<u>Meeting Minutes</u>

Members Present (4 of 6):
- Katie
- Logan
- Samuel
- Dylan

Wednesday, January 17th from 3:00 to 4:00pm

Conference call with contact (Amanda) from Strait Area Chamber of Commerce
- Wants it stored locally, not web-based
- 12 Draws of Christmas
  - Occurs over 4 weeks period
  - 2200 tickets
  - Need to track every ticket, if its been sold or not
  - Batches of tickets, each with unique numbers
  - Batches of tickets are given to team leaders
  - These leaders are responsible for collecting their own tickets
  - They usually lose track of some tickets
  - Each ticket is $50, or 3 for $100
  - No dropdown lists, data entry errors
- Matching money that comes in, with money that should be in, in real time.
- Master ticket list, they had to verify every single ticket.
- Want checks to see if a ticket already exists in the database.
- Their major issues: distribution, tracking, master ticket list management.