

Dylan S. Hellings

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EDUCATION

Pennsylvania State University

University Park, PA

Major: *Security & Risk Analysis*

2014-2018

Minors: *Information Sciences & Technology and Political Government*

GPA within major: 3.50

Plymouth Whitmarsh High School

Plymouth Meeting, PA

GPA: 3.92 || *National Honor Society*

2010-2014

EXPERIENCE/ACTIVITIES

Office Depot®

Plymouth Meeting, PA

Sales Associate || Computer Specialist

2013 – 2015

- Cultivated a pleasant store environment by greeting shoppers upon arrival.
- Conducted inventories of store supplies.
- Ensured the showroom was orderly and presentable.
- Promptly completed sales transactions.

Freelance Computer Specialist

2012-Present

- Business Management
- Time Management
- Customer Relations

Freelance Graphic Design Artist

2013-Present

- Sales Experience
- Time Management
- Customer Relations

Intramural Football

2014-Present

- Team Leader

SKILLS

- Critical Thinking
- Sales & Marketing
- Computer Repair, Installation, and Construction
- Speaking