

## CONFIRMATION LETTER

Dr. Cheryl B. Pantaleon  
Chair, IT Department  
Cebu Institute of Technology - University  
N. Bacalso Avenue, Cebu City

Dear Dr. Pantaleon:

This is to confirm that **Mr. Justine A. Cabreros** has been accepted into our company as On-the-Job Trainee.

He/She shall report to our office starting January 28, 2025. He/She shall be reporting to the Department of Software Engineer under the supervision of Mark Glenn F. Retirado, Division Manager. He/She shall have the following schedule:

Time	9:00 am to 6:00 pm
Days	Monday to Friday

The additional requirements of our company for OJT participants are the following:

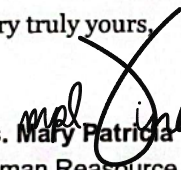
Latest resume

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Very truly yours,

  
Ms. Mary Patricia Lou S. Vinluan  
Human Resource Personnel  
Sparksoft Solutions, Inc.  
2 Moses St. Corner Don Vicente St. Filinvest 2 Subd.,  
Brgy. Bagong Silangan, Quezon City 1119

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