

# **Privacy Policy**

Effective Date: 10th October, 2025

Website: https://www.dynamicspaceconsulting.com

Company: Dynamic Space Consulting ("we," "our," "us")

#### 1. Introduction

Dynamic Space Consulting respects your privacy and is committed to protecting your personal information.

This Privacy Policy explains how we collect, use, and safeguard your information when you visit our website or engage our services.

By using our website or services, you agree to the terms of this Privacy Policy.

#### 2. Information We Collect

We may collect the following types of information:

# A. Personal Information

Provided voluntarily through forms, emails, or service requests, such as:

- Full name
- Email address
- Phone number
- Organization name
- Job title or role
- Billing or payment information (when applicable)

## **B. Non-Personal Information**

Collected automatically when you visit our website:

- IP address
- Browser type and version
- Pages visited and time spent on our site
- Device information and operating system

### 3. How We Use Your Information

We use your information to:

- Respond to inquiries and service requests.
- Deliver consulting, training, and advisory services.
- Send invoices, confirmations, or administrative messages.
- Share relevant fundraising insights, resources, and updates (if subscribed).
- Improve our website, services, and user experience.
- Comply with legal and regulatory obligations.

## 4. Legal Basis for Processing (GDPR Compliance)

We process your personal data under one or more of the following lawful bases:

• Consent: You have given clear consent for us to process your personal data.

- Contract: Processing is necessary for performing a service agreement or contract.
- Legal Obligation: We must process data to comply with applicable laws.
- Legitimate Interest: Processing is necessary for our legitimate business interests (e.g., improving our services).

#### 5. Data Retention

We retain personal data only for as long as necessary to fulfill the purposes for which it was collected, including legal, accounting, or reporting requirements.

When no longer needed, data is securely deleted or anonymized.

# 6. Information Sharing and Disclosure

We do not sell or rent personal data.

We may share information only with:

- Trusted third-party service providers (e.g., email platforms, payment processors).
- Legal authorities, if required by law or regulation.

All third parties are bound by confidentiality agreements and required to protect your data.

## 7. Data Security

We implement appropriate technical and organizational measures to protect your data from unauthorized access, alteration, or disclosure.

These include encryption, secure servers, password protection, and limited employee access.

## 8. Cookies and Tracking Technologies

Our website may use cookies to enhance your browsing experience.

Cookies help us understand user behavior and improve our site performance.

You can modify your browser settings to disable cookies, but some features of the site may not function properly as a result.

## 9. Your Data Protection Rights

Depending on your location, you have the right to:

- Access your personal data.
- Request correction of inaccurate information.
- Request deletion of your data ("right to be forgotten").
- Withdraw consent at any time.
- Object to or restrict processing.
- Request data portability.

To exercise any of these rights, contact us at <a href="mailto:info@dynamicspaceconsulting.com">info@dynamicspaceconsulting.com</a>.

## 10. International Data Transfers

Because Dynamic Space Consulting operates globally, your data may be processed or stored outside your country.

We ensure that all data transfers comply with applicable data protection laws and that adequate safeguards are in place.

## 11. Third-Party Links

Our website may include links to third-party websites.

We are not responsible for the privacy practices or content of those websites. We encourage you to review their privacy policies before sharing personal information.

## 12. Updates to This Policy

We may revise this Privacy Policy from time to time.

The updated version will be posted on this page with a new "Effective Date."

Please review it periodically to stay informed about how we protect your data.

#### 13. Contact Us

If you have any questions, concerns, or requests about this Privacy Policy, please contact us at:

Email: <a href="mailto:info@dynamicspaceconsulting.com">info@dynamicspaceconsulting.com</a>
<a href="mailto:www.dynamicspaceconsulting.com">www.dynamicspaceconsulting.com</a>

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