

July 1, 2020

TO : PPI Employees / Antel Employees

FROM : HR Department

SUBJECT : PASIG CITY DAY

MEMO NO : HRAD-20-021

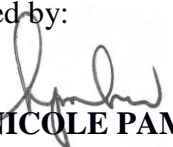
Pleased be informed that as per Malacañang Proclamation No. 975; declaring **July 2, 2020, Thursday** as **Special Non-Working Holiday** throughout the City of Pasig. This is in observance of their 447th Anniversary.

Skeletal workforce applies to **Customer Care / Sales & Marketing Department** to support the operations while **Logistics Department (ACD Warehouse)** must be all present.

Leave of absence (without pay) preceding the holiday, No Pay on July 2, 2020.

For your information and guidance.

Prepared by:



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