EUGEN SHKURTI
JUNIOR FRONT-END DEVELOPER

CONTACT

📞 +355 68 69 21 606

✉️ eugen.shkurti2016@gmail.com

📍 St. Don Bosko, Tirane

🌐 E-Shkurti (GitHub)

EDUCATION

2022 - 2024
AGRICULTURAL UNIVERSITY OF TIRANA

- *Master of Science in Business Informatics*

2019 - 2022
AGRICULTURAL UNIVERSITY OF TIRANA

- *Bachelor in Business Informatics*

SKILLS

- Organization & time management
- Problem-solving
- Team communication
- Attention to detail
- Fast learner & adaptable

LANGUAGES

- English (Fluent)
- Italian (Basics)
- Shqip (Native)

PROFILE

Motivated and organized individual starting a career in Frontend Development. Currently developing strong skills in HTML, CSS, and JavaScript to build modern, responsive web applications. Strong background in coordination, documentation, and problem-solving from previous roles. Eager to grow in the IT field and contribute to real projects while developing new technical skills.

WORK EXPERIENCE

Ministry of Education and Sports
Expert at Directorate of Permits, Licenses, and Service Monitoring

January 2024 - January 2025

- Managed all directorate operations and documentation, including drafting high-level official correspondence and maintaining the official file register.
- Drove operational efficiency by implementing annual plan objectives and proactively monitoring deadlines for all tasks and communications.
- Enhanced information flow by creating databases, updating tracking systems, and serving as the primary liaison between internal departments and external institutions.

Ministry of Education and Sports
Intern at Directorate of Permits, Licenses, and Service Monitoring

September 2023 - December 2023

- Assisted in organizing and maintaining directorate documentation and registers.
- Supported the drafting of official letters, memos, and informational reports.
- Contributed to implementing objectives from the directorate's annual plan.
- Helped monitor task deadlines and follow up on correspondence.

Kadiu Sh.a
Logistics Coordinator

April 2022 - December 2022

- Coordinated communication between sales points, suppliers, and couriers
- Managed transportation, orders, and stock levels to ensure availability
- Controlled warehouse inventory and maintained accurate records
- Prepared annual inventory and sales invoice reports

TECHNICAL SKILLS

Frontend:
HTML5, CSS3 (Flexbox, Grid), JavaScript (ES6 basics), Responsive Design
Tools & Workflow:
Git, GitHub, VS Code, Chrome DevTools, Command Line (basic)

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Zoë Bachman

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