*Republic of the Philippines*

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PROVINCE OF BENGUET

Municipality of Trinidad

### OFFICE OF THE GOVERNOR

**NOTICE TO PROCEED**

Date: **${date\_released}**

**${owner}**

${position}/${business\_name}

${address}

**Dear ${last\_name},**

With the attached contract agreement having been approved, notice is hereby given that work may commence on the ${project\_label}, entitled: **${project\_title} at ${barangay} ${municipality}, Benguet** effective seven (7) calendar days at the time of receipt by the contractor.

Thus, you shall be responsible for performing the services under the terms of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing the copies in the space provided below. Keep one copy and return the other copies to the procuring entity/Implementing Office.

Very truly yours,

**${governor}, M.D.**

Provincial Governor

Contract Cost: **${bid}**

Source of Fund**: ${source}\_\_**

Start of Project: **${project\_start}**

Duration: **${duration} CD**

Target date of Completion: **${target\_date}**

Actual Date of Completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature:

I acknowledge receipt of this Notice on \_**${release\_date}**\_.