☐ Implement general UI and basic constructs to be as simplistic as possible and without complexity.

a. Assigned: Lee and Paxton
b. Technical Description: The engineering constructs of the application. We intend for our software to be simplistic and easy to use so that anyone of any technological knowledge level may use this software to their advantage.
c. Difficulty: Easy

☐ Apply autosave feature to the application as it will run from an online state

a. Assigned: Eric
b. Technical Description: Allow created documents to save automatically after a single character is added or erased that way no data is lost if the application were to freeze, your PC would run out of battery, you close the application by accident, etc. Autosave can be turned on and off at the user's will.
c. Difficulty: Medium

☐ Import subsection to categorize various deadlines based on the user's priority

a. Assigned: Samantha
b. Technical Description: A featured mechanic of our software used to track and organize the user's deadlines for their professional deliverables, projects, etc. Software will notify the user on their PC when any deadline is within 3 days away.
c. Difficulty: Medium