



# Assignment Letter

Dear Sarah Browne,

This Assignment Letter confirms the terms and conditions of your international assignment with Capgemini. Please review the details below, which will apply for the duration of your assignment, and sign to indicate your acceptance.

## Assignment Details:

- Position Title: Project Manager
- Assignment Location: Sydney, Australia
- Start Date: 2025-05-01
- End Date (Estimated): 2026-04-30
- Reporting Manager: Emily Carter

## Compensation and Benefits:

You will continue to receive your base salary of EUR 100,000. In addition, you will be provided with the following assignment benefits: Housing allowance, relocation support, and annual bonus.

## Tax Arrangements:

Your assignment will be administered under our expatriate tax policy. Standard expatriate tax equalization applies.

## Immigration and Work Authorization:

The company will sponsor and facilitate your work authorization for Sydney, Australia. Visa sponsorship and work permit processing provided.

## Compliance Requirements:

You are expected to adhere to all applicable local labour laws and company policies during your assignment.

Sincerely,  
Laura Stevens