

1.0 Purpose:

The purpose of this document is to ensure effective processes are in place when a Cruise Ship requires a gangway at the Nassau Cruise Port facility.

2.0 Responsibility:

The Operations Manager is responsible for ensuring that the following procedure is complied with.

3.0 Procedure:

- Cruise line or cruise agent are required to send a request to Operations.
- Operations must review and approve the request.
- Operations must notify the third-party forklift operators of the proposed activity.
- Forklifts will standby before ship arrival.