

# David Yu

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## WORK EXPERIENCE

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### LG Electronics

Aug, 2022 – Nov ,2022

*B2B Claims Coordinator*

*Englewood Cliffs, NJ*

- Inputting new claims on behalf of customers and salesmen.
- Validating SPIFF, ADV, Tax, and Damage Allowance claims for approval.
- Communicating with salesmen for additional supporting documentation for the claims approval process.
- Creating Excel summaries and pivot tables for weekly/quarterly reports.
- Using VLOOKUPS in order to retrieve specific claims data from large datasets while improving data accuracy and efficiency.
- Adjusting and fixing incorrect claims or any discrepancies as needed.
- Creating comprehensive reports on spreadsheets and utilizing various tools/functions in Excel to summarize and present data in a clear and concise manner, while keeping a visually appealing aesthetic.
- Used SAP to store and manage claim data for tracking and analysis purposes.

### Whitestone Cleaners

March, 2019 - November, 2021

*Customer Service*

*Lake Hiawatha, NJ*

- Creating spreadsheets on Excel to organize and monitor clothing inventory.
- Answering customer phone calls and assisting with general needs.
- Cataloging clothing items in relation with customer IDs and inputting IDs in the system.

## EDUCATION

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### University of Colorado, Boulder

May, 2022

*B.A., Economics*

*Boulder, CO*

### Rutgers University Full Stack Coding Bootcamp

February, 2023

*Certificate., Full Stack Web Development*

*Remote*

## CERTIFICATIONS, SKILLS

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- **Certifications:** Rutgers University Full Stack Coding Bootcamp, FRCC Certificate of Business
- **Skills** HTML, CSS, Javascript, ReactJS, Bootstrap, API Interactions, SQL, Github, Git, Figma, Excel functions, Pivot tables, VLOOKUPS