

# NISD Safety Contract

Safety in a Career & Technical Education (CTE) Lab is NOT something to be studied at the start of a program and then forgotten; many accidents are caused by carelessness or by breaking safety rules. Remember this is why your instructors insist on safe work practices. If students are DILIGENT and follow instructions with care, CTE lab experiences can be safe and enjoyable. Safe work practices should be a habit! Study all safety rules carefully and constantly apply them. When in doubt about any task, get help! DO NOT take chances!

## SAFETY FOR THE LAB

- Keep the *lab clean*. Students will be required to clean the lab at the end of each period to maintain a safe environment and reduce slips, trips, and falls
- The lab is a place to work, not play. It is NOT a place for horseplay.
- Secure help when moving heavy machine accessories or large materials. *Back injuries* can become long-term injuries! When lifting an object, lift with your legs and not with your back. Keep your back straight.
- *Dress properly*. Avoid wearing loose fitting clothing. Rings and other jewelry should be removed and secured safely.
- Wear appropriate *safety gear*. In noisy areas, use hearing protection. Disposable plastic gloves will protect your hands when using solvent based and water based finishes.
- Always *protect your eyes*. Eyesight that has been damaged or destroyed cannot be replaced. Safety glasses will be provided for you. Take no chances! Wear eye protection whenever you are working in the shop.
- *Know your job!* It is unacceptable to operate machines without first receiving proper instructions and passing required safety exams with a 100%. Get additional help if you are NOT sure what must be done or how a task should be performed.

## GENERAL MACHINE SAFETY

- Do not operate a machine until all guards are in place!
- Stop the machine before adjusting or measurements!
- Keep the floor around the machine clear of oil, wood chips and scraps.
- It is NOT good practice to talk to anyone while you are operating a machine. You might become distracted and injure yourself, or someone else.
- Do not distract a person while he/she is operating a machine. Injury may result. Do not enter the taped off safety zone while a machine is running.

- NEVER attempt to remove chips or scrap with your hands or while the machine is operating or powered on. The machine must be at a **dead stop** and you must use a brush or push stick.
- Seek prompt medical attention for any cut, bruise, scratch, burn or other injury. No matter how minor the injury may appear, report it to your instructor.

### **Safety Exams**

Students will be required to take safety exams, general lab safety and specific machine exams. Students will be required to attain a 100% pass rate on all safety exams. You will be able to retake the tests until you have mastered with 100% proficiency

## CTE LAB SAFETY CONTRACT

I, \_\_\_\_\_ (student's name) have read, been instructed and agree to follow all of the safety rules set forth in this contract. I realize that I must follow these rules to ensure my own safety, and that of my fellow students and instructors. I will cooperate to the fullest extent with my instructor and fellow students to maintain a safe lab environment. I will closely follow the oral and written instructions provided by the instructor. I am aware that any violation of this safety contract, unsafe conduct in the lab, or misbehavior on my part, may result in being removed from the lab and possible disciplinary action.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Class Period #

Dear Parent or Guardian:

We feel that you should be informed regarding the school's effort to create and maintain a safe lab classroom/lab environment. With the cooperation of the instructor, parents, and students, a safety instruction program can help eliminate, prevent, and correct possible hazards.

You

should be aware of the safety instructions your son/daughter will receive before engaging in any lab work. Please read the list of safety rules. No student will be permitted to perform shop activities unless this contract is signed by both the student and parent/guardian and is on file with the CTE lab teacher.

Your signature on this contract indicates that you have read this Student Safety Contract, are aware of the measures taken to ensure the safety of your son/daughter in the CTE Lab, and will instruct your son/daughter to uphold his/her agreement to follow these rules and procedures in the laboratory.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date