

December 21, 2015

Dr. Stacy G. Williams
Research Associate Professor
University of Arkansas
Department of Civil Engineering700 Research Center Blvd.
Fayetteville, Arkansas 72701

Subject: On-Site Assessment Scheduled for January 25, 2016

Dear Dr. Williams:

The AASHTO Materials Reference Laboratory has scheduled Jon McCabe to visit your laboratory located in Fayetteville, Arkansas on January 25, 2016. Based on the tests requested by your laboratory on the Assessment / Accreditation Request, the on-site assessment is scheduled to last approximately 3 days.

Mr. McCabe will be prepared to assess your laboratory's hot mix asphalt, soil and aggregate test facilities and evaluate the quality management system for conformance to AASHTO Standard Practice R18. The laboratory should refer to the Assessment Preparation List(s) available on our website at www.amrl.net, under the "Laboratory Assessments" tab for guidance in preparing for the assessment.

Postponement of Assessments

Please note that the Laboratory Assessment Program schedules assessments in a specified tour sequence. Postponing the assessment at anytime may result in additional charges, out-of- sequence fees and may negatively impact the laboratory's accreditation status.

If it is necessary to change your assessment date, you are urged to contact AMRL within 5 days of receipt of this correspondence at info@amrl.net or (240) 436-4900 to minimize additional charges and potential affect on the laboratory's accreditation.

Sincerely,

A handwritten signature in blue ink that reads 'Maria Knake'.

Maria Knake
Program Supervisor