Sports Day

In order to organize sports day, the sports field required at Loyola campus had to be booked in advanced. This was done through Layola high school administration. The equipment needed for the given organized sports had to be reserved or bought depending on the supplies that the University already had. Some equipment was also borrowed from Layola high school. To attract as many students as possible, e-mails were sent to all froshies and current engineering and computer science student. Also, advertisement was done on the ECA website. CJLO was contacted to enhance the ambiance of the event.

Engineering and Commerce Case Competition (ECCC)

The Concordia team for the engineering and commerce case competition was selected by the ECA VP Sports and Competitions with the help of the ECA Sports and Competitions Director by conducting a precompetition during a weekend in October. All students were notified through the ECA newsletter and through facebook of the pre-competition date. They were given a brief description of what the competition consisted of.

Two engineering students were selected to represent the school at the competition. These students demonstrated superior comprehension of the given case during the pre-competition and during the interviews. An elimination process was conducted after the power point presentations. Each candidate was asked to come back for an interview with their partner in order to assess their interests and goals pertaining to the competition. The team was then selected after all the assessments.

The two engineering students were then matched with two students from JMSB (those students chosen by CASA) and and registered by mid-December. 2 months were then given for the team to bond and do moch cases to gain experience.

Quebec Engineering Competition (QEC)

A delegation of 24 students was sent to the Quebec Engineering Competition hosted by the University of Trois-Riviere. Students were selected after demonstrating interest and ingenuity during the precompetitions (change the name of the pre-competition to CEC, Concordia Engineering competition) to held over two weekends. The pre-competitions were advertised in the ECA newsletter sent to all students registered in the mailing list and were advertised on a social media, facebook. The candidates were asked to participate in pre-competitions depending on the competition he or she wanted to try out for. The pre-competition package was sent by the hosting University. All the material required to organise the pre-competitions at Concordia were bought and the obstacle course for the junior and senior design pre-comps were built in advance by the VP. The candidates were interviewed separately after their given pre-comp and were asked a series of questions. The best students were picked based on their strengths and capacity to work in a team.

Series of tips were given to each student by former participants in previous delegations and were trained before the actual competition which took place at the end of January 2014. Team bondings were organized as to getting the team members to get to know each other.

The method of transport was decided to be by car. Six competitors were asked to drive to Trois-Riviere and to allow their team mates to carpool. Each driver received 50\$ for gas expenses.

During the competition, team meetings were held every morning to coordinate the delegation and all important information was transmitted to them. Concordia brought back two prizes during the competition.

Troitsky Bridge Building Competition

Planning for the event was started towards the end of summer. The hotel was found during the fall semester, but the contract was not signed until the winter semester. All final reservations and arrangements for the banquet were done in the last month for precision on the final count of participants and any other unknowns. The schedule for the event was done and given to all participants ahead of time. A tentative budget was done before all bookings and extra sponsorships were found to allow better activities and meals for the participants. All orders for the gift bags and t-shirts were done on time in early to mid-January were some extras were bought as a precaution. The bags needed to be filled and ready before the competition. Some last minute bookings were done for missing outings which were definitely aspects to be rectified. All bookings for meals were done before the event but there were some problems with contracts and times, therefore, for next year, all contracts should be kept and signed by both parties.

First night at Cage aux Sport and Fiddlers green went well, expect schools to arrive late, potentially push back supper to better accommodate schools.

One the second day the breakfast was served at the hotel and the day continued in the EV lobby with lunch from Dagwoods (we lacked chips to be improved). As well Hospitality sayed they would not allow Dagwoods next year so a more expensive alternative will be needed. The moving of the bridges went well and the presentations took longer than expected but little could be done. Having the presentations recorded was also an added bonus. As for the night, the service at MVP was EXTREMELY slow and many competitors got their food 1-2 hours after ordering. It is noted that meals should not take place in small bars/restaurants. A clubbing night was planned, with the help of the ECA executive director, for the competitors and for Concordia and McGill students at Jet Nightclub as a social gathering which was a neat addition.

All classrooms and auditoriums for the event were booked by the ECA VP Internal. During the crushing ceremony, the crusher and the technician came late due to a misunderstanding of the meeting location (take his cell number). The lack of volunteers made the measuring process very slow and tardy which delayed the crushing ceremony. All bridges were crushed by the technician. Lunch provided by housing Concordia never came because of a miscommunication. However, a solution was found by ordering pizza for the participants, but the solution was only found a few hours after the provided lunch time.

The banquet went by smoothly and the winners of the competition were announced. Also, different certificates were given to deserving teams or schools depending on the award. The after party was supposed to be an exploration of Montreal since it was nuit blanch but because of weather and the end time of the banquet this did not go so well, to be rethought.

Finally after the competition the prizes for the winning teams must be sent. A mistake this year caused the checks to be sent a month and a half late. As well the final book closing (making sure everyone paid, and got paid (technician never got paid last year) as well as the cleanup of any rooms used.

Lessons learned during the event:

- Organise all social events ahead of time
- Start organising and booking places during the summer or fall semester
- Make sure all contracts are signed
- Make sure to give the prizes to the winners
- Get more volunteers for the event
- Reserve venues that can accommodate 160 people

General assistance

As an ECA VP