency and Ward Representatives:

- **Each constituency and ward in Kitui County shall have representatives.**
- **Duties: Recruitment, project coordination, and reporting to the executive.**

5.4 Qualifications for Leadership:

- **Candidates must be active members of KUCSA for at least one year.**
 - **Leadership is subject to vetting by an Electoral Board appointed by the executive committee.**
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6. ADVISORY COMMITTEE

6.1 Composition:

- **A Patron to provide overarching guidance.**
- **One representative from every university in the association.**
- **The Founder as a permanent member.**

6.2 Duties:

- 1. Oversee the recruitment of members to the association.**
- 2. Provide mentorship and strategic guidance to the Executive Committee.**
- 3. Assist in resolving disputes within the association.**
- 4. Act as a non-voting advisory body during decision-making processes.**

6.3 Recruitment Mandate:

- **The Advisory Committee shall:**
 - 1. Develop and implement strategies to recruit members from all eligible institutions.**
 - 2. Collaborate with Constituency and Ward Representatives to ensure inclusivity.**
 - 3. Maintain a membership database to track growth and participation.**

7. AREAS OF FOCUS

KUCSA will focus on:

- 1. Transparency in bursary allocation.**
 - 2. Inclusivity in leadership and programs.**
 - 3. Advocating for local youth in county projects and internships.**
 - 4. Talent development and mentorship.**
 - 5. Community service initiatives like poverty eradication and educational outreach.**
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8. FINANCIAL MATTERS

8.1 Funding Sources:

- Fundraising activities and grants from supportive organizations.**
- County Government if needs may.**

8.2 Budgeting and Accountability:

- The Finance Committee shall prepare and approve annual budgets.**
- Financial reports will be reviewed quarterly and shared with members.**

8.3 Fund Management:

- Bank account signatories shall include the Founder, Chairperson, and Treasurer.**
- The Founder shall serve as a permanent signatory.**

8.4 External Audit:

- An independent audit of financial activities shall be conducted annually.**
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9. DISPUTE RESOLUTION

- 1. Disputes among members shall first be referred to the Secretary General for mediation.**
 - 2. Unresolved disputes shall be referred to the Advisory Committee for arbitration.**
 - 3. Appeals against decisions may be made to the General Assembly, requiring a simple majority vote to overturn.**
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10. ELECTIONS

10.1 Term of Office:

- All elective positions shall have a term of two (2) years.
- No individual shall serve in the same position for more than two consecutive terms.

10.2 Electoral Board:

- The Electoral Board shall be appointed by the Executive Committee and comprise five neutral members.
- Responsibilities:
 1. Oversee the election process to ensure fairness and transparency.
 2. Vet candidates based on the eligibility criteria.
 3. Publish the election timetable and guidelines.

10.3 Requirements for Candidates:

1. Must be an active KUCSA member for at least one year.
2. Must demonstrate leadership skills and uphold the association's values.
3. Must be a university or college student at the time of the election.
4. Must have no pending disciplinary actions within the association.
5. Alumni may contest positions open to them as defined by the constitution.

10.4 Election Process:

1. Elections shall be conducted every two years in the month and dates announced by the electoral board.
2. Candidates shall submit their applications to the Electoral Board within the announced timeframe.
3. Voting shall be conducted by secret ballot, either physically or electronically.
4. Winners must secure a simple majority vote.

10.5 By-Elections:

- By-elections shall be held within 60 days to fill any vacant elective position.

10.6 Disqualification and Appeals:

- The Electoral Board reserves the right to disqualify any candidate who violates election rules.
- Disqualified candidates may appeal to the Advisory Board, whose decision is final.

11. AMENDMENTS

- Amendments may be proposed by any member and require a two-thirds majority vote.
 - Members must be notified of proposed amendments at least 14 days before the vote.
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12. DISSOLUTION

- KUCSA may only be dissolved by a resolution passed by a three-fourths majority vote.
 - Remaining assets shall be donated to a youth-focused charitable organization.
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Date Approved:

Signatures:

Chairperson: _____

Secretary: _____

Treasurer: _____

Founder: _____