## CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES

## UNIVERSITY COLLEGE OF ENGINEERING THODUPUZHA

PROFORMA FOR CLAIMING HONORARIUM / REMUNERATION TO TEACHING FACULTY

| Designation      | Contract/Guest:                                       |                              | Month:                    |                       | Year:         | 2023         |
|--|---|------------------------------|---------------------------|-----------------------|---------------|--------------|
| Leeves (From the 21 th of previous month to 20th of Bill month)  | Name : (In Block letters)                             |                              |                           |                       |               |              |
| Leaves (From the 21 th of previous month to 20th of Bill month)  times & preside there is better the death your month  I WA C.I M.I. DISCO.  Does of Leaves  Needons number of leaves allowed  Variable of Serves allowed  Winnburt of Current leave (days  HONORARIUM  Details of work done days  HONORARIUM  Details of work done days  Rate Ra. Actual Rate Actual Rate  Actua | Designation   |                              |                           |                       |               |              |
| Total O O O Defluctions  Total Total O O O O Defluctions  Total Total O O O O O O O O O O O O O O O O O O O  | Dept/Subject  |                              |                           |                       |               |              |
| Detect   Content   Conte   |   | Leaves (From the 21 th       | of previous month to 2    | Oth of Bill month)    |               |              |
| Persona number of leaves allowed Number of current leave /days  HONORARIUM  Persona for current leave /days  HONORARIUM  Persona for order done  days  Rate Rs.  Actual Rate   | Nature & period of leave /absence should be clearly 1 | nentioned                    | LWA                       | C.L                   | M.L           | D.L/C.O      |
| Number of current leave /days  | Date of Leaves  |                              |                           |                       |               |              |
| Details of work done days Rate Rs. Actual Rate Anni. Claimed  Amount of honorarium/remuneration 0 0 0  Default of work done 0 0 0  Total 0 0 0  Total 0 0 0  Total 0 0 0 0  SI (075%*) 0 0 0  SI (075%*) 0 0 0  OT USE (075%*) 0 0 0  Total Deductions if any 0 0 0  Total Deductions if any 0 0 0  Total Deductions if any 0 0 0  RECEIPT  Received from the Principal University College of Engineering, Thodopuring a sum of Rs   | Previous number of leaves allowed                     |                              |                           |                       |               |              |
| Details of work done days Rate Rs. Actual Rate Amt. Claimed Amount of honorarium/remuneration 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0  | Number of current leave /days                         |                              |                           |                       |               |              |
| Amount of honorarium/remuneration  |   | HONORARIUM                   | •                         | !                     | <del>-!</del> | •            |
| Defect Allowances   Defe   | Details of work done                                  | days                         | Rate Rs.                  |                       | Actual Rate   | Amt. Claimed |
| Special Allowances   Special   | Amount of honorarium/remuneration                     | 0                            | 0                         |                       |               |              |
| Deductions   | Increment   |                              |                           |                       |               |              |
| Total  | Special Allowances                                    |                              |                           |                       |               |              |
| Deductions   Ded   | Other Allowances if any                               |                              |                           |                       |               |              |
| T @1%.IT @20%  | Total   |                              |                           |                       |               | 0            |
| PF @ 12% (Maximum Rs:1800/-)  SI (0.75%'-)  O O O O O O O O O O O O O O O O O O  | Deductions  |                              |                           |                       |               |              |
| SET (0.75%')  O O O  TT  WA  Other Deductions if any  Total Deductions  Net Amount Claimed  O O O  RECEIPT  Received from the Principal University College of Engineering, Thodupuzha a sum of Rs  | IT @1%,IT @20%  |                              |                           |                       |               |              |
| AND Deher Deductions if any  Foral Deductions  Net Amount Claimed  O  RECEIPT  Received from the Principal University College of Engineering, Thodupuzha a sum of Rs   | EPF @ 12% (Maximum Rs:1800/-)                         |                              |                           |                       | 0             | 0            |
| Deher Deductions if any  Foral Deductions  Net Amount Claimed  O  RECEIPT  Received from the Principal University College of Engineering, Thodupuzha a sum of Rs   | ESI (0.75%*)  |                              |                           |                       |               | 0            |
| Dether Deductions if any  Foral Deductions  Net Amount Claimed  RECEIPT  Received from the Principal University College of Engineering, Thodupuzha a sum of Rs   | PT  |                              |                           |                       |               |              |
| Received from the Principal University College of Engineering, Thodupuzha a sum of Rs  | LWA   |                              |                           |                       |               |              |
| Net Amount Claimed 0 0 0  RECEIPT  Received from the Principal University College of Engineering, Thodupuzha a sum of Rs(Rupees  | Other Deductions if any                               |                              |                           |                       |               |              |
| Received from the Principal University College of Engineering, Thodupuzha a sum of Rs  | Total Deductions                                      | 0                            | 0                         |                       |               |              |
| Received from the Principal University College of Engineering, Thodupuzha a sum of Rs  |   | 0                            | 0                         |                       |               |              |
| FSC Code  PAN  Certified that excess amount claimed if any, will be refunded to the College.  Mobile No: Signature: Muttom Name: Date: Asst.  Principal  FOR AUDIT USE ONLY  Verified and found correct and Passed for payment and paid Rs   |   |                              | puzha a sum of Rs         |                       | 20            |              |
| Certified that excess amount claimed if any, will be refunded to the College.  Mobile No: Signature: Name: Date: Asst.  Principal  FOR AUDIT USE ONLY  Verified and found correct and Passed for payment and paid Rs   | SBI Branch  |                              |                           |                       |               |              |
| Certified that excess amount claimed if any, will be refunded to the College.  Mobile No:  Signature:  Name:  Principal  FOR AUDIT USE ONLY  Verified and found correct and Passed for payment and paid Rs(Rupees  | IFSC Code   |                              |                           |                       |               |              |
| Mobile No:  Muttom  Date:  Signature:  Name:  Principal  FOR AUDIT USE ONLY  Verified and found correct and Passed for payment and paid Rs(Rupees  | PAN   |                              |                           |                       |               |              |
| Muttom Name:  Parte: Asst. Principal  FOR AUDIT USE ONLY  Verified and found correct and Passed for payment and paid Rs  |   | Certified that excess amount | claimed if any, will be r | efunded to the Colleg | e.            |              |
| Asst. Principal  FOR AUDIT USE ONLY  Verified and found correct and Passed for payment and paid Rs   | 1obile No: Signature:                                 |                              |                           |                       |               |              |
| FOR AUDIT USE ONLY  Verified and found correct and Passed for payment and paid Rs(Rupees   |   |                              |                           |                       |               |              |
| Verified and found correct and Passed for payment and paid Rs(Rupees   | Date: Asst.   |                              |                           |                       |               | Principal    |
| Oate: Asst. Principal  |   | <u>FOR</u>                   | AUDIT USE ONL'            | <u>Y</u>              |               |              |
| -  | Verif<br>   |                              |                           |                       |               |              |
|  | Date: Asst.   |                              |                           |                       |               | Principal    |