

### **1.0 Purpose:**

The purpose of this document is to ensure effective processes are in place for the timely co-ordination of departures for vessels seeking to leave the Nassau Cruise Port facility.

### **2.0 Responsibility:**

The Operations Manager is responsible for ensuring that the following procedures are complied with.

### **3.0 Procedure:**

#### **➤ Cruise Ship Departures:**

- Operations will arrange forklift assistance for all cruise ships requesting assistance with ropes or gangways.

#### **➤ Yacht Departures:**

- Operations will communicate with the yacht captain or agent to get customer feedback on the yacht stay.

#### **➤ Tour Boat Departures:**

- Operation must communicate with tour captain via VHF channel 65 when departing from the slip.