

# Dylan S. Hellings

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## EDUCATION

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<b>Pennsylvania State University</b>	University Park, PA
Major: <i>Security &amp; Risk Analysis</i>	2014-2018
Minors: <i>Information Sciences &amp; Technology and Political Government</i>	
GPA within major: 3.50	
 <b>Plymouth Whitmarsh High School</b>	Plymouth Meeting, PA
GPA: 3.92    <i>National Honor Society</i>	2010-2014

## EXPERIENCE/ACTIVITIES

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<b>Office Depot®</b>	Plymouth Meeting, PA
Sales Associate    Computer Specialist	2013 – 2015
· Cultivated a pleasant store environment by greeting shoppers upon arrival.	
· Conducted inventories of store supplies.	
· Ensured the showroom was orderly and presentable.	
· Promptly completed sales transactions.	
<b>Freelance Computer Specialist</b>	2012-Present
· Business Management	
· Time Management	
· Customer Relations	
<b>Freelance Graphic Design Artist</b>	2013-Present
· Sales Experience	
· Time Management	
· Customer Relations	
<b>Intramural Football</b>	2014-Present
· Team Leader	

## SKILLS

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- Critical Thinking
- Sales & Marketing
- Computer Repair, Installation, and Construction
- Speaking