

EECS3311 - Syllabally Contract

Group Members:

1. Thomas Aziz
2. Hien Le
3. Maya Shamir
4. Marko Stojsic

Instructor/TA:

Illir Dema

1. Methods of Communication:

The group will use **Discord** and **email** as the primary forms of communication. All members must ensure that they are available on these platforms for project-related discussions and updates.

2. Expected Communication Response Times:

All group members are expected to respond to messages within **24 hours** or less to ensure smooth communication and timely decision-making.

3. Meeting Attendance:

Meetings will be held **in-person** after lectures, with attendance being mandatory unless **50% or more** of the group cannot attend. It is the responsibility of each member to inform the group in advance if they cannot attend a meeting.

4. Meeting Preparation:

Each group member must prepare for meetings by reviewing weekly notes and discussion points. This will allow for more productive meetings and ensure that all members are aligned on project progress.

5. Version Control:

The group will use **Git** for version control, with the repository hosted on **GitHub**.

- Each major feature and each sprint will have its own branch to keep the work organized and facilitate collaboration.
- Branches must be merged into the main branch only after peer review and testing.

6. Division of Work:

The division of work will be determined collaboratively by the group based on individual strengths and interests. A more detailed division of work will be agreed upon as the project progresses.

7. Submitting Assignments:

The project will consist of four sprints, with each group member responsible for submitting one assignment per sprint. This will ensure equitable workload distribution and accountability.

8. Contingency Planning:

In the event that a group member fails to complete their assigned work, the remaining active members will take over the task. This occurrence will be noted in the feedback for the inactive member, which may impact their final evaluation.

Group Member Signatures:

1. Thomas Aziz

Thomas Aziz

2. Hien Le

hien

3. Maya Shamir

Maya

4. Marko Stojsic

Marko

Instructor/TA Signature:
