

September 22nd, 2022

TRISTAN KYLE DAVID

Academic Databank Project Head

SUSG Research Committee

Silliman University

Hibbard Avenue, Dumaguete City

Greetings,

This letter is to inform you that the first increment defense for the "Silliman University Digital Repository" will take place tomorrow. As our client, we would like to formally invite you to come in person and give comments and raise possible concerns during our 50% progress presentation. The meeting details are as follows.

Time: 11:30 am - 1:00 pm

Venue: UCS 103

If you have any other concerns, we can be reached by the following email addresses: kyleestabillo@su.edu.ph, renzblabiaga@su.edu.ph, and deannebagir@su.edu.ph.

Sincerely,

The Silliman University Digital Repository Team