Minutes for Team 6

## Call to Order

A weekly meeting of Team minutes was held on 17-02-25 at Bradford Uni. It began at 14:00 and was presided over by Amad Ghrewi with Fizan Anjum as secretary.

## Attendees

All group members other than “Ali Haider” were present.

## Agenda

To discuss progress and how everyone is getting along with their tasks

## Discussions

Fizan working on functional requirements which are 99% complete require 1 change as discussed with client.

Murtaza on with Risk assessment (60% done)

Dan and Tom working on some code to make a start to the prototype – will start to add functionalities together as a team

Zakir working on more designs and pages .

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| Fizan Anjum |  | 20.02.25 |
| Secretary  [Organization Name] |  | Date of Approval |