SHADI EL AISSAMI

Beirut - Lebanon ▪ T: +961 03 800 173▪ shadiaissami@gmail.com ▪ LinkedIn

EDUCATION

Master's degree in Management Information System   Oct 2020–
Jun 2021
Lebanese University (LU) - Lebanon

Bachelor's degree in Management Information System   Sep 2016–
Jun 2020
Lebanese University (LU) - Lebanon

Kfeir High School, Lebanon   Sep 2013 – Jun
2016
Lebanese Baccalaureate

RELATED EXPERIENCE Tutor- Self Employed   Oct

2021 – Present
Tutoring in Programming and Computer-related Lessons
- Tailoring instructional sessions to meet the unique learning needs of each student, and offering personalized programming and computer-related lessons
- Utilizing a student-centric approach by designing lesson plans that catered to different skill levels and learning styles, ensuring comprehensive understanding and skill development.

Senior Accountant   March 2023 –
June 2024

Importing and Exporting

- Senior Accountant at H.Khalife trading s.a.l

Sales - Saneh Consultancy – Remotely   Aug 2021 –
Apr 2022
Education Consultant
- Conducted thorough assessments to identify the needs and challenges of educational institutions and individuals, and establishing strong relationships with educational institutions, administrators, and educators to understand their specific needs and deliver tailored consulting services.

Sales - Self Employed   May 2020 –
Jul 2021
Online Store Owner & Sales Manager
- Successfully led the business's sales and operations, contributing to its growth and profitability

ONLINE COURSES

Inventory Control through MIS, Microsoft's Analyzing and Visualizing Data with Excel, Artificial Intelligence and Machine Learning in Python, Business Process Re-engineering, Database management systems, Visualizing data through Tableau

PROJECTS Medical Aid Management System (MAMS) Project Lead and Developer
Jun 2019 - Jun
2020

Implemented and led the development of the Medical Aid Management System (MAMS), a dedicated web platform designed to streamline and expedite the medical aid process for soldiers. Recognizing the challenges in the traditional registration system, MAMS offers an efficient solution by allowing soldiers to request medical aid through a user-friendly online form.

Key Features:
- **User Friendly:** Soldiers can request medical aid by providing personal information, specifying the type of aid needed, the doctor's specialization, and details about required drugs or vaccines.

- **Enhanced Efficiency**: MAMS addresses the inefficiencies of the traditional process, significantly reducing response times and minimizing delays in providing essential medical aids.
- **Military-Focused Design**: Tailored exclusively for soldiers, MAMS ensures a seamless and soldier-centric experience, optimizing the medical aid request process.

SKILLS

- **Soft Skills:** Adaptability, Communication, Problem-Solving, Teamwork, Time Management, Leadership, Client-Focused.
- **Technical Skills:** Microsoft Office, Data Analytics, Tableau, Python, SQL, Web development, ERP, Data warehousing, Data mapping

LANGUAGES

English: Fluent   Arabic: Native   French: Intermediate