

- 1 女生 nǚ shēng girl
- 2 女孩子 nǚ hái zi girl
- 3 老头子 lǎo tóu zi old man
- 4 老太太 lǎo tài tai old lady
- 5 定金 dīng jīn earnest money
- 6 女士 nǚ shì lady
- 7 先生 xiān sheng gentleman
- 8 假期 jià qī vacation / holiday
- 9 运费 yùn fèi freight
- 10 出厂价 chū chǎng jià ex-factory price
- 11 本地人 běn dì rén local person
- 12 外地人 wài dì rén non-local person
- 13 近视手术 jìn shì shǒu shù myopia surgery
- 14 眼镜 yǎn jìng glasses
- 15 手表 shǒu biǎo watch
- 16 钟表 zhōng biǎo clock and watch
- 17 表妹 biǎo mèi cousin (mother's side, younger female)
- 18 堂妹 táng mèi cousin (father's side, younger female)
- 19 皮带 pí dài belt
- 20 领带 lǐng dài tie
- 21 时刻表 shí kè biǎo timetable
- 22 刻字 kè zì engrave words
- 23 名人 míng rén celebrity
- 24 名声 míng shēng reputation
- 25 航班 háng bān flight
- 26 快递 kuài dì express delivery
- 27 外卖 wài mài takeout
- 28 课表 kè biǎo class schedule
- 29 大堂 dà táng lobby
- 30 大厅 dà tīng hall
- 31 感恩节 gǎn ēn jié Thanksgiving Day
- 32 恩人 ēn rén benefactor
- 33 晚点 wǎn diǎn delayed ; 正点 zhèng diǎn on time
- 34 谈工作 tán gōng zuò talk about work
- 35 谈价格 tán jià gé negotiate price
- 36 谈恋爱 tán liàn ài be in a relationship
- 37 恋人 liàn rén lover
- 38 爱人 ài rén spouse/lover
- 39 情人 qíng rén lover
- 40 通知 tōng zhī notify ; 参展 cān zhǎn participation in exhibition
- 41 参加 cān jiā join in/attend ; 报名 bào míng sign up for participation
- 42 展销会 zhǎn xiāo huì trade fair; 参展 cān zhǎn (rent a stand) in the exhibition
- 43 日历 rì lì calendar
- 44 农历 nóng lì lunar calendar

- 45 方案资料 fāng àn zī liào plan materials
46 有关资料 yǒu guān zī liào relevant materials
47 稍后 shāo hòu later 熟悉 shú xī amiliarize with
年度计划方案 nián dù jì huà fāng àn the annual plan
48 手头有点紧 shǒu tóu yǒu diǎn jǐn a bit short on money
49 西红柿炒鸡蛋 xī hóng shì chǎo jī dàn scrambled eggs with tomatoes
50 家常菜 jiā cháng cài home-cooked dishes
51 一顿饭 yī dùn fàn a meal
52 味道 wèi dào taste 合不合口味 whether the suits the appetite
53 口味 kǒu wèi taste
54 工资 gōng zī salary
55 厨艺 chú yì cooking skills
56 厨师 chú shī chef
57 不合适 bù hé shì not suitable
58 开工 kāi gōng starting work
59 在家办公 zài jiā bàn gōng work from home
60 线上办公 xiàn shàng bàn gōng work online
61 上网课 shàng wǎng kè take online courses
62 欧美 ōu měi in Europe and America
我说了算 wǒ shuō le suàn I call the shots
63 零基础 líng jī chǔ zero foundation
64 享受生活 xiǎng shòu shēng huó, enjoy life; 不同 bù tóng different
65 闲聊 xián liáo chat casually
66 无聊 wú liáo boring
67 感受 gǎn shòu feel ; 感动 gǎn dòng moved; 享受 xiǎng shòu enjoy
68 分享 fēn xiǎng sharing
69 健身 jiàn shēn fitness ; 尝一尝 cháng yī cháng try
70 试一试 shì yī shì , have a try
71 夫人 fū rén madam/wife, 先生 xiān sheng the gentleman/husband
72 名不虚传 míng bù xū chuán deserves his reputation
73 虚心 xū xīn modestly, 过奖了 guò jiǎng le you flatter me
74 好福气 hǎo fú qì good fortune
75 又漂亮又能干 yòu piào liang yòu néng gàn beautiful and capable

1. 网络、wǎng luò、network
2. 网址、wǎng zhǐ、website address
3. 网站、wǎng zhàn、website
4. 网页、wǎng yè、webpage
5. 上网、shàng wǎng、surf the Internet
6. 网购、wǎng gòu、online shopping
7. 信号、xìn hào、signal
8. 掉线、diào xiàn、drop the line
9. 密码、mì mǎ、password
10. 聊天、liáo tiān、chat
11. 收费、shōu fèi、charge
12. 免费、miǎn fèi、free of charge
13. 在线、zài xiàn、online
14. 线上、xiàn shàng、online
15. 线下、xiàn xià、offline
16. 下线、xià xiàn、go offline
17. 转弯、zhuǎn wān、turn
18. 后备箱、hòu bèi xiāng、trunk (of a car)
19. 马上、mǎ shàng、immediately
20. 火车、huǒ chē、train
21. 红绿灯、hóng lǜ dēng、traffic light
22. 一辆车、yī liàng chē、a car
23. 一台车、yī tái chē、a car
24. 赶时间、gǎn shí jiān、be in a hurry
25. 赶飞机、gǎn fēi jī、catch a plane
26. 赶忙、gǎn máng、hurry
27. 赶快、gǎn kuài、hurry up
28. 去年、qù nián、last year
29. 明年、míng nián、next year
30. 上周、shàng zhōu、last week
31. 下周、xià zhōu、next week
32. 上月、shàng yuè、last month
33. 下月、xià yuè、next month
34. 数字、shù zì、number
35. 数一数、shǔ yī shǔ、count
36. 筷子、kuài zi、chopsticks
37. 一双筷子、yī shuāng kuài zi、a pair of chopsticks
38. 乘客、chéng kè、passenger
39. 乘务员、chéng wù yuán、flight attendant/conductor
40. 尾号、wěi hào、last digit (of a number)
41. 麻烦、má fan、trouble/inconvenience
42. 系安全带、jì ān quán dài、fasten the seat belt
43. 鞋带、xié dài、shoelace
44. 出发、chū fā、depart

45. 快下雨了、kuài xià yǔ le、it's going to rain soon
46. 快点、kuài diǎn、hurry up
47. 快乐、kuài lè、happy
48. 省钱、shěng qián、save money
49. 花钱、huā qián、spend money
50. 空调、kōng tiáo、air conditioner
51. 调高点、tiáo gāo diǎn、turn up (the temperature)
52. 调低点、tiáo dī diǎn、turn down (the temperature)
53. 靠边停、kào biān tíng、pull over
54. 靠窗、kào chuāng、by the window
55. 靠走道、kào zǒu dào、by the aisle
56. 靠我自己、kào wǒ zì jǐ、depend on myself
57. 目的、mù dì、purpose
58. 目的地、mù dì dì、destination
59. 现金、xiàn jīn、cash
60. 美金、měi jīn、US dollar
61. 美元、měi yuán、US dollar
62. 两天后、liǎng tiān hòu、two days later
63. 后天、hòu tiān、the day after tomorrow
64. 随身物品、suí shēn wù pǐn、carry-on items
65. 网约车、wǎng yuē chē、ride-hailing car
66. 约会、yuē huì、date
67. 约时间、yuē shí jiān、make an appointment
68. 无人驾驶、wú rén jià shǐ、autonomous driving
69. 萝卜快跑、luó bo kuài pǎo、RoboSense (autonomous driving brand)
70. 驾驶、jià shǐ、drive
71. 驾照、jià zhào、driver's license
72. 输入、shū rù、input
73. 点击、diǎn jī、click
74. 开始行程、kāi shǐ xíng chéng、start the trip
75. 音乐响了、yīn yuè xiǎng le、the music is playing
76. 右侧、yòu cè、right side
77. 厕所、cè suǒ、toilet
78. 相伴、xiāng bàn、accompany
79. 期待、qī dài、expect
80. 付费、fù fèi、pay for
81. 商务汉语、shāng wù hàn yǔ、business Chinese
82. 生活汉语、shēng huó hàn yǔ、daily Chinese
83. 白说、bái shuō、say in vain
84. 白等、bái děng、wait in vain
85. 白学、bái xué、study in vain
86. 卖完了、mài wán le、sold out
87. 瞎说、xiā shuō、talk nonsense
88. 瞎忙、xiā máng、be busy with nothing
89. 办点事、bàn diǎn shì、do some errands

90. 买点东西、mǎi diǎn dōng xī、buy some things
91. 办公时间、bàn gōng shí jiān、office hours
92. 厂长、chǎng zhǎng、factory director
93. 家长、jiā zhǎng、parent
94. 校长、xiào zhǎng、principal
95. 园长、yuán zhǎng、kindergarten principal
96. 你干啥呢? 、nǐ gàn shá ne? 、What are you doing?
97. 最近怎么样? 、zuì jìn zě me yàng? 、How have you been lately?
98. 老样子、lǎo yàng zi、same as before
99. 挺好的、tǐng hǎo de、pretty good
100. 还好、hái hǎo、not bad
101. 一般般、yī bān bān、so-so
102. 我得走了、wǒ děi zǒu le、I have to go
103. 样品、yàng pǐn、sample
104. 手机没电了、shǒu jī méi diàn le、the phone is out of power
105. 要充电了、yào chōng diàn le、need to charge
106. 销售、xiāo shòu、sales
107. 一般、yī bān、general/ordinary
108. 关心、guān xīn、care about
109. 今天或明天都可以、jīn tiān huò míng tiān dōu kě yǐ、either today or tomorrow is fine
110. 才、cái、just/only
111. 你怎么才来呀、nǐ zě me cái lái ya、Why did you come so late?
112. 电梯、diàn tī、elevator
113. 领带、lǐng dài、tie
114. 太早了、tài zǎo le、too early
115. 商场没开门、shāng chǎng méi kāi mén、the mall isn't open
116. 我们改天吧、wǒ men gǎi tiān ba、Let's make it another day
117. 改时间、gǎi shí jiān、change the time
118. 写字楼、xiě zì lóu、office building
119. 外企、wài qǐ、foreign-funded enterprise
120. 离家不远、wài qī lí jiā bù yuǎn、is not far from home
121. 堵车、dǔ chē、traffic jam
122. 移动、yí dòng、mobile
123. 移动 WiFi、yí dòng WiFi、portable WiFi
124. 航班、háng bān、flight
125. 航站楼、háng zhàn lóu、terminal
126. 登机、dēng jī、board the plane
127. 登机口、dēng jī kǒu、boarding gate
128. 航空公司、háng kōng gōng sī、airline company
129. 旅行、lǚ xíng、travel
130. 祝你旅途愉快、zhù nǐ lǚ tú yú kuài、Wish you a pleasant trip
131. 周末愉快、zhōu mò yú kuài、Happy weekend
132. 牌子、pái zi、brand
133. 你喜欢什么牌子的鞋?nǐ xǐ huān shén me pái zi de xié、What brand of shoes do you like?
134. 名牌、míng pái、famous brand

135. 登机牌、dēng jī pái、boarding pass
136. 车牌、chē pái、license plate
137. 请出示护照、qǐng chū shì hù zhào、Please show your passport
138. 白班、bái bān、day shift
139. 晚班、wǎn bān、night shift
140. 白天、bái tiān、daytime
141. 晚上、wǎn shàng、evening
142. 事发地、shì fā dì、scene of the incident
143. 改、gǎi、change
144. 改变、gǎi biàn、change
145. 改换、gǎi huàn、replace
146. 采购商、cǎi gòu shāng、purchaser
147. 报价、bào jià、quote a price
148. 报价单、bào jià dān、quotation sheet
149. 产品、chǎn pǐn、product
150. 生产、shēng chǎn、produce
151. 产房、chǎn fáng、delivery room
152. 产假、chǎn jià、maternity leave
153. 年假、nián jià、annual leave
154. 休假、xiū jià、take a vacation
155. 放假、fàng jià、have a holiday
156. 请假、qǐng jià、ask for leave
157. 买卖、mǎi mài、buy and sell
158. 款号、kuǎn hào、style number
159. 新款、xīn kuǎn、new style
160. 改变别人不如改变自己、gǎi biàn bié rén bù rú gǎi biàn zì jǐ、It's better to change yourself than others
161. 报价报错了、bào jià bào cuò le、quoted the wrong price
162. 改一下报价单、gǎi yī xià bào jià dān、revise the quotation sheet
163. 来晚了、lái wǎn le、came late
164. 不好意思、bù hǎo yì si、sorry
165. 我晚点儿到、wǒ wǎn diǎn dào、I'll be late
166. 我早点儿下班、wǒ zǎo diǎn xià bān、I'll get off work early
167. 早点儿来接我、zǎo diǎn lái jiē wǒ、come pick me up early
168. 长袖、cháng xiù、long-sleeved
169. 短袖、duǎn xiù、short-sleeved
170. 今晚、jīn wǎn、tonight
171. 今天、jīn tiān、today
172. 旧手机、jiù shǒu jī、old phone
173. 换手机、huàn shǒu jī、change the phone
174. 下单、xià dān、place an order
175. 订单号、dìng dān hào、order number
176. 饭店、fàn diàn、restaurant
177. 酒店、jiǔ diàn、hotel
178. 餐馆、cān guǎn、restaurant
179. 砍价、kǎn jià、bargain

- 180. 原价、yuán jià、original price
- 181. 折后价、zhé hòu jià、discounted price
- 182. 打折、dǎ zhé、give a discount
- 183. 打几折、dǎ jǐ zhé、how much discount
- 184. 有折扣吗、yǒu zhé kòu ma、Is there a discount?
- 185. 批量、pī liàng、batch
- 186. 数量、shù liàng、quantity
- 187. 女生、nǚ shēng、girl/female student
- 188. 女孩子、nǚ hái zi、girl
- 189. 定金、dìng jīn、deposit
- 190. 美式、měi shì、American style
- 191. 中式、zhōng shì、Chinese style
- 192. 正式、zhèng shì、formal
- 193. 一份报价单、yī fèn bào jià dān、a quotation sheet
- 194. 飞机没有晚点、fēi jī méi yǒu wǎn diǎn、the plane is not delayed
- 195. 正点到、zhèng diǎn dào、arrive on time
- 196. 条件、tiáo jiàn、condition
- 197. 付款条件、fù kuǎn tiáo jiàn、payment terms

New words 1

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免贵、miǎn guì、(a polite phrase used to respond when someone asks for one's surname, meaning "my surname is not worth mentioning")
副总、fù zǒng、deputy general manager
董事长、dǒng shì zhǎng、chairman of the board
全家、quán jiā、the whole family
称呼、chēng hu、address (a person)
先生、xiān sheng、Mr. / sir
哪位、nǎ wèi、which person (polite)
司机、sī jī、driver
师傅、shī fu、master (a respectful title for craftsmen, drivers, etc.)
阿姨、ā yí、aunt
保姆、bǎo mǔ、nanny
黑屏、hēi píng、black screen
分享屏幕、fēn xiǎng píng mù、share the screen
声音、shēng yīn、sound / voice
称重、chēng zhòng、weigh
秤、chèng、scale
开会、kāi huì、have a meeting
介绍、jiè shào、introduce
认识、rèn shi、know (someone)
菜市场、cài shì chǎng、vegetable market
市场部、shì chǎng bù、marketing department
去过、qù guò、have been to (a place)
放假、fàng jià、have a holiday / take a vacation
请假、qǐng jià、ask for leave
春节、chūn jié、Spring Festival
圣诞节、shèng dàn jié、Christmas
翻译、fān yì、translate / translation
陪、péi、accompany
是这样、shì zhè yàng、it's like this / that's the case
月末、yuè mò、the end of the month
周末、zhōu mò、weekend
展览馆、zhǎn lǎn guǎn、exhibition hall
展馆、zhǎn guǎn、exhibition hall
游览、yóu lǎn、visit / tour
不错、bù cuò、not bad / good
没错、méi cuò、that's right / correct
自信、zì xìn、self-confident
好像、hǎo xiàng、seem / look like
待多久、dài duō jiǔ、how long to stay
时间、shí jiān、time
时候、shí hou、time (when something happens)
整天、zhěng tiān、the whole day
整点、zhěng diǎn、on the hour

听说、tīng shuō、hear of / be told
出国、chū guó、go abroad
回国、huí guó、return to one's country
半天、bàn tiān、half a day
也就是说、yě jiù shì shuō、that is to say / in other words
厂长、chǎng zhǎng、factory director
长大、zhǎng dà、grow up
上班、shàng bān、go to work
下班、xià bān、get off work
上学、shàng xué、go to school
上课、shàng kè、have a class
下课、xià kè、finish class
上月、shàng yuè、last month
下月、xià yuè、next month
上月末、shàng yuè mò、the end of last month
下月末、xià yuè mò、the end of next month
上上月、shàng shàng yuè、the month before last
下下月、xià xià yuè、the month after next
放假、fàng jià、have a holiday / take a vacation
有课、yǒu kè、have a class
说错了、shuō cuò le、said something wrong
打错了、dǎ cuò le、typed wrong / dialed the wrong number
汉语、hàn yǔ、Chinese (language)
短视频、duǎn shì pín、short video
放短视频、fàng duǎn shì pín、play a short video
通过一下、tōng guò yī xià、let sb. pass / approve (a request, e.g., friend request)
微信、Wēi xìn、WeChat
扫码付款、sǎo mǎ fù kuǎn、scan the code to pay
小费、xiǎo fèi、tip
免费、miǎn fèi、free (of charge)
参观工厂、cān guān gōng chǎng、visit the factory
公司、gōng sī、company
办公室、bàn gōng shì、office
进步、jìn bù、progress
惊喜、jīng xǐ、surprise
贵宾、guì bīn、VIP (Very Important Person)
向左转、xiàng zuǒ zhuǎn、turn left
直走、zhí zǒu、go straight
直飞、zhí fēi、direct flight
转机、zhuǎn jī、connecting flight
一直、yī zhí、always / all the time
接电话、jiē diàn huà、answer the phone
关机、guān jī、turn off (a device, e.g., phone)
开机、kāi jī、turn on (a device, e.g., phone)
没电、méi diàn、out of power / dead (battery)

打不通、dǎ bù tōng、can't get through (on the phone)
占线、zhàn xiàn、the line is busy
联系、lián xì、contact
练习、liàn xí、practice / exercise
高跟鞋、gāo gēn xié、high-heeled shoes
通过一下、tōng guò yī xià、let sb. pass / approve (a request, e.g., friend request)
忙线、máng xiàn、the line is busy
过几分钟再打、guò jǐ fēn zhōng zài dǎ、call again in a few minutes
打通了吗? 、dǎ tōng le ma? 、did you get through?
通了、tōng le、got through
过几天再说、guò jǐ tiān zài shuō、discuss it in a few days
没打通、méi dǎ tōng、didn't get through (on the phone)
好久没联系了、hǎo jiǔ méi lián xì le、haven't been in touch for a long time
关系、guān xì、relationship / relation
留言、liú yán、leave a message
邮箱、yóu xiāng、email address / mailbox
发邮件、fā yóu jiàn、send an email
箱子、xiāng zi、box / suitcase
冰箱、bīng xiāng、refrigerator / fridge
常联系、cháng lián xì、keep in touch often
联系方式、lián xì fāng shì、contact information
支付方式、zhī fù fāng shì、payment method
支付宝、Zhī fù bǎo、Alipay
微信、Wēi xìn、WeChat
请教、qǐng jiào、ask for advice
业务、yè wù、business
语言、yǔ yán、language
留言、liú yán、leave a message
网购、wǎng gòu、online shopping
上网、shàng wǎng、surf the Internet / go online
方便、fāng biàn、convenient