Team Expectations Agreement

• methods of communication: discord, in person meetings.
• communication response times: Respond within 5 days.
• meeting attendance: Meetings at least once a week, not mandatory.
• running meetings: Either face to face or on discord call.
• meeting preparation: Meetings will be scheduled at most 5 days before.
• version control: Commit relevant documents, code, and resources needed for the completion of the project.
• division of work: Work will be divided based off features, and members will decide what to implement. If members need aid, another member may offer to assist.
• submitting assignments: Submissions will occur 3 days before, member who implements feature will request to merge to main, and members will agree if feature is implemented correctly.
• contingency planning: Accommodations will be made for members that are unable to attend meetings, if valid reasons for doing so are provided by the member. If members continue to cause distributions questions will be raised with the TA's or the professor.

We accept these guidelines and intend to fulfill them (sign below):
Werner Bagu-Paiz,
Flavio Araujo Silva
Jaiminkumar Bhagat
Monica Liu

This Form will be kept by Werner Bagu-Paiz