

CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES
UNIVERSITY COLLEGE OF ENGINEERING THODUPUZHA

PROFORMA FOR CLAIMING HONORARIUM / REMUNERATION TO TEACHING FACULTY

Contract/Guest: Contract Month: March Year: 2025

Name : (In Block letters)	UMER MURTHALA THANGAL K K
Designation	PROFESSOR
Dept/Subject	Computer Science

Leaves (From the 21 th of previous month to 20th of Bill month)

Nature & period of leave /absence should be clearly mentioned	LWA	C.L	M.L	D.L/C.O
Date of Leaves		2025-02-21, 2025-02-22	2025-03-13 - 2025-03-15, 2025-03-17	
Previous number of leaves allowed	0	2	0	0
Number of current leave /days	0	4	4	0

HONORARIUM

Details of work done	days	Rate Rs.	Actual Rate	Amt. Claimed
Amount of honorarium/remuneration			85000	85000
Increment				
Special Allowances				
Other Allowances if any				
Total			85000	85000
Deductions				
IT @1%,IT @20%			850	850
EPF @ 12% (Maximum Rs:1800/-)			1800	1800
ESI (0.75%*)			0	0
PT				
LWA			11333.33	11333.333333 333
Other Deductions if any				
Total Deductions			13983.33333 3333	13983.333333 333
Net Amount Claimed			71016.66666 6667	71016.666666 667

RECEIPT

Received from the Principal University College of Engineering, Thodupuzha a sum of Rs..... (Rupees only) being the honorarium/remuneration for the month of 20.....

Pay the amount to SBI A/c. No.	8574648376657485
SBI Branch	FDBL6798488
IFSC Code	OTTAPALAM
PAN	PMHPL18467

Certified that excess amount claimed if any, will be refunded to the College.

Mobile No: 9946701751

Signature:

Muttom

Name:

Date 2025-03-15

Principal

FOR AUDIT USE ONLY

Verified and found correct and Passed for payment and paid Rs.....(Rupeesonly)

Date:..... Asst.

Principal

As per the order issued, a certificate of Duty Leave from the competent authority shall be attached.

