

# Chapter 7

## Data Gathering



# Overview

- Five key issues of data gathering
- Data recording
- Interviews
- Questionnaires
- Observation
- Choosing and combining techniques

# Five key issues

## 1. Setting goals

- Decide how to analyze data once collected

## 2. Identifying participants

- Decide who to gather data from

## 3. Relationship with participants

- Clear and professional
- Informed consent when appropriate

## 4. Triangulation

- Look at data from more than one perspective

## 5. Pilot studies

- Small trial of main study

# Data recording

- Notes, audio, video, photographs
- Notes plus photographs
- Audio plus photographs
- Video



# Interviews

- Unstructured - are not directed by a script. Rich but not replicable.
- Structured - are tightly scripted, often like a questionnaire. Replicable but may lack richness.
- Semi-structured - guided by a script but interesting issues can be explored in more depth. Can provide a good balance between richness and replicability.

# Interview questions

- Two types:
  - 'closed questions' have a predetermined answer format, e.g., 'yes' or 'no'
  - 'open questions' do not have a predetermined format
- Closed questions are easier to analyze
- Avoid:
  - Long questions
  - Compound sentences - split them into two
  - Jargon and language that the interviewee may not understand
  - Leading questions that make assumptions e.g., why do you like ...?
  - Unconscious biases e.g., gender stereotypes

# Running the interview

- *Introduction* – introduce yourself, explain the goals of the interview, reassure about the ethical issues, ask to record, present any informed consent form.
- *Warm-up* – make first questions easy and non-threatening.
- *Main body* – present questions in a logical order
- *A cool-off period* – include a few easy questions to defuse tension at the end
- *Closure* – thank interviewee, signal the end, e.g, switch recorder off.

# Enriching the interview process

- Props - devices for prompting interviewee, e.g., a prototype, scenario





# Questionnaires

- Questions can be closed or open
- Closed questions are easier to analyze, and may be done by computer
- Can be administered to large populations
- Paper, email and the web used for dissemination
- Sampling can be a problem when the size of a population is unknown as is common online

# Questionnaire design

- The impact of a question can be influenced by question order.
- Do you need different versions of the questionnaire for different populations?
- Provide clear instructions on how to complete the questionnaire.
- Strike a balance between using white space and keeping the questionnaire compact.
- Decide on whether phrases will all be positive, all negative or mixed.

# Question and response format

- 'Yes' and 'No' checkboxes
- Checkboxes that offer many options
- Rating scales
  - Likert scales
  - semantic scales
  - 3, 5, 7 or more points?
- Open-ended responses

# Encouraging a good response

- Make sure purpose of study is clear
- Promise anonymity
- Ensure questionnaire is well designed
- Offer a short version for those who do not have time to complete a long questionnaire
- If mailed, include a stamped addressed envelope
- Follow-up with emails, phone calls, letters
- Provide an incentive
- 40% response rate is high, 20% is often acceptable

# Observation

- Direct observation in the field
  - Structuring frameworks
  - Degree of participation (insider or outsider)
  - Ethnography
- Direct observation in controlled environments
- Indirect observation: tracking users' activities
  - Diaries
  - Interaction logging



# Structuring frameworks to guide observation

- - *The person*. Who?
  - *The place*. Where?
  - *The thing*. What?
- The Goetz and LeCompte (1984) framework:
  - *Who* is present?
  - What is their role?
  - *What* is happening?
  - *When* does the activity occur?
  - *Where* is it happening?
  - *Why* is it happening?
  - *How* is the activity organized?

# Summary

- Three main data gathering methods: interviews, questionnaires, observation
- Five key issues of data gathering: goals, choosing participants, triangulation, participant relationship, pilot
- Interviews may be structured, semi-structured or unstructured
- Questionnaires may be on paper, online or telephone
- Observation may be direct or indirect, in the field or in controlled setting
- Techniques can be combined depending on study focus, participants, nature of technique and available resources