



Allan Mwangi

Wang'ombe

Finance Specialist/Audit & Budget Support



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Finance professional with expertise in auditing, financial analysis, and public sector accountability. Experienced in supporting the Senate Committee on Finance and Budget, contributing to transparent reporting and effective financial oversight. Skilled in computer applications, leadership, and collaboration, with strong communication and problem-solving abilities. Committed to driving efficiency, accuracy, and integrity in financial processes while supporting organizational goals.

Experience

Attachment Senate Committee on Health, Finance and Budget

Sep 2024 - Dec 2024

- Assisted in Reviewing Financial reports and budget documents to support legislative oversight.
- Conducted research and analysis on public finance management issues for committee deliberations.
- Supported documentation, report preparations and record-keeping to enhance accountability.
- Engaged with stakeholders, improving transparency and efficiency in committee Processes
- Managed time efficiently in order to complete all tasks within deadlines.
- Assisted with day-to-day operations, working efficiently and productively with all team members.
- Worked effectively in fast-paced environments.
- Worked flexible hours across weekend, and holiday shifts.

Attachment Dimkes Sacco Head office, Finance Department, Kiambu County

Aug 2024 - Sep 2024

- Supported daily financial operations, including data entry, Reconciliations, and transaction verification.
- Assisted in audit preparations and compliance checks, ensuring adherence to regulatory requirements.
- Gained practical experience in customer service loan processing and record management.
- Enhanced teamwork and communication through collaboration with finance staff.
- Worked flexible hours across weekend, and holiday shifts.
- Demonstrated respect, friendliness and willingness to help wherever needed.
- Strengthened communication skills through regular interactions with others.
- Paid attention to detail while completing assignments.

Clerk, Independent Electoral and Boundaries Commission (IEBC)

Aug 2022 - Aug 2022

- Contributed to Election Management Processes, ensuring accuracy and transparency in operations, while gaining hands-on experience in public accountability and compliance under high-pressure situations.
- Self-motivated, with a strong sense of personal responsibility.
- Excellent communication skills, both verbal and written.
- Proven ability to learn quickly and adapt to new situations.
- Skilled at working independently and collaboratively in a team environment.
- Worked well in a team setting, providing support and guidance.
- Passionate about learning and committed to continual improvement.

Education

Dedan Kimathi University of Technology, Nyeri

Sep 2022 - Aug 2025

- Bachelor of Commerce
- Major in Finance (Completed, Pending Certification)

Kahuho Uhuru High School, Kabete, Kiambu

Jan 2018 - April 2022

- Kenya Certificate of Secondary Education

Kikuyu Township Primary School, Kikuyu, Kiambu

Jan 2009 - Sep 2017

- Kenya Certificate of Primary Education

Skills

- Financial reporting expertise
- Budget Preparation & Monitoring
- Regulatory review assistance
- Risk Assessment & Internal Controls
- Risk evaluation in investments
- Performance Management & Reporting
- Advanced skills in Excel, Word, and PowerPoint
- Leadership, Teamwork & Communication Skills
- Collaborative stakeholder management
- Problem-Solving & Decision Making