

MEETING MINUTES

CAPSTONE MEETING

Date: February 28

Time: 3:00pm

Meeting called to order by: Team 3

IN ATTENDANCE

Dylan, Andrew, Branson, Aaron, Ethan, Jonathan

OLD BUSINESS

- Planned trip to Proton Power to tour facility by compiling questions and ideas.
- Researched and brainstormed ideas for the conceptual design phase.
- Planned how to separate the work between conceptual design and correcting project proposal.
- Started assimilating the main block diagram to be used in the conceptual design.

NEW BUSINESS

- Continuing research on EV test stands
- Implementing information gained from meeting with customer into the project
- Revising the project proposal
- Writing the conceptual design

MEMBER UPDATES

- Dylan: Attended company tour and continued research into motor benches.
- Andrew: Attended company tour and further researched into the conceptual design.
- Branson: Started designing the main block diagram for the conceptual design.
- Aaron: Attended company tour and brainstormed for the conceptual design.
- Ethan: Researched into the conceptual design.
- Jonathan: Attended company tour, met with ME group, and continued in depth research on EV stands.

ACTION ITEMS

- Dylan: Continued work on conceptual design and added customers new specifications to the project.
- Andrew: Continued work on conceptual design and added customers new specifications to the project.
- Branson: Continued work on conceptual design and added customers new specifications to the project.
- Aaron: Continued work on conceptual design and added customers new specifications to the project.
- Ethan: Continued work on conceptual design and added customers new specifications to the project.
- Jonathan: Continued work on conceptual design and added customers new specifications to the project.

NEXT MEETING

Next meeting will be held on March 4th @ 3:00pm

Motion to adjourn was made at 4:15pm and passed unanimously.