CONCORDIA ENGINEERING AND COMPUTER SCIENCE STUDENT ASSOCIATION

Council Meeting #8

Date: Monday, December 1, 2014

EV 2.184, 1515 Ste-Catherine Ouest, 8:30 pm

Agenda (As Amended)

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
    a. Council - 2014-11-10 (#7) - Minutes
5. External Presentations and Guest Speakers
    a. GSA Co-Curricular Record Presentation
6. Appointments
7. Returning Business
    a. Frosh Committee Report
    b. Printer in B-Annex 3rd Floor
8. New Business
    a. NCWIE Conference Presentation - Emma Saboureau
9. Adjournment

1. Call to Order

The meeting was called to order at 8:40 PM.

2. Roll Call

In Attendance

Executives

> President, Emma Saboureau
> VP Academic, Katherine Kokmanian
> VP External, Kyle Arseneau
> VP Finance, Dante Trunzo
> VP Internal, Michael Davila
> VP Marketing, Vlad Nekrashevych
> VP Social, Amal Bouanani
> VP Sports and Competitions, Kim Yeung

Representatives

> MIE, Dilani Abeywickrama
> ECE, Ramez Al Aghbar
> BCEE, Melissa Nielsen

Societies

> ASHRAE, represented by Melissa Khalil
> CASI, represented by Paul Vajdva
> CSCE, represented by Chris Morin
> CSME, represented by Mark Cohen
> CUBES, represented by Meaghan Mueller
> EngGames, represented by James Fradette
> EWB, represented by Mayla Tenorio Vazquez
> IEEE, represented by Gordon Bailey
> IIE, represented by Sabrine Daou
> NSBE, represented by Oreluwa Ajayi
> SAE, represented by Hubert Berezowski
> SCS, represented by Geneviève Chafouleas
> SEC, represented by Michael Banks
> Space Concordia, represented by Mehdi Sabzalian
> WIE, represented by Sarah Farahdel

Guests

> Keroles Riad, on behalf of the Graduate Students Association (GSA)

Absent

Representatives

> CSE, Sam Assaf

3. Approval of Agenda

BIRT points 4b and 4c are removed from the agenda. (SAE, Finance)
***Motion passes** (EngGames abstains)*

BIRT the agenda is approved as amended, with all items under point 4 approved by consent. (EngGames, CSCE)
Motion passes

4. Consent Agenda

The following items were approved by consent:
   a. Council 2014-11-10 (#7) - Minutes

5. External Presentations and Guest Speakers

   a. GSA Co-Curricular Record (CCR) Presentation

The GSA is looking to improve the implementation of the CCR. The two biggest complaints are the tediousness of entering data and its lack of recognition at a majority of institutions. They are hoping to increase the adoption rate by student groups to bolster it as a useful tool for students. They are also looking to get the school of graduate studies to use it, who are receptive to the idea.

Under the proposal, societies would have to be registered for at least one CCR activity per semester to be eligible for funding. Additionally, all society presidents would be responsible for providing a list of students that participated in those activities, including the number of hours spent on each activity. The ECA executive would be responsible for keeping the CCR up to date regarding the names of students and hours spent on ECA Council and its committees.

The dean of students would be responsible for making data entry less burdensome, including automation where possible. The CCR would also be reformed such that it could be searched by students interested in participating in extracurricular activities. The CCR would also be integrated into transcripts; at the moment, it is merely an adjunct document.

On the graduate side, the dean of students and the school of graduate studies would work together in making the CCR an automatic part of the graduate school application process, and also to have it considered in the evaluation of those applications.

EngGames asked what the CCR is, and Keroles responded that, in theory, it should work like the transcript. But, it doesn't. Students have to individually enter information themselves for every activity they do. The proposal is to have a bank of activities, and society presidents (or other such organizers) would enter who did what.

SAE suggested that the CCR is updated at the end of the year rather than the beginning of the year.

The GSA has submitted a letter to Dr. Paula Wood-Adams (dean of graduate studies) supporting this initiative. Andrew Woodall is on board. The teaching, learning and research engagement sub-committee has also supported the reforms of the CCR.

President noted its similarity to the motion passed at Student Congress regarding student databases, in terms of having more useful and better-integrated information. The details of implementation have to be discussed with all the parties involved and it will probably take a while.

> **BIRT** *ECA Council supports the proposed Co-Curricular Record reforms, outlined in the document prepared by the GSA, and to send a memo to the ENCS Dean on the topic. (EngGames, President)*
> **Motion passes**

6. Appointments

No appointments were conducted at this meeting.

7. Returning Business

a. Frosh Committee Report

The Chair noted that a report has yet to be drafted. As such, it is considered tabled until next meeting.

b. Printer in B-Annex 3rd Floor

EngGames stated that the printer unit on the 3rd floor of the b-annex is still inoperable. He remarked that it's particularly difficult for societies now that the ECA Office, which has the only other printer, is closed for the holidays.

VP Social commented that the printer is not broken, but just out of toner.

It was decided that this matter should be resolved with the executives after the meeting. Toner is free of charge as part of the service agreement between Ricoh and the ECA, and thus Ricoh simply needs to be contacted to ship the required toner.

8. New Business

a. NCWIE Conference Presentation - Emma Saboureau

President explained that the written report wasn't sent out in advance of the meeting because it was finished earlier that day.

She started off her presentation by noting that NCWIE -- the National Conference for Women in Engineering -- has now changed its name to the National Conference on Diversity in Engineering. The first conference held under the new name will be in 2015.

The first day of the conference consisted of a tour of PotashCorp's facilities and the University of Saskatchewan's campus. She noted the U of S's campus is really nice.

The second day consisted of talks on the topic of communication and identification. The third day consisted of talks on the topic of implementation, which included a keynote from Grant Imahara.

As it states in her report, she was disappointed with the overall conference. In particular, the closing keynote had nothing to do with diversity in engineering or even engineering at all.

WIE asked if she was able to network with any of the other universities in attendance, to which she responded yes.

President went on to say that she thinks it's really advantageous to have so many schools in a single place, but that the conference doesn't do enough to exploit that to the benefit of the delegates. Learning about the activities and engineering spirit at other universities was something she found really interesting. As an example, the University of Saskatchewan's equivalent of the ECA has a prank budget. They are incredibly proud of it, and it's simply not something that the ECA would think of doing.

WIE asked about the gender split.

President: there were 10-15-20. The diversity in the panelists wasn't as good as the diversity in the delegates; the presenters were basically a bunch of white dudes.

VP Social asked about the purpose of the conference. President answered that she's not entirely sure. Her preconception was that it would teach delegates some tools for increasing diversity in engineering. In reality it was more like ENCS 282 condensed into a few talks. CFES should consider what they want delegates to get out of the conference, and make changes to the conference to achieve those outcomes. As it stands, it's not worthwhile for the ECA to attend.

SCS was part of the NCWIE 2012 organizing committee, which was very focused on bringing in women presenters. She said the spirit of the conference is about how individuals can make a difference, and NCWIE 2012 reflected that.

BCEE said that she learned a lot when she attended the previous two years, and doesn't think the conference should be abandoned.

President noted that the conference did not distribute any information on the content of the presentations, which was a major problem. She suggested that if such information is not distributed in advance, the ECA should consider not sending delegates.

9. Verbal Reports and Announcements

VP External has surveyed the student associations from other engineering schools to ask if they allow minors in their programs. A summary spreadsheet will be distributed for next Council.

VP Social announced that ECA will be reworking Lizard Lounge to make it less of a hassle. The exact changes are not yet known, but societies will be kept informed on the topic. Lizard Lounge has not been doing very well financially this year, and there have been many problems with liquor licenses. She apologized to IIE for not being able to hold their Lizard Lounge.

President noted that the bannex is not a bar, and ECA is trying to find the best solution to make up for that. Student congress went well; ECA made most of the motions. On a question regarding the bannex renovations, she answered that the plan had been given to facilities, and is awaiting their response.

10.   Adjournment

Motion to adjourn (SAE, CSCE)
Meeting adjourned at 9:32 PM. (EngGames opposes, CSME abstains)

Summary of Important Adopted Motions

BIRT *ECA Council supports the proposed Co-Curricular Record reforms, outlined in the document prepared by the GSA, and to send a memo to the ENCS Dean on the topic. (EngGames, President)*
Motion passes