

Meeting Minutes

Members Present (5 of 6):

- Katie
- Logan
- Max
- Sam
- Dylan

Tuesday, January 29th from 1:00 – 2:00 pm

- Discussed the next project deliverable, the Specification & Requirements Document, due on February 8th. Ensured everyone understands what is asked in the template. Also, asked what section(s) of the document each member would like to work on, and established a specific role for everyone, listed below:
 - Introduction: Dylan
 - Functional: Sam, Max
 - Non-functional: Ethan
 - User interface: Katie
 - Deliverables: Logan
 - Open issues: Logan