

# Elijah-Christian Wiegand

## Scottsdale Based Recruiter looking to Relocate to San Diego

Scottsdale, AZ 85260

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Jr Front End Developer making a career transition as a recruiter. I have spent the time to not only hone my skills by learning, but applying these skills in my portfolio. I have exposure to Python and SQL. Currently, I am working with Node.js, React, and Redux.js.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### Jr. Front End Developer

Scottsdale, AZ

May 2023 to Present

Freelancing producing products and simple projects for clients.

- Has experience with HTML, CSS and JavaScript.
- Has knowledge of the entire web development process.
- Has experience with testing and debugging.
- Implement solutions that are user responsive and efficient.
- Capable of implementing a resilient web architecture.
- Uses analytical mind and you have a keen eye for details.
- Has great problem-solving skills and you work well in a team.
- Has a big appetite to learn and improve your front-end skills.

### RPO Recruiter

Automated Data Processing (ADP) - Tempe, AZ

January 2022 to April 2023

- Conducted interviews and filtering candidates for open positions
- Sourced and attracted candidates by using databases, social media etc
- Designed and implemented the overall recruiting strategy
- Assessed applicants' relevant knowledge, skills, soft skills, experience and aptitude
- Performed job and task analysis to document job requirements and objectives
- Monitor and apply HR recruiting best practices
- Acted as a point of contact and build influential candidate relationships during the selection process
- Industries Supported: Mechanical, Engineering, IT, Biopharmaceutical

### Recruiter

trustaff - Scottsdale, AZ

July 2021 to January 2022

- Calling, and screening traveling Healthcare professionals to match them with open jobs across the nation.

- Involved in collecting and submitting onboarding/new hire documents to ensure a timely start; along with managing other administrative components of the job. Contacting references, updating records, etc.
- Building relationships with travelers to be a career advisor and placement coordinator.
- Manage travelers in individual travel portfolio to ensure all new hire and on-boarding requirements, compliance, payroll and expense reimbursement requirements are met in a timely manner

### **Recruiting Manager**

Supplemental Health Care - Buffalo, NY  
March 2019 to July 2021

- Sourcing, recruiting, and retention strategies to establish and/or expand portfolio of healthcare travelers
- Facilitated full-cycle recruiting
- Manage travelers in individual travel portfolio to ensure all Supplemental Health Care new hire and on-boarding requirements, compliance, payroll and expense reimbursement requirements are met in a timely manner
- Supported newly onboarded Nurses with Benefits, Leave, and best business practices

### **Case Management**

Community Maternity Services - Albany, NY  
February 2019 to July 2019

- Coordinating services for clientele in need, —appointments between their respective third parties. Maintaining and upholding HIPPA laws.
- Scheduling appointments, conducting orientation, maintaining records and information.

### **Operations Manager**

LA Fitness - Lindenhurst, NY  
January 2017 to June 2019

- Operating Daily budget in congruence with work orders to keep the gym efficient
- Coordinating with vendors to upkeep the club
- Recruiting and using ATS to attract incoming members—Working alongside GM with interview candidates for club staff
- Training staff

## Education

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### **College Degree in Front End Web Development**

Codecademy - New York, NY  
July 2021 to Present

### **Bachelor's**

SUNY Buffalo State - Buffalo, NY  
January 2017 to December 2019

## Skills

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- DATA MANAGEMENT (3 years)

- Intake Experience (3 years)
- Excel
- Microsoft Office (2 years)
- Human Resources (4 years)
- Recruiting (4 years)
- Administrative Experience
- Administrative Assistant (2 years)
- Talent Acquisition (4 years)
- HR Sourcing (4 years)
- Interviewing (4 years)
- CSS
- HTML5
- JavaScript
- Node.js (1 year)
- React (1 year)
- SQL (1 year)
- Cybersecurity (1 year)
- Front-end development (1 year)
- Technical support (2 years)

## Languages

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- Italian - Fluent

## Certifications and Licenses

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### **CodeCademy HTML**

August 2022 to Present

### **CodeCademy Learn CSS**

September 2022 to Present

### **CodeCademy Java/Javascript**

September 2021 to Present

### **Behavioral Interview Certification**

January 2021 to Present

This certification ensured proper focus on a candidate's past experiences to assess how they've navigated specific situations and utilized skills relevant to the position.

## Additional Information

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Skills

Team leadership Powerful negotiator  
Staff development Process implementation  
Data management Risk management processes and analysis  
Conflict resolution  
Client assessment and analysis  
Self-motivated  
Strong verbal communication  
Financial Services