

# Annex 9:

## Official Case Appeal Template

### 1. Official Appealing

- 1.1. An appeal is a procedure where an Entity can reopen an existing Official Case Solution proposed previously by ICB to change the outcome of the case.
- 1.2. An appeal is not a second chance to win a case, it is only aimed at studying new inputs to the case that might change the final outcome.
- 1.3. Before submitting the appeal, make sure you read all the APIP policies for the topic “official appealing”.

### 2. Template

Country PLACING claims must fill out portions of the document in **RED ONLY**.

Country RESPONDING to claim must fill out portions of the document in **BLUE ONLY**.

#### Case Information

Date of Appeal	
Date of Release of Initial Solution	
Entity filing the appeal	
Entity Contact Name	
Entity Contact Email	
Date of Response	
Entity Responding	
Entity Contact Name	
Entity Contact Email	

## Appeal

Decision on claim #1	
Argument for appeal	
AEPP Clause to support the appeal	
Link for zip folder with new proofs	
Additional Information (if needed)	
Counter argument	
AEPP Clause to support the argument	
Link for zip folder with new proofs	
Addition Information (if needed)	

*(\*) add more tables by copying and pasting the previous one if you have more than 1 (one) claim and nominate it as "claim 2" or the corresponding number.*

## Contact Information

ECBs raising an Official Case Application are responsible to provide contact numbers and email addresses of all the parties involved so that ICB can contact them directly if needed.

Name		Name	
Role/Title		Role/Title	
Email address		Email address	
Name		Name	
Role/Title		Role/Title	
Email address		Email address	
Name		Name	
Role/Title		Role/Title	
Email address		Email address	

## ECB Chair and MC Signature

<i>I, as the complaining party, confirm this case appeal has been brought forth to the ICB for arbitration.</i>	<i>I, as responding party, will accept the solution and decision the ICB will make after analysis of the case.</i>
<i>I, as the complaining party, will accept the solution and decision the ICB will make after analysis of the case.</i>	<i>I, as responding party, understand all the avenues for appeal and will use them appropriately.</i>
<i>I, as complaining party, understand all the venues for appeal and will use them appropriately.</i>	
Date, Full name, Signature (scan is acceptable)	Date, Full name, Signature (scan is acceptable)

## International Control Board Space (do not fill)

CLAIM	VERDICT

RECOMMENDATIONS AND OR MANDATORY ACTIONS

COMPENSATORY ACTIONS

ICB FINAL VERDICT

OFFICIAL CASE LOSSES
(X) Case(s) lost by AIESEC in xxx in this document.

ICB CHAIR		TEAM LEADER OF CUSTOMER SUPPORT	
Date, Full name, Signature (scan is acceptable)		Date, Full name, Signature (scan is acceptable)	

DELIBERATION DATE	
dd of ____, yyyy	