

Elek G. McDonald

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EDUCATION

DeSales University

B.S. degree in Accounting on the Data Analytics track

GPA: Overall 3.56 / Accounting 3.5

Center Valley, PA

Anticipated Graduation: May 2024

TECHNICAL SKILLS

- Microsoft Excel
 - Office Specialist (Excel 2019 Associate)
 - Office Specialist (Excel 2019 Expert)
- Tableau
 - Certified in Prep Builder, Fundamentals, and Intermediate
- Proficient in QuickBooks, Paycor, and Bill.com accounting software
- Proficient in Minitab, Microsoft Word, Power Point

EXPERIENCE

Ernst & Young

GPS Audit Intern

Cleveland, Ohio

June 2023–August 2023

- Assembled analysis on AFRs' pertaining to multiple DOD branches
- Worked closely with staff, managers, and seniors on collaborative projects
- Improved technological skills by working with Alteryx and EY Canvas software

Banyan Technology

Accounting Intern

Westlake, Ohio

May 2022-August 2022

- Participated in month end closing process and adhered to five-day deadline
- Participated in monthly financial review of financial statements
- Prepared monthly reconciliations for all cash and credit card accounts
- Assembled monthly journal entries for payroll and 401K
- Assembled trended analysis reports on a monthly basis
- Led analysis on invoicing process to improve department moving forwards
- Worked closely with controller and CEO on key reports

ACTIVITIES

- Member, DeSales Accounting and Finance Club *2020-Present*
- Member, DeSales Men's Soccer *2020-Present*
- Member, DeSales President's Society *2020-Present*
- Member, PICPA *2022-Present*
- Member, AICPA *2022-Present*
- Volunteer, Special Olympics Committee *2021-Present*

AWARDS / HONORS

- Dean's List (3.5 + GPA) *2020-Present*
- Academic All-District (3.5 + GPA) *2022-Present*
- MAC Academic Honor Roll *2020-Present*