13th July 2022

TRISTAN KYLE DAVID

Academic Databank Project Head SUSG Research Committee Silliman University Hibbard Avenue, Dumaguete City

Greetings,

We are incoming 4th year students taking up Bachelor of Science in Information Technology from the College of Computer Studies at Silliman University. We are currently enrolled in a course called "IT 40 (Capstone Project1)" and are required to pass it to complete our degree. To fulfill the requirements of this course, we must produce a completed application.

While we were coming up with ideas, it occurred to us that our college does not yet have a dedicated online repository where students may find useful and accurate information for their academic papers. Therefore, we have decided to develop a website application called the "Silliman University Academic Databank - A Digital Archive for Silliman University Academic Papers". Developing such a website application will benefit the students of Silliman University and provide a place with credible information to aid academic and research practices for students.

With all this in mind, we would like to ask the SUSG Research Committee to cooperate with us to help make the aforementioned website application come to fruition We would be grateful to have your feedback and acknowledgment during the development of our project. We can be reached by the following email addresses: kyleestabillo@su.edu.ph, renzblabiaga@su.edu.ph, and deannebagir@su.edu.ph.

We thank you for your kind consideration regarding this matter.

Sincerely,

Kyle Angelee Estabillo

Cotabillo K.

Renz Joshua B. Labiaga

*Agir*Deanne Mitchill B. Agir

Tristan Kyle David

Academic Databank Project Head