

# Dylan Godfrey

Toronto, ON M3J2Z3

[dylan.godfrey962@gmail.com](mailto:dylan.godfrey962@gmail.com)

647-782-9904

- Intelligently designed, built, and maintained efficient, scalable, and testable code as expressed in my personal projects.
- Aptitude for learning new technologies quickly, as exhibited by my extensive skill set.
- Superb written and oral communication skills, as evidenced by my excellent client relations and teamwork abilities.
- Self-sufficient in individual settings and a natural leader in group settings as displayed in my hobbies.

## Work Experience

---

### **Administrative Assistant**

Charles Godfrey Medicine Professional Corp. - Toronto, ON

May 2018 to January 2021

- Provided administrative support for the Doctor
- Maintained patient records and invoices
- Responsible for correcting all failed invoices and ensuring that they are promptly addressed
- Learned how to effectively work and communicate in a small group work environment.

### **Freelance Wordpress Developer**

Self Employed

September 2019 to April 2020

- Responsible for designing and building an e-commerce shop that matched and exceeded client expectations.
- Communicated regularly with the client to ensure quality and erase concerns.
- Educated the client on using the website's tools and functions so they they could maintain the site independently.
- Learned how to more accurately estimate timelines in pursuing projects.

## Education

---

### **Advanced Diploma in Computer System Technology**

Seneca College - Toronto, ON

September 2015 to December 2018

### **Secondary School**

St. Ursuline College - Chatham-Kent, ON

September 2010 to June 2015

## Skills

---

- JavaScript (4 years)
- React (3 years)
- HTML (3 years)
- CSS (3 years)
- Python (3 years)
- MySQL (3 years)
- API Development (3 years)
- MongoDB (2 years)
- Firebase (2 years)
- Wordpress (2 years)
- C (2 years)
- GraphQL Apollo (1 year)
- SCSS/SASS (1 year)
- Jest (1 year)
- Github (1 year)
- Redux (Less than 1 year)
- TypeScript (Less than 1 year)

## Awards

---

### **uWaterloo Sir Isaac Newton Exam**

April 2014

- Top of class in international Grade 12 high school physics exam.

## Additional Information

---

### LEADERSHIP SKILLS

- Organized, produced and managed several beginner's coding classes with a small team.
- Orchestrates weekly team-building social workshops with multiple groups.
- Routinely mediates and remedies issues as they arise between team members.

### INTERESTS

- Critiquing books, movies and video games on artistic and entertainment merits.
- Improv acting
- Stand-up comedy
- Dissecting abstract art pieces.
- Interact with passionate people