

## 2.0 Introduction To The IMS

### 2.1 IMS Development

NCPL's Integrated Management System (IMS) has been developed in compliance with the following ISO management standards and the requirements of the Bahamas Health & Safety at Work Act, as appropriate to NCPL's Operations:

- Quality: ISO 9001:2015.
- Environmental: ISO 14001:2015.
- Occupational Health and Safety: ISO 45001:2018.
- Asset Management: ISO 55001:2014.
- Event Management: ISO 20121:2012.
- Bahamas Health & Safety at Work Act: Sections 4. General Duties of Employers to their Employees. These requirements are documented in this Company Manual at section 5.0 Leadership and Management Responsibility.

These ISO Standards promote the adoption of a risk-based and process approach when developing, implementing, and improving the effectiveness of an Integrated Management System.

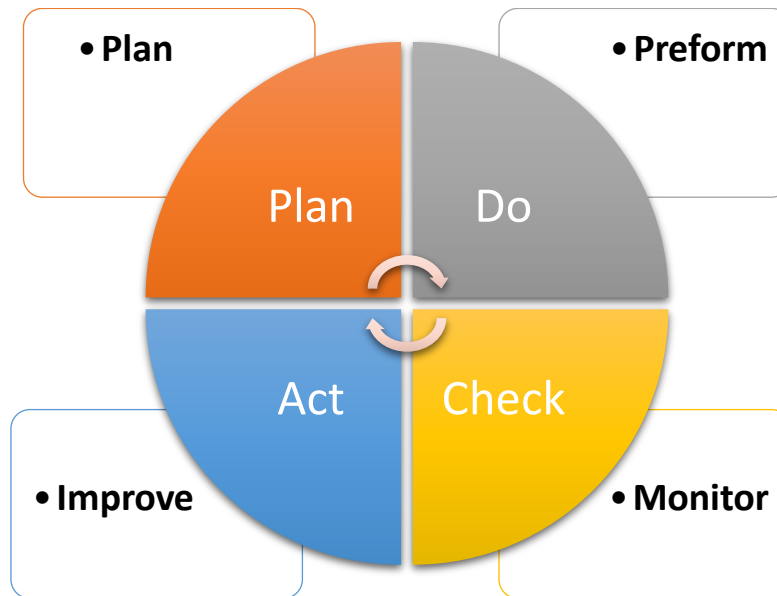
#### **When developing the IMS, NASSAU CRUISE PORT has;**

- Identified the processes needed for the IMS and their application throughout the organization.
- Determined the sequence and interaction of these processes.
- Determined criteria and methods needed to ensure that both the operation and control of these processes are effective.
- Confirmed the availability of resources and information necessary to support the operation and monitoring of these processes.
- Actively seeks customer feedback on IMS performance.
- Monitored, measured, and analyzed these processes and implemented actions necessary to achieve planned results and continual improvement of these processes.

Understanding and managing interrelated processes as a system contributes to NCPL's effectiveness and efficiency in achieving its intended results and enhances overall performance. Management of the processes and the system is achieved using the PDCA cycle (plan-do-check-act) with an overall focus on a risk-based approach aimed at taking advantage of opportunities and preventing undesirable results.

The application of the process approach in an Integrated Management System enables:

- Understanding and consistency in meeting requirements.
- The consideration of processes in terms of added value.
- The achievement of effective process performance, and improvement of processes based on evaluation of data and information conducted during management reviews and Business Support Review (BSR) meetings.



## 2.2 Risk-Based Thinking in Management Systems:

NCPL's Senior Management encourages and fosters effective intraorganizational collaboration and manages risk by organizational goals. Planning is not a single event but ongoing

process, anticipating changing circumstances and continually determining risks and opportunities for the workers and the Integrated Management System.

Risk is the effect of uncertainty, and any such uncertainty can have positive or adverse effects. Risk-based thinking is essential for building an effective and efficient integrated Quality, Environmental, OHSE, Asset and Event Management System. (IMS).

Addressing risks and opportunities establishes a basis for increasing the effectiveness of the IMS, achieving improved results, and preventing adverse effects.

Opportunities can arise because of a situation favorable to achieving an intended result.

Actions to address opportunities can also include consideration of associated risks. For example, a positive deviation arising from risk can provide an opportunity, but not all the positive effects of risk result in opportunities.

Another essential consideration in IMS is compliance with applicable legal and client/stakeholder requirements and regulations and client needs for the company operation that under no circumstances may be unattended due to exposure to risks.

### **IMS Quality Management and Risk:**

The quality part of the IMS demonstrates NCPL's ability to consistently provide products and services that meet customer and regulatory requirements and continuous improvement.

Requirements for addressing risks and opportunities are included in the standard, and NCPL's and risk management processes, have Identified risks and opportunities, planned appropriate responses to mitigate losses, and evaluated their effectiveness.

### **IMS Environmental Management and Risk:**

The environmental part of the IMS improves NCPL's environmental performance through more efficient use of resources and waste reduction, gaining a competitive advantage and the trust of stakeholders.

Environmental risk management is an integral part of NCPL's processes of systematically identifying credible environmental hazards, aspects, impacts, analyzing the likelihood of occurrence and severity of the potential consequences, and managing the resulting level of risk.

### **IMS Occupational Health and Safety (OHSE) and Risk:**

The occupational part of the IMS determines the objectives of preventing work-related injuries and illness and provides a safe and healthy workplace through Hazard identification, assessment of risks, and opportunities for occupational health and safety (OHSE) processes and activities.

Planning processes address risks and opportunities and focus on how NCPL can prevent or reduce undesired effects, including hazards and undesired legal issues.

Documented information is maintained on risks and opportunities and the processes and actions needed to determine and address risks and opportunities.

Following the identification of risks and opportunities, appropriate actions are taken, effectiveness evaluated, and corrective actions, where required, implemented.

### **IMS Asset Management (AM) and Risk:**

The asset management part of the IMS enables NCPL, through its coordinated activities, to realize value from the assets under its control.

Risk management is an integral part of the Asset Management System. Related risks of adverse events, their likelihood of occurrence, and mitigation to a controlled and tolerable level are considered part of NCPL's overall risk management approach. Such include contingency planning, thereby implementing a risk-based approach to all asset management decisions.

Another essential consideration in asset and risk management is compliance with legal requirements and regulations for the company operation, that under no circumstances may be unattended due to exposure to risks.

### **IMS Event Management (EM) and Risk:**

The Event Management part of the IMS enables NCPL to manage its event related activities in a sustainable manner which means doing the least harm to local resources.

Risks related to Event Management are identified and controlled to prevent or reduce undesired effects to the local environment, and the social and economic structure at the event location.

### **2.3 Authorization and Approval**

The CEO of NASSAU CRUISE PORT LIMITED authorizes and approves the preparation and maintenance of this IMS Company Manual.

### Review Current Policies and Objectives:

