Email

🏅 OBJECTIVES FOR TODAY 🏅

✓What is **Email**?

✓How does an **email work**?

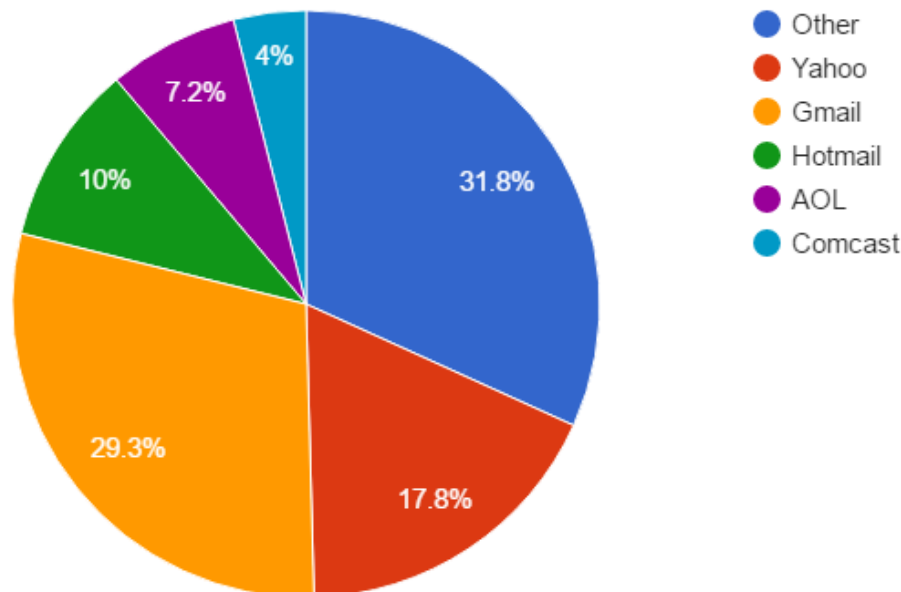✓How to **sending** and **responding** to email (Gmail)

What is email?

E-mail(**Electronic Mail**) is defined as the transmission of messages over communication net work

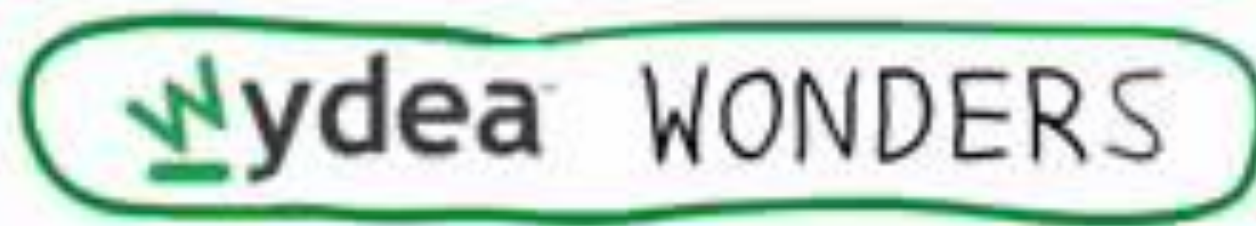E-mail **provided** by many **companies**:

10 MIN

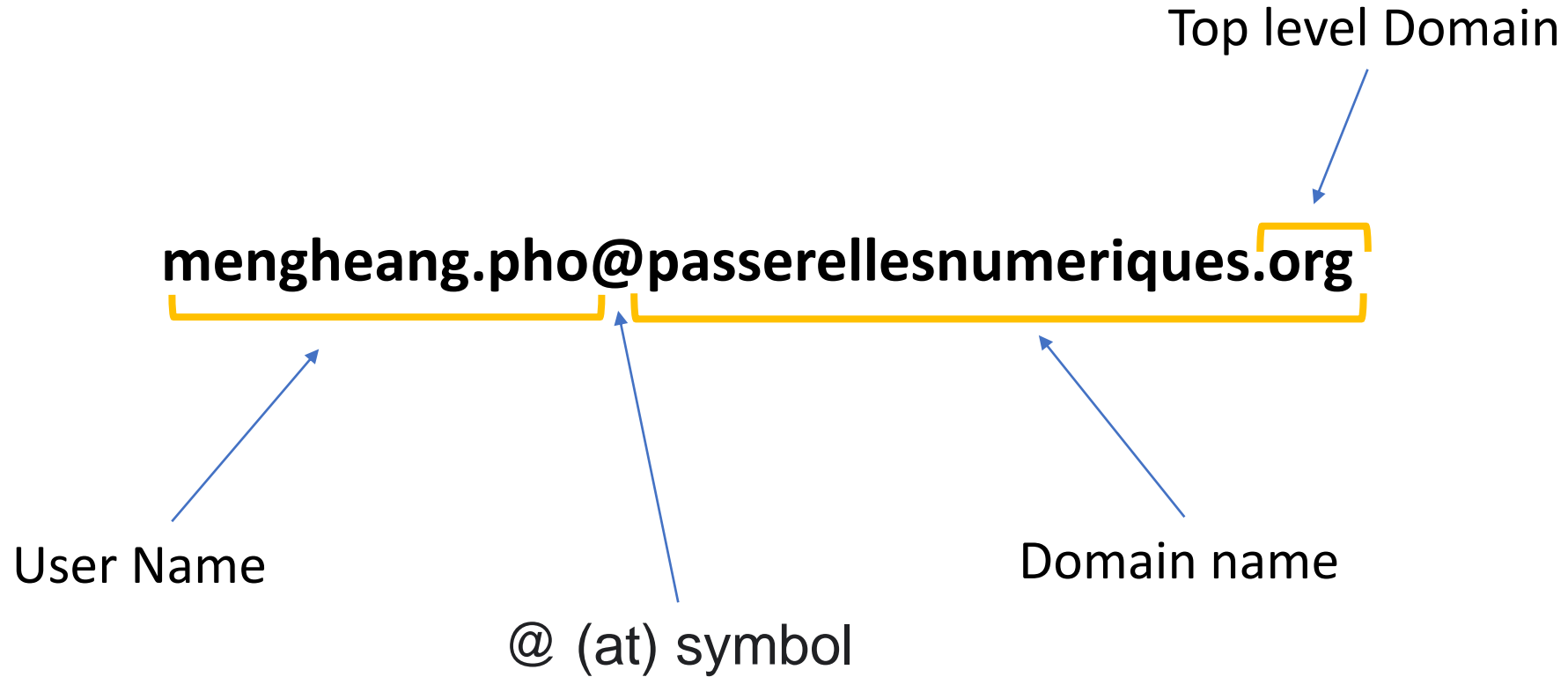# Watch the video and answer the question

✓How email works?

10 MIN

Email Address Structure

Top level Domain

mengheang.pho@passerellesnumeriques.org
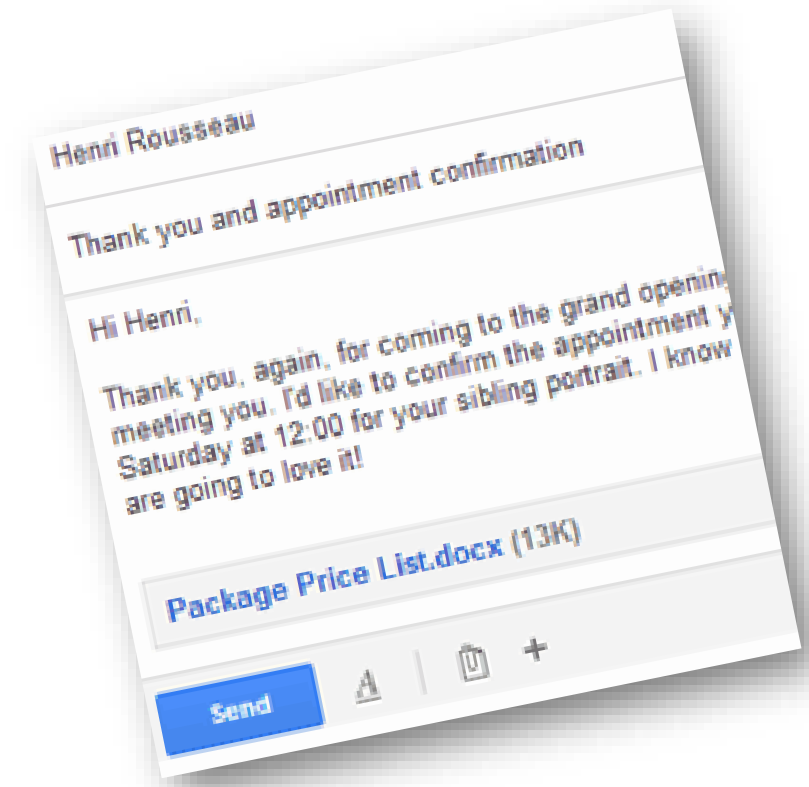
User Name

@ (at) symbol

Domain name

How to Send Email

- **Let's start with send email:**
  - ✓Writing an email can be as simple as typing a message
  - ✓You can use text formatting
  - ✓File attachment
  - ✓And customize your signature

Photography Studio Grand Opening! — ↗ ✕

stancoop@gmail.com, Juanita Casarosa, George Casarosa   Cc Bcc

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Photography Studio Grand Opening! 3

Hi Everyone,

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I have very exciting news for you! This **Saturday** will be the grand opening of my new studio, **EC Photography**! I'd love it if you guys could come. It will be from **10:00** to **4:00**. This has been something I've been working on for a long time. I've put up flyers all around town and I've invited entertainment. But best of all, there's going to be catering! Come on out and enjoy the photos, food, and festivities!

If you have time, get the word out and visit my website: EC Photography

Hope to see you there!

Elena

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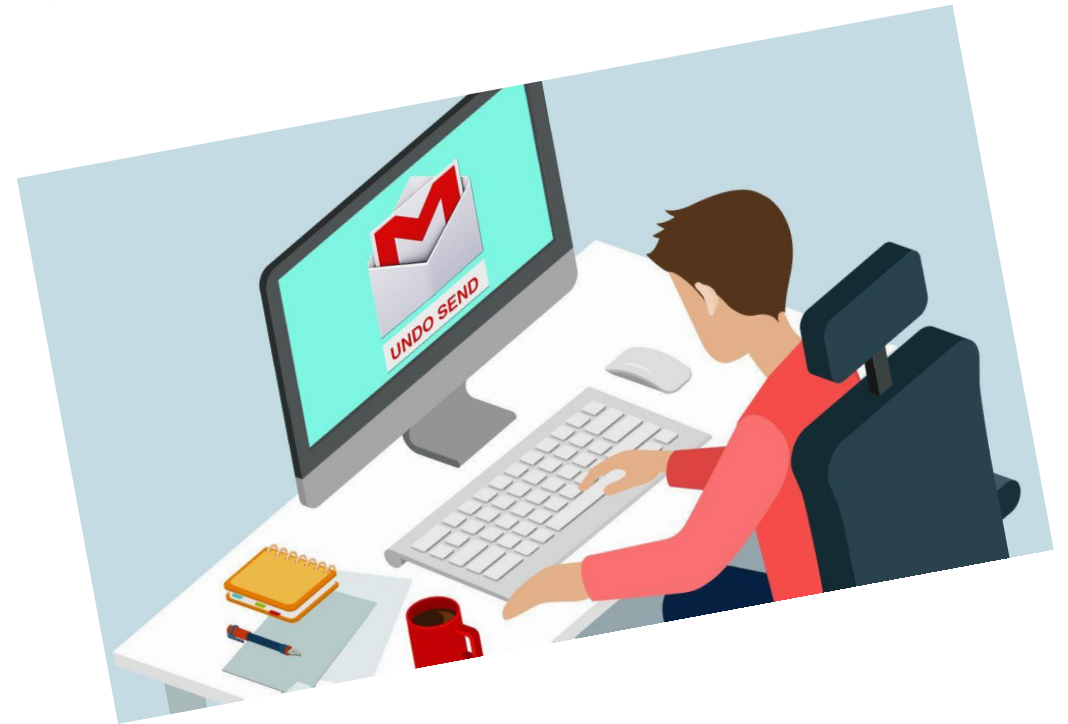
10 MIN

Write an Email introducing yourself and send to your classmate who sit on your left hand side and also put your teacher in **copy or cc**

Teacher's Email:

mengheang.pho@passerellesnumeriques.org

Responding to Email

✓ In addition to sending emails, you'll also be receiving emails from others.

✓ When you received an email from anyone you can reply there email by:

10 MIN

When you see your friends' email, reply to them what you want to say

1. Response to only **one person** that sent you With your **dream country's photo**

2. Response to **all people** that have in **cc** with an **image** of your **province**