



TARP USER MANUAL

- + **You will need a good internet connection to download the app or use the online tool.** Google Chrome works best.
- + **You will need Java** to use TARP.
- + **You will need a PDF reader to view and download your results.** You can also print your results.
- + **You will need approximately 85 MB of storage to download the app.** You will need approximately 500 KB to export files and save your results.
- + **Make sure to download your data** by clicking “Save your data” at the top of the “Add New Activity” or “Analyze Your Activities” pages. Downloading in JSON format will create a file that you can re-import to complete your analysis. The CSV file contains an Excel spreadsheet with planning information you have entered.
- + When entering activity budgets on the “Add New Activity” screen, **do not use commas or decimals to separate thousands.** Use decimals to designate partial quantities (not commas, as in French).
- + On the “Add Key Recommendations” page, **be sure to click “Add Another Recommendation” after inputting each new recommendation** before printing your results.

IF YOU HAVE FURTHER QUESTIONS, PLEASE SEE THE FULL TARP CURRICULUM AT TARP.E2APROJECT.ORG.