

Dylan VanAllen - Resume

Contact:

- Email: Dylanvanallen@gmail.com
- Phone: (908) 892-3850

Education:

- Raritan Valley Community College – 3.2 GPA
- University at Albany, State University of New York – 3.6 GPA
 - Completed a minor in mathematics
 - Anticipated graduation in spring 2022 with a BS in both Computer Science and Physics

Work Experience:

- Computer Science Tutor – Educational opportunities Program SUNY
 - Tutor intro to computer science courses and data structures
- ZuluCare: Summer 2020
 - (516)-741-7960
 - Phone service technician
- Allied Oil Co: September 2018 – August 2019
 - (908) 300-3519
 - Invoicing/Municipal Contract Assistant
 - Main Responsibilities
 - Update/Review invoices daily and mail them
 - Monitor pricing/make daily changes to pricing
 - Maintain documents relating to contracts with government entities
 - Notable projects
 - Python script for driver documentation
- Lowe's Home Improvement: March 2018 – July 2018
 - (908) 904-6140
 - Customer Service Associate – Garden Center
 - Main responsibilities
 - Assist customers in choosing equipment/product
 - Carry heavy loads to customer vehicle
 - Forklift driver
- Rite Aid: August 2017 – March 2018
 - (908) 722-3444
 - Cashier
 - Main Responsibilities
 - Ring up customers

- Store cleanup
- Men's Wearhouse: March 2016 – September 2016
 - (908) 252-4573
 - Customer Service Associate
 - Main responsibilities
 - Assist customers trying to rent clothing for themselves or a group
- AMCS Corporation: June 2015 – September 2015
 - (908) 719-6560
 - Document Control Intern
 - Main Responsibilities
 - Keep documents up to date with required signatures
 - Send out invoices
 - Basically control flow of all documents within the company and communications with suppliers

I have strong problem-solving skills which help me in writing programs for my classes, as well as solving equations required for my physics classes and research. I also work very well with others and am extremely task oriented so that while at work I am always working towards my goal. My retail and customer service experience has honed my social skills with customers.

Employable skills include:

- Proficiency in Microsoft Office and general computing
- Strong knowledge of Java/C/Python/Assembly language/HTML+CSS/MATLAB
- Strong capabilities of problem-solving in classes with calculus, geometry, analysis, and physics