Brisbane, QLD 4000

Monday, 17th October, 2016

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Team 114, Package Delivery

Mr Daniel Stevenson
Brisbane QLD 4000

Dear Mr Stevenson (Team 114)

On Wednesday 12th October 2016, Digital Starfish met with Team 114 to discuss overall progress of the development of their project for **On The Spot Packages**, a package delivery company. The aim of the meeting was to understand the development that has been completed throughout sprint 3 and to further discuss future work and any areas we felt needed improvement.

All user stores that were planned for sprint 3 were completed. This is an improvement on previous sprints where some user stories were not completed and needed to be carried over to the next sprint. The sprint 3 demonstration was well put together and all additions to the website were thoroughly explained and demonstrated.

As for our expectation going into this sprint, they have mostly been met, some visual changes were not implemented but we were assured they would be before the end of release 2. Furthermore, we were told during the presentation that the development team was currently doing further work on the user interface, so as to give customers and clients an easier user experience when booking a pickup etc.

In parts of the demonstration there appeared to be slight difficulties when the development team would enter the information of a particular user, however when the information was retrieved the product was demonstrated successfully. The employee portal shows a high level of functionality as well as the manager portal, although from what we were able to tell the system is only setup to have one manager account. This issue was noticed because of how employee IDs have been implemented. A manager get ID number 1 and ID numbers 2-50 are reserved for employees. This does create an artificial limit for employees as well as managers. This would present issues in the future as more people are hired and more manager positions become available so the ability to have more than one manager and more than 49 employees would be required to be implemented in a future release.

The client team also confirmed that the development environment hasn't changed since release 1 and that they are still programming the website in PHP.

The demonstration itself went well, other than the small technical difficulties already discussed. However, although the work presented to us was more than adequate, it did appear to be rushed at times while the demonstration was taking place. Some login information was forgotten and had to be looked up. Although minor it might be something to be aware of in the future.

We are happy with the progress made so far and look forward to the release 2 demonstration.

Yours sincerely,

Dylan Gorton

Client Representative, on behalf of Digital Starfish