

Exercise 1: Create a product

In USMF, you need to create a new item for a new configuration of cabinet to be purchased from vendors.

Create a released product.

1. Navigate to **Product information management>Products>Released products**.
2. Click **New**.
3. In the **Product type** field, select **Item**
4. In the **Product subtype** field, select **Product**
5. In the **Product number** field, type **GTL007**
6. In the **Product name** field, type **Cabinet 2**
7. In the **Item model group** field, select **FIFO** (First In-First Out)
8. In the **Item group** field, select **TV&Video**
9. In the **Storage dimension group** field, select **SiteWH**
10. In the **Tracking dimension group** field, select **None**
11. In the **Inventory unit** field, select **ea** (Each)
12. In the **Purchase unit** field, select **ea** (Each)
13. In the **Sales unit** field, select **ea** (Each)
14. In the **BOM unit** field, select **ea** (Each)
15. In the Sales Taxation, **Item sales tax group** field, select **ALL** (All sales tax codes)
16. In the Purchase Taxation, **Item sales tax group** field, select **ALL** (All sales tax codes)
17. Click **OK**.
18. Click **Validate** to ensure the product is completely finalized. This button is located on the product action pane under **MAINTAIN**.
19. Close all pages.

Exercise 2: Create product masters

In **USMF**, you need to create a new item (V neck T-shirt) to buy. This item will be available in size Small, Medium and Large and in colors: Black and Red.

1. Navigate to **Product information management>Products>Released products**.
2. Click **New**.
3. In the **Product type** field, select **Item**
4. In the **Product subtype** field, select **Product master**
5. In the **Product number** field, type **GTLS001**
6. In the **Product name** field, type **V Neck T-Shirt**

7. In the **Search name** field, type **VNeckTShirt**
8. In the **Retail category** field, select **Apparel and Footwear**
9. In the **Product dimension group** field, select **ColorSize**
10. In the **Configuration technology** field, select **Predefined variant**
11. In the **Item model group** field, select **FIFO** (First In-First Out)
12. In the **Item group** field, select **Audio**
13. In the **Storage dimension group** field, select **SiteWH**
14. In the **Tracking dimension group** field, select **None**
15. In the **Inventory unit** field, select **ea** (Each)
16. In the **Purchase unit** field, select **ea** (Each)
17. In the **Sales unit** field, select **ea** (Each)
18. In the **BOM unit** field, select **ea** (Each)
19. In the Sales Taxation, **Item sales tax group** field, select **ALL** (All sales tax codes)
20. In the Purchase Taxation, **Item sales tax group** field, select **ALL** (All sales tax codes)
21. Click **OK**.
22. Close all pages.
23. Navigate to **Product information management>Products>Released products**.
24. Using quick filter search by item number for **GTLS001**.
25. Click item **GTLS001** to open the product master record.
26. Click the **Product dimensions** button from **Product** action pane.
27. Select the **Sizes** tab.
28. Click **New** in the **Define sizes for a product master** section.
29. In the **Size** field, enter **Small**.
30. In the **Name** field, enter **Small**.
31. In the **Description** field, enter **Small Size**.
32. Click **New**.
33. In the **Size** field, enter **Medium**.
34. In the **Name** field, enter **Medium**.
35. In the **Description** field, enter **Medium Size**.
36. Click **New**.
37. In the **Size** field, enter **Large**.
38. In the **Name** field, enter **Large**.
39. In the **Description** field, enter **Large Size**.
40. Select the **Colors** tab.
41. Click **New** in the **Define sizes for a product master** section.
42. In the **Color** field, enter **Black**.
43. In the **Name** field, enter **Black**.
44. In the **Description** field, enter **Black color**.
45. Click **New**.
46. In the **Color** field, enter **Red**.
47. In the **Name** field, enter **Red**.
48. In the **Description** field, enter **Red color**.
49. Click **Save**.
50. Close the form.

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51. Click **Released Product variants** button from **Product** action pane.
52. Click **Variant suggestions** from **Product Variant** action pane.
53. Click **Select all**.
54. Click **Create**.
55. Close all pages.