

License Agreement for Participants in AutoMin @ Interspeech 2021

<https://elitr.github.io/automatic-minuting/>

This License Agreement governs the sharing and allowed the use of data for AutoMin 2021, a shared task on automatic summarization of meetings organized by the EU project ELITR.

*****Description of AutoMin 2021 Data*****

AutoMin 2021 data consists of transcripts and minutes from meetings collected by the EU project ELITR. The data has been extensively processed, including manual revision of transcript, manual creation of minutes, manual, semi-automatic, and fully automatic de-identification of the texts. No overt personal information should be left in the data but the nature of the meetings may allow drawing speculations on the identity of institutions and people discussing or discussed in the meetings.

The AutoMin 2021 shared task is a regular research task, aimed at a very difficult automatic processing of text and speech data. No commercially viable application is foreseeable at the moment given the complexity of the task. Any commercial use of the AutoMin 2021 dataset is explicitly forbidden under this License Agreement.

The organizers take no responsibility for the fitness of the data for the purpose. Despite our efforts on collecting data as usable as possible and on preserving their usability after our processing, the underlying meetings or the information gathered may simply be unsuitable for achieving the shared task goals. Remember, AutoMin 2021 is a research experiment.

***** Access to AutoMin 2021 Data*****

Access to the data will be given to your team once we receive this license agreement signed by one 'team leader' of your team. A scanned signed document is sufficient.

It is the responsibility of the team leader to ensure that all team members comply with the requirements of this License Agreement and that the data is not made accessible to anyone outside of your team, willingly or accidentally.

The data are made available through a private GitHub repository, with access limited only to people covered by this License Agreement.

***** Preservation of Confidentiality*****

While the data has been extensively scanned and edited to remove any names and direct references to people and organizations, it is conceivable that this information could be recovered using external and general world knowledge.

When using the data, you must not attempt to link the meetings to any real persons, projects, locations, etc. In case you feel that you have identified anyone, please do realize that you may very likely be wrong, and first and foremost, keep this suspicion to yourself. Try to forget any such conjectures, do not dwell upon them, and do not draw any conclusions from that possible discovery.

*****Declaration*****

*We hereby express our interest to participate in the First Shared Task on Automatic Minuting (AutoMin) to be held with Interspeech 2021. We agree and certify that we will use the shared task data *only for the research purpose in the shared task* and we will *refrain from trying to identify the institutions and persons behind it*.*

Every team will require one signature from the team leader and must list every member of the team with their name, affiliation, e-mail, and GitHub login. (More team members can be added later, if necessary).

Team Name:

Team Members:

Member Name	Affiliation	E-mail	Github Login

Date

Leader Name

Signature

Please **sign and send the scanned copy** of this form to ghosal@ufal.mff.cuni.cz to receive the credentials to the privately held Github repository with the dataset. Remember to **send your Github ID** in the email.