

2.0 Introduction to the IMS

2.1 IMS Development

APD's Integrated Management System (IMS) has been developed in compliance with the following ISO management standards and the requirements of the Bahamas Health & Safety at Work Act, as appropriate to APD's Operations:

- Quality: ISO 9001:2015.
- Environmental: ISO 14001:2015.
- Occupational Health and Safety: ISO 45001:2018.
- Bahamas Health & Safety at Work Act: Sections 4. General Duties of Employers to their Employees. These requirements are documented in this Company Manual at section 5.0 Leadership and Management Responsibility.

These ISO Standards promote the adoption of a risk-based and process approach when developing, implementing, and improving the effectiveness of an Integrated Management System.

When developing the IMS, ARAWAK PORT DEVELOPMENT has;

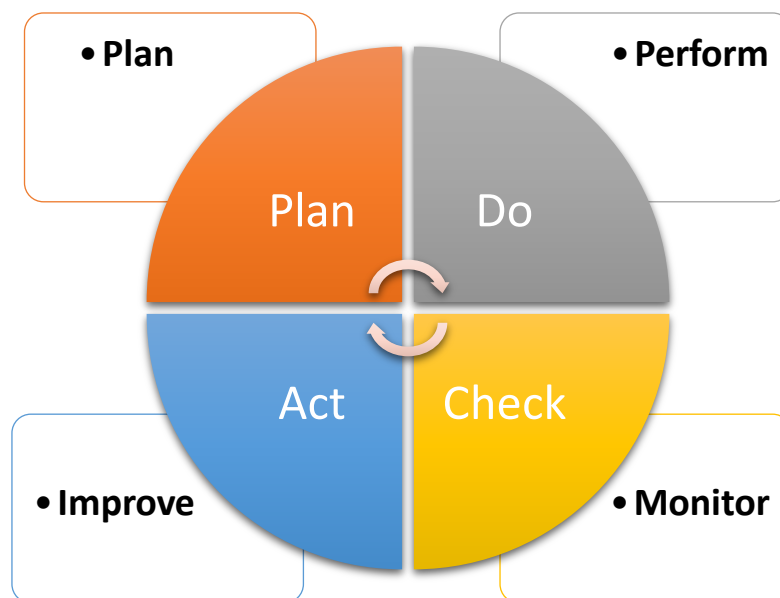
- Identified the processes needed for the IMS and their application throughout the organization.
- Determined the sequence and interaction of these processes.
- Determined criteria and methods needed to ensure that both the operation and control of these processes are effective.
- Confirmed the availability of resources and information necessary to support the operation and monitoring of these processes.
- Actively seeks customer feedback on IMS performance.
- Monitored, measured, and analyzed these processes and implemented actions necessary to achieve planned results and continual improvement of these processes.

Understanding and managing interrelated processes as a system contributes to APD's effectiveness and efficiency in achieving its intended results and enhances overall performance.

Management of the processes and the system is achieved using the PDCA cycle (plan-do-check-act) with an overall focus on a risk-based approach aimed at taking advantage of opportunities and preventing undesirable results.

The application of the process approach in an Integrated Management System enables:

- Understanding and consistency in meeting requirements.
- The consideration of processes in terms of added value.
- The achievement of effective process performance, and improvement of processes based on evaluation of data and information conducted during management reviews and Business Support Review (BSR) meetings.



2.2 Risk-Based Thinking in Management Systems:

APD's Senior Management encourages and fosters effective intraorganizational collaboration and manages risk by organizational goals. Planning is not a single event but an ongoing process, anticipating changing circumstances and continually determining risks and opportunities for the workers and the Integrated Management System.

Risk is the effect of uncertainty, and any such uncertainty can have positive or adverse effects. Risk-based thinking is essential for building an effective and efficient integrated Quality, Environmental, and OHSE management system. (IMS).

Addressing risks and opportunities establishes a basis for increasing the effectiveness of the IMS, achieving improved results, and preventing adverse effects.

Opportunities can arise because of a situation favorable to achieving an intended result. Actions to address opportunities can also include consideration of associated risks. For example, a positive deviation arising from risk can provide an opportunity, but not all the positive effects of risk result in opportunities.

Another essential consideration in IMS is compliance with applicable legal and client/stakeholder requirements and regulations and client needs for the company operation that under no circumstances may be unattended due to exposure to risks.

IMS Quality Management and Risk:

The quality part of the IMS demonstrates APD's ability to consistently provide products and services that meet customer and regulatory requirements and continuous improvement. Requirements for addressing risks and opportunities are included in the standard, and APD's and risk management processes, have Identified risks and opportunities, planned appropriate responses to mitigate losses, and evaluated their effectiveness.

IMS Environmental Management and Risk:

The environmental part of the IMS improves APD's environmental performance through more efficient use of resources and waste reduction, gaining a competitive advantage and the trust of stakeholders.

Environmental risk management is an integral part of APD's processes of systematically identifying credible environmental hazards, aspects, impacts, analyzing the likelihood of occurrence and severity of the potential consequences, and managing the resulting level of risk.

IMS Occupational Health and Safety (OHSE) and Risk:

The occupational health part of the IMS determines the objectives of preventing work-related injuries and illness and provides a safe and healthy workplace through Hazard identification, assessment of risks, and opportunities for occupational health and safety (OHSE) processes and activities.

Planning processes address risks and opportunities and focus on how APD can prevent or reduce undesired effects, including hazards and undesired legal issues.

Documented information is maintained on risks and opportunities and the processes and actions needed to determine and address risks and opportunities.

Following the identification of risks and opportunities, appropriate actions are taken, effectiveness evaluated, and corrective actions, where required, implemented.

2.3 Authorization and Approval

The CEO of ARAWAK PORT DEVELOPMENT authorizes and approves the preparation and maintenance of this IMS Company Manual.

2.4 Review Current Policies and Objectives:

