${date\_now}

**${owner}**

${position}/${business\_name}

${address}

**Sir/Ma’am :**

Pursuant to Section 34 of the revised Implementing Rules & Regulations of Republic Act 9184, we are on the process of conducting Post-Qualification of your ${bid\_or\_quotation} for the project: **${project\_title}** which was opened this morning and was ${rank}.

In view hereof, please submit copies of the following documents **within ${days} working days upon receipt of this letter** to the BAC-Infrastructure Office, 2nd Floor, Capitol Building, La Trinidad, Benguet**:**

${block}

* ${missing\_docs}

${/block}

Thank you**.**

Very truly yours,

**${bac\_sec}**

BAC Secretariat-Chairperson

BAC-Infrastructure

Received:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contractor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date