Starting Procedure

Build

1. Get keys from Mrs. Robinson
   * Milwaukee Cart
   * G102B Closet
2. Unlock both Milwaukee Cart and G102B Closet
3. Pull Milwaukee PACKOUT’s from G102B
4. Take out personal laptops and pull up new inventor designs (be sure to pull from Github before each meeting)
5. Begin Building

Design

1. Take out personal laptops & design materials from G102B Closet
2. Locate suitable environment with the following criteria:
   1. Power outlet (can be expanded with power strips)
   2. Adequate space
   3. A desk
   4. Internet connectivity (optional)
3. Begin CAD and Design

Programming

1. Get key from Mrs. Robinson
   1. Laptop Case
2. Retrieve laptop case from G102B
3. Unlock and extract laptop case (Numerical password is “102”, laptop password is “gracious professionalism”)
4. Begin Programming

Ending Procedure

Build

1. Put all unused and unsecured components into Milwaukee PACKOUT’s or cart. This includes all nuts and screws. All components must go back organized and in the correct areas.
2. Return Milwaukee carts to the correct positions in the pit.
3. Return PACKOUT’s to the correct positions in the G102B closet.
   1. Wait for programming to put laptops back into the closet
4. Lock G102B and Milwaukee carts
5. Return keys to Mrs. Robinson

Design

1. Collect all personal laptops, chargers, and other devices
2. Put design materials back into design box, along with any prototypes
3. Return the box back to G102B closet
4. You’re free. (Remember to push everything to Github when you get back home)

Programming

1. Collect programming laptop and replace in laptop case
2. Close and lock laptop case
3. Return laptop case to G102B
   1. Notify build that you’ve returned the laptop case
4. Return laptop case keys to Mrs. Robinson