[Abdulsalam Ibrahim Shehu]

[Keffi Nasarawa State]

[900001]

[Abdulsalam2k17@gmail.com]

[07035963232]

[30th July 2024]

Hiring Manager

Lydia Painting LLC

[12015 Hesse Drive Farmers Branch, TX 75234]

Dallas-Fort Worth, TX

Dear Hiring Manager,

I am writing to express my interest in the Junior Estimator position at Lydia Painting LLC as advertised. With a background in quantity surveying and a proven track record in construction management, I am confident in my ability to contribute effectively to your team and add value to your projects.

During my tenure as a Site Quantity Surveyor at Jaworth Construction Ltd, I honed my skills in preparing accurate cost estimations, analyzing project financial status, and providing detailed reports to stakeholders. My experience in monitoring project costs, assessing the implications of variations, and utilizing resources efficiently aligns with the responsibilities outlined for the Junior Estimator role.

I am particularly drawn to the opportunity to assess bidding sites, review technical documents, and provide detailed measurements of the scope of work, as indicated in the job description. My familiarity with platforms such as "construct connect" and my expertise in preparing cost estimates make me well-equipped to fulfill the requirements of this position effectively.

Furthermore, my internship experience as an Assistant Site Supervisor at Buildworth Design & Const. has provided me with invaluable insights into coordinating on-site resources and maintaining comprehensive project records. I am confident that my practical experience and dedication to accuracy and thoroughness make me a strong candidate for this role.

I am eager to further discuss how my background, skills, and enthusiasm for construction estimation align with the needs of Lydia Painting LLC. Thank you for considering my application. I am looking forward to the opportunity for an interview to discuss how I can contribute to your team.

Warm regards,

Abdulsalam Ibrahim Shehu

[07035963232]

**ABDULSALAM IBRAHIM SHEHU**

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**PROFILE**

Trained as a quantity surveyor, with requisite years of experience in construction management and quantity surveying consultancy services. He is highly trained and knowledgeable in the area of preparation of approximate estimate, preparation of interim valuations, market surveying and build up rate, pricing of BOQ items, arithmetical check, analysis and evaluation of bid, data science and analytics, quantities taking off for building/civil works and preparation of materials and labour estimate, site supervision and monitoring of work progress.

He has participated in various projects including; Construction of Apo-ultra modern market Abuja, Promenade 3 lokogoma Abuja, Brick city valley kubwa Abuja, Abraham adesanya ajah ,lagos, Glorious guide school minna, Niger state , Commercial development for Abuja investment and property development company Area 10 garki Abuja, Construction of Naseni skill acquisition center keffi, Construction and renovation of keffi emir palace resident Keffi nasarawa state, Nigerian German Oncology and wellness Center Wuye Abuja.

**WORK EXPERIENCE**

* **Jaworth construction ltd Wuye, Abuja** **(PROJECT STAFF)**

Site Quantity Surveyor February 2024 – Present

• Monitor and manage all project costs on-site to ensure they remain within the approved budget, Regularly update and maintain accurate records of all financial transactions and expenditure, Assist in the coordination and management of resources on-site, including labor, materials, and equipment. Ensure that resources are used efficiently and Prepare regular cost reports and financial statements, providing updates on project financial status to stakeholders. Take inventory of materials received and usage . Monitor the progress of construction activities, ensuring that work is completed on time and within budget. Manage and document any changes or variations to the project scope, Assess the cost implications of variations and prepare cost estimates for approval. Provide insights and recommendations based on financial analysis to support decision-making, maintain comprehensive project records, including financial documents, contracts, and correspondence. Prepare detailed reports for stakeholders, summarizing project progress, financial status, and any issues encountered.

* **Buildworth design & const. Kado, Abuja (INTERNSHIP)**

Ass. Site supervisor November 2022 – May 2023

• Maintain detailed and accurate records of daily site activities, including work progress, materials used, and labor deployed, Assist in the coordination and management of resources on-site, including labor, materials, and equipment. Ensure that resources are used efficiently and report any shortages or issues. Monitor the progress of construction activities, ensuring that work is completed on time and within budget. Assist in monitoring project costs and expenditures, ensuring that they remain within the approved budget. Report any potential cost overruns or savings to the Management.

**Urban Shelter Limited, Zone 5 Abuja (SIWES)**

Quantity Surveyor February – August 2022

• Conducting site measurements to verify work progress and quality, Valuing work completed and preparing payment certificate. Helping to evaluate and compare bids from contractors and suppliers. Assisting in preparing and managing contracts. Assisting in managing and monitoring project costs. Conducting cost analysis and preparing cost reports, Contributed to the preparation and review of tender documents, including bills of quantities, schedules of works, and specifications, Assisted in preparing preliminary cost estimates for various construction projects.

**Orbaalo integrated nig limited, Kubwa Abuja (INTERNSHIP)**

Quantity Surveyor October – December 2020

• Communicating site progress and issues to project stakeholders, Conducting site inspections to identify defects and deficiencies. Prepare and monitor material schedule for procurement and minimize waste . Monitoring and controlling site activities to ensure compliance with project plans and specifications. Preparing and managing site records, including progress reports and site diaries. Managing and controlling site costs, including labor, materials, and equipment.

* **Urban Shelter Limited Zone 5 , Abuja (INDUSTRIAL TRAINING)**

Quantity Surveying March 2018 – March 2019

• Assisting in preparing and managing contracts, Assisting in managing and monitoring project costs, Helping to prepare and analyze project financial reports. Assisting in preparing tender documents and contracts. Assisting in preparing and managing project documents and record. Assisting in ensuring compliance with company policies and procedures, takeoff quantities and prepare bill of quantities, Raise material requisition for different projects. Designed Excel template for takeoff, Bill of Quantity, Material Schedule and Build up rates.

* **Ango Sons keffi, Nasarawa State (SIWES)**

June - September, 2016

Quantity Surveying

• Observing and learning from experienced QS professionals, Asking questions and seeking feedback to improve knowledge and skills, Learned basic AutoCAD skills. Keeping a record of learning experiences and achievements during the SIWES program.

**EDUCATION**

* **Federal University of Technology Minna, Niger State (2024)**

B.tech Quantity Surveying, Second class (Upper division)

* **The Federal Polytechnic Nasarawa, Nasarawa State (2017)**

National Diploma Quantity Surveying (Upper class)

* **Federal Government College keffi, Nasarawa State (2015)**

Senior Secondary School Certificate

* **Nurudeen Primary School keffi, Nasarawa State (2009)**

First School Leaving Certificate

**PROFESSIONAL MEMBERSHIP**

* **Nigerian Institute of Quantity Surveyors (2021)**

Student Member (Nasarawa state chapter)

**Software Proficiency**

* Proficiency in using Microsoft Office tools

(Ms Word, Ms Excel, Ms Project and Ms Power Point)

* Basic Auto CAD Skills
* Proficiency in using Planswift Estimating Software

**Technical skills**

* Quantity Takeoff
* Cost Estimation
* Data analysis
* Risk analysis
* Cost management
* Construction Documentation
* Value Engineering

**Analytical and Soft skills**

* Critical Thinking
* Communication
* Interpersonal Skills
* Attention to details
* Time management
* Managerial skills
* Probelem solving

**REFEREES**

* **ENGR. ABDULGANIYU BALOGUN**

CEO Orbaalo integrated Nig limited.

Orbaalo integrated Nig limited kubwa Abuja

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* **QS SAEED YUNUS ADEIZA (MNIQS/RQS)**

Senior Officer (QS unit)

Urban Shelter Limited, Abuja

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