

SURESHKUMAR A

SENIOR MANAGER – TRAINING & DEVELOPMENT

☎ : +91 9500886352

✉ : aayeskay82@gmail.com

📍 : No : MIG148, TNHP Phase 1 ,
Mogappair West , Chennai , India-
600037

SKILLS & INTEREST

- ✓ Training need identification & analysis
- ✓ Training effectiveness monitoring
- ✓ Facilitating and planning OJT and DOJO Training
- ✓ Training Module development
- ✓ Skill and Competency mapping
- ✓ Internal trainer and supervisor skill development
- ✓ Facilitating 5s , Kaizan and QCC
- ✓ Skill development training center setup

KEY CUSTOMER HANDLED

- ✓ Bosch (BGSW) , Bangalore
- ✓ Amara raja Tirupati , AP
- ✓ Delphi TVS , Chennai
- ✓ VPG Sensors Chennai
- ✓ Foxconn India P ltd Chennai
- ✓ Yamaha Electronics India
- ✓ Lucas TVS , Padi Chennai
- ✓ JSW SALEM
- ✓ VE Commercial Vehicles Ltd, Indore .
- ✓ Mondalizi international , Sri city
- ✓ Kellogg's India Sri city AP
- ✓ BHS Chennai
- ✓ ABI Showatech , Pulivalam
- ✓ Roop Automation , Chennai
- ✓ Super Auto , Chennai

ABOUT ME

Willing to take up challenging assignments to utilize my knowledge, skill and experience in an organization that offers opportunity for professional growth and development while being a confident learner, self-disciplined, hardworking, committed, resourceful and flexible.

PROFESSIONAL SUMMARY

- I have totally 18+ years of experience (**12 Years in India & 6 Years in Gulf – Oman**) in the field of Training and Development .
- MSME certified Learning and development specialist
- Certified as an Internal ISO Quality Auditor ,
- Microsoft Certified Educator (MCE)
- Having hands-on experience to setup DOJO skill training center and DOJO Trainer kit with modern techniques .
- Developed instructional manual , standard operating procedures & Work instructions.

EDUCATION

- Master of Applied Electronics , Sri Vasavi College ,Erode (2003 to 2005)
- Bachelor of Electronics , Erode Arts and Science College , Erode (2000 to 2003)

PROFESSIONAL EXPERIENCE

Senior Manager – Training , TVS Training and Services P.LTD
(02/2023 – till date)



- To responsible to execute training consultancy , projects requirements for Industrial need training programs.
- To handled more then 20+ customer from various industries for staff and supervisor development training
- To design annual plan based training program and create skill matrix and KPI based training module to execute in-house and onsite
- Assess training effectiveness and continuous improvement
- Training budget management and negotiation
- Manage and Co-ordinate LMS and VILT training platform
- To maintain training documents for audit records
- Setup lab and SDC center based on customer needs.

Managerial Training Handled

- ✓ Personal Effectiveness
- ✓ Time management
- ✓ Team Building
- ✓ Conflict management
- ✓ Role of supervisor
- ✓ Leadership skills for Supervisory and visionary
- ✓ Creativity and Innovation

TRAINING PROGRAM

- ✓ Learning and development specialist from MSME Chennai
- ✓ Internal Auditor(QMS) Nathan Consultants (P)Ltd , Bangalore, India
- ✓ Microsoft Certified Educator (MCE) , Microsoft
- ✓ IoT Essentials Issued by Cisco
- ✓ Networking Essentials, Issued by Cisco
- ✓ Fire Safety Management, ITCILO , Italy
- ✓ Data Analytics Essentials Issued by Cisco
- ✓ Robotic Arm Teach programming from Fanuc India
- ✓ Electrical Vehicle training from TVS TS Chennai
- ✓ Hybrid vehicle training ASDC

PERSONAL DETAILS

Date of Birth : 27rd June 1982

Nationality : Indian

Language : English , Tamil , Kannada

Visited countries : Germany , France & Oman

References : References available upon request

Engineering Trainer & training consultant , University of Technology & Applied Sciences, Oman

(Oct 2016 to Dec 2022)

- Preparing lab manuals, practical reports for the students and performing practical assessments.
- To perform installation and commission the laboratory equipment and machineries as per university guidelines.
- To co-ordinate the OJT engineering technician training.
- Coordinate & handle the staff development training activities .

جامعة التقنية والعلوم التطبيقية
University of Technology and Applied Sciences



Training Officer , GTTI, Coimbatore, India (July 2011 to Oct 2016)

- Design, develop, and execute technical / product and application based training programs and services for both internal and external customers.
- Coordinator for Indo-German Exchange Student Project in the field mechatronics & automation.
- Worked as a prominent member in ISO committee, Exam Committee, skill development committee.



Training Officer NTTF, Coimbatore, India (Sep 2008 to June 2011)

- Handling Theory and practical classes assigned by the department, supervising the students in projects.
- Conduct technical training programs according to specific operation and business requirements.
- Preparing and sustain of document as per ISO norms .

PROJECTS :

Dojo and Skill Training Setup

- SME for Dojo skill development center setup for ITC Trichy
- Battery Pack Training Setup - TVS Indecon , Hosur
- Soldering training setup, Lucas TVS Chennai
- Inspection test bench Delphi TVS , Chennai
- DOJO training Centre setup – Mondaliz International Sricity