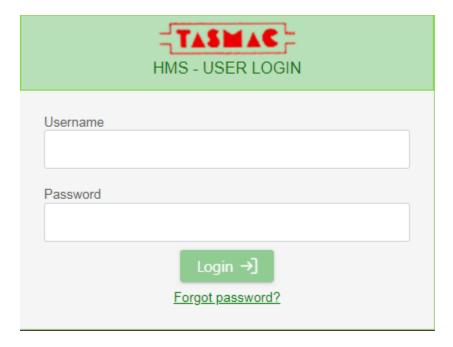
HMS Application User Manual Details

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Login Page



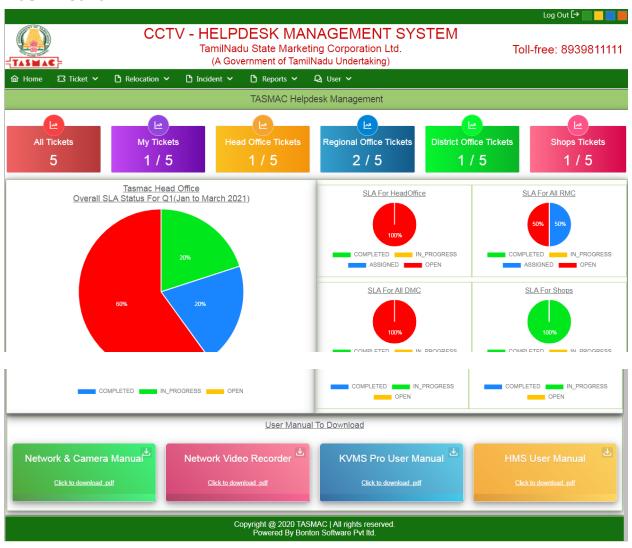
- > User has to enter the valid Email Address which we have provided to you as a username
- User has to enter the valid password
- > After Enter those values click Login button this will be redirected to HMS Dashboard

Forgot Password



> User has to enter the mail id to get the password.

Dash Board



Dashboard contains

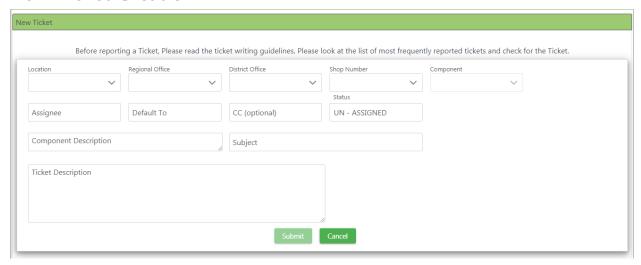
- o Tickets Counts
 - All Tickets
 - My Tickets
 - Head Office Tickets
 - Regional Office Tickets
 - District Office Tickets
 - Shop Tickets

Pie Chart

- Overall SLA chart
- o Head office SLA
- o Regional Office SLA
- o District Office SLA
- Shop SLA

- > User Manual Document download
 - o Network and Camera user manual
 - o Network Video Recorder user manual
 - o KVMS pro user manual
 - o HMS user manual
- Menu Details
 - o Home
 - Tickets
 - New Ticket
 - Update ticket
 - Search Ticket
 - o Relocation
 - RO/DO/Shops
 - Incident
 - Theft
 - Riots
 - Natural Calamities
 - Reports
 - My Tickets
 - All Tickets
 - Tickets By Date
 - Theft
 - Relocation
 - Riots
 - Natural Calamities
 - User
 - Profile
 - Change Password

New Ticket Creation



- User has to fill the all required fields to submit the ticket.
 - User should select the Location to create the ticket
 - o User has to select the particular Component
 - Subject should be a short description.
 - o Ticket Description should be detail information about the issues.
 - User can mention the Multiple mail id with comma separator's in CC

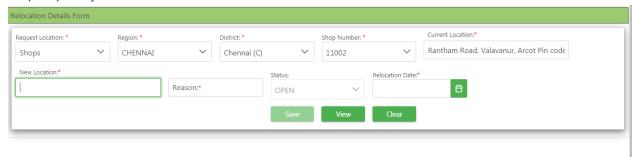
Update Tickets



- User can change the Status of the ticket
- > User can enter the ticket description
- User can mention the Multiple mail id with comma separator's in CC

Relocation Form

Ro/Do/Shop

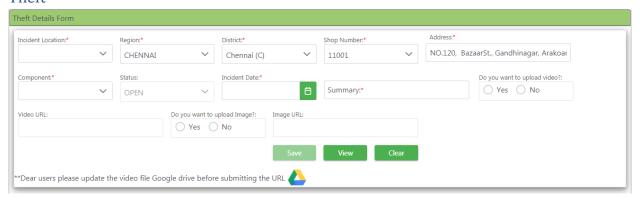


This Form will be used to maintain the Relocation details. So that we can come to know the request date and completion date of relocation.

- User has to select Request location
- User can select Request Region, District and Shops and current address will display automatically
- ➤ User have to enter "To Address" and reason and Relocation date

Incidents

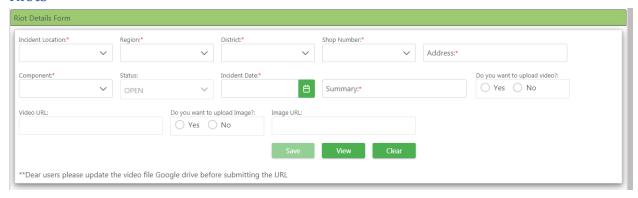
Theft



This form will help you to enter the theft information.

- User has to upload the video file or Image in Google Drive before submitting the form.
- User has to select the video upload ration button whether yes or no.
- If it is yes user have to mention the Google Drive video URL in Video URL textbox
- User have to select the image upload option button whether yes or no
- ➤ If it is yes user have to mention the Google Drive image URL in the Image URL textbox
- Summary should be a theft information

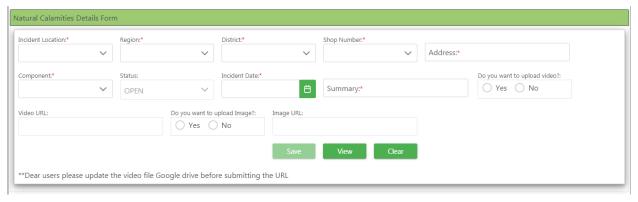
Riots



This form will help you to enter the riots information.

- User has to upload the video file or Image in Google Drive before submitting the form.
- User has to select the video upload ration button whether yes or no.
- If it is yes user have to mention the Google Drive video URL in Video URL textbox
- User has to select the image upload option button whether yes or no
- If it is yes user have to mention the Google Drive image URL in Image URL textbox
- Summary should be a theft information

Natural Calamities

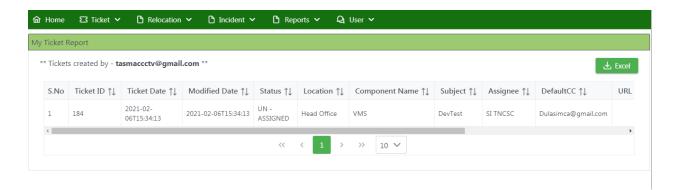


This form will help you to enter the Natural Calamities information.

- User has to upload the video file or Image in Google Drive before submitting the form.
- User has to select the video upload ration button whether yes or no.
- If it is yes user have to mention the Google Drive video URL in Video URL textbox
- User have to select the image upload ration button whether yes or no
- If it is yes user have to mention the Google Drive image URL in Image URL textbox
- Summary should be a theft information

Reports

My Reports



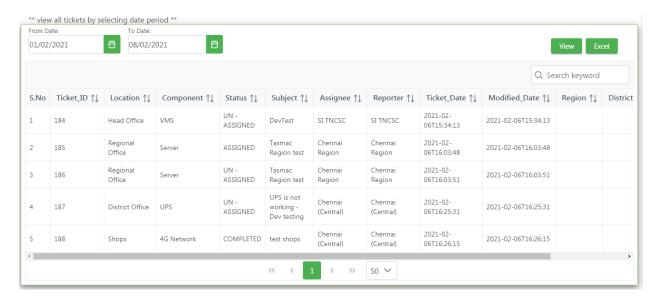
- This report will display the data based on the login user. Whatever user has created the tickets those details will display
- User can short the all columns ex. Ticket ID, Ticket Date and Status etc.,
- User can download the report in excel format.

All Tickets



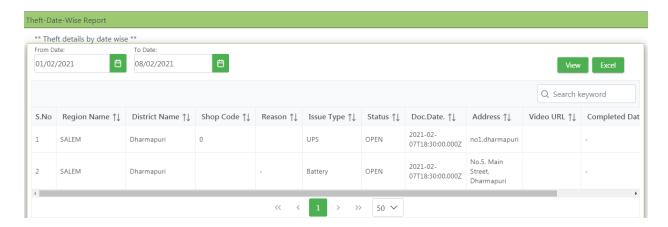
- User can get the Ticket information based on the location
- User have to select the all fields to get the result
- User can short the all columns ex. Ticket ID, Ticket Date and Status etc.,
- User can download the report in excel format.
- User can take their corresponding Region and District data only.

Tickets by Date



- User can get the tickets information based on the date condition.
- > User can sort the all columns ex. Ticket ID, Ticket Date and Status etc.,
- User can download the report in excel format.
- User can take their corresponding Region and District data only.

Theft



- User can get the theft information based on the date condition
- User can download the report in excel format.