12.8.8 Recover a File from File History

Your Performance

Your Score: 2 of 2 (100%)

Elapsed Time: 3 minutes 27 seconds

Pass Status: **Pass**

Required Score: 100%

Task Summary

Required Actions

✔ Restore the March 16th at 11:15 AM version of June2020_Issue.jpg

✔ Restore the March 16th at 12:15 PM version of coverart.jpg

Explanation

Complete this lab as follows:

1. Access the File History options using the Settings app.
   a. Right-click **Start** and then select **Settings**.
   b. Select **Update & Security**.
   c. From the left pane, select **Backup**.
   d. Make sure *Automatically back up my files* is set to **On**.
   e. Select **More options**.
   f. Scroll to the bottom of the *Backup options* dialog and select **Restore files from a current backup**.
   g. Maximize the window for better viewing.

2. Restore the June2020_Issue.jpg file.
   a. From the bottom of the File History dialog, select the **Previous version** button (left arrow) to navigate to the backups captured on **Monday, March 16, 2020 11:15 AM**.
   b. Double-click **Pictures**.
   c. Double-click **Layouts**.
   d. Select the **June2020_Issue.jpg** file.
   e. Select the green **Restore to original location** arrow located at the bottom center.
   f. Select **Replace the file in the destination**.
      The Layouts folder where the file was restored is opened.
   g. From the Layouts folder, right-click the **June2020_Issue.jpg** file and then select **Properties**.
   h. Verify that the file is **115.44 MB** in size and was last modified on **March 16, 2020 at 11:15:12 AM**.
   i. Select **OK**.
   j. Close the Layouts window.

3. Restore the Coverart.jpg file.
   a. In the top left of the *File History* dialog, select the **up arrow** to navigate to the **Home\Pictures** folder.
   b. Select the **Previous version** button at the bottom to navigate to the backups captured on **Monday, March 16, 2020 12:15 PM**.
   c. Double-click **Images**.
   d. Select the **coverart.jpg** file.
   e. Select the green **Restore to original location** arrow located at the bottom center.
   f. Select **Replace the file in the destination**.
   g. Right-click the **coverart.jpg** file and select **Properties**.
   h. Verify that the file is **1.09 MB** in size and was last modified on **March 16, 2020 at 12:15:12 PM**
   i. Select **OK**.