

## ***Gingeras Lab RNA-Seq Library Production Document***

### **ENCODE Transcriptome**

Sample Description: 22A Mouse Mammary Gland

RNA ID: 22A

Library ID: LID20924

Protocol ID:

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### RNA ISOLATION:

1. Take out about 200–250mg tissue from RNAlater stabilization reagent, and put the tissue in 15ml tube which contain 4ml RLT buffer. (Note: Ensure that beta-ME is added to buffer RLT, add 10ul beta-ME per 1ml buffer RLT)
2. Homogenize immediately using a rotor-stator homogenizer for 60s until the sample is uniformly homogeneous.
3. Centrifuge the tissue lysate for 10 min at 3000–5000 x g. Carefully transfer the supernatant to a new 10–15 ml tube by pipetting. Use only this supernatant (lysate) in subsequent steps.
4. Add 1 volume (4.0 ml) of 70% ethanol to the homogenized lysate, and mix immediately by shaking vigorously. Ensure that any precipitates are resuspended. Do not centrifuge. Continue without delay with step 5.
5. Apply the sample to an RNeasy midi column placed in a 15 ml centrifuge tube (supplied), and close the tube gently. Maximum loading volume is 4.0 ml. Centrifuge for 5 min at 3000–5000 x g. Discard the flow-through. If the maximum amount of starting material is used, it may be necessary to increase centrifugation time to 10 min in order to allow the lysate to completely pass through the column. If the volume exceeds 4.0 ml, load aliquots successively onto the RNeasy column, and centrifuge as above. Discard the flow-through after each centrifugation step.
6. Add 4.0 ml Buffer RW1 to the RNeasy column. Close the centrifuge tube gently, and centrifuge for 5 min at 3000–5000 x g to wash the column. Discard the flow-through.
7. Add 2.5 ml Buffer RPE to the RNeasy column. Close the centrifuge tube gently, and centrifuge for 2 min at 3000–5000 x g to wash the column. Discard the flow-through.
8. Add another 2.5 ml Buffer RPE to the RNeasy column. Close the centrifuge tube gently, and centrifuge for 5 min at 3000–5000 x g to dry the RNeasy silica-gel membrane.
9. To elute, transfer the RNeasy column to a new 15 ml or collection tube (supplied). Pipet 250ul of RNase-free water directly onto the RNeasy silica-gel membrane. Close the tube gently. Let it stand for 1 min, and then centrifuge for 3 min at 3000–5000 x g.
10. Repeat the elution step (step 9) as described with a second volume of RNase-free water.
11. Transfer the RNA solution to a new 2ml RNase free tube.

1. Add 2.5 volumes of 100% ethanol and 1/10 volumes of NaOAc PH 5.5 (Ambion Cat. # AM9740) to the eluted RNA.
2. Freeze in -80°C for at least 30 min.
3. Centrifuge for 35 min at max speed at 4°C.
4. Pipette and discard the supernatant making sure not to touch the pellet of RNA.
5. Wash with 1 mL of 70% ethanol and centrifuge at max speed for 5 min.
6. Pipette and discard the supernatant.
7. Open the cap and speed vacuum at low heat for 3-5 min making sure that the pellet is dry.
8. Resuspend the pellet with RNase-free water.

<i>Reagents</i>	<i>100 <math>\mu</math>L Sample (100 <math>\mu</math>g RNA max)</i>	<i>50 <math>\mu</math>L Sample (50 <math>\mu</math>g RNA max)</i>
Total RNA (100 $\mu$ g max)	78 $\mu$ L	39 $\mu$ L
10X One-phor-all Buffer	10 $\mu$ L	5 $\mu$ L
10 U/ $\mu$ L DNase/RNase Free (Roche 04716728001)	8 $\mu$ L	4 $\mu$ L
20 U/ $\mu$ L RNasin/anti-RNase (Ambion Cat. # AM2692)	4 $\mu$ L	2 $\mu$ L
<i>Total Volume</i>	<i>100 <math>\mu</math>L</i>	<i>50 <math>\mu</math>L</i>

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## Large RNA Cleanup

1. Add 350  $\mu$ L Buffer RLT to the 100  $\mu$ L (100  $\mu$ g) sample of RNA. Vortex to mix well.
2. Add 250  $\mu$ L of 100% ethanol to the reaction and mix by inverting.
3. Transfer the 700  $\mu$ L of sample to an RNeasy mini spin column placed in a 2 mL collection tube. Close the lid gently and centrifuge for 30 s at 8000 x g ( $\geq 10,000$  rpm). Discard the flow through.
4. Add 700  $\mu$ L Buffer RW1 to the RNeasy mini spin column. Close the lid gently and centrifuge for 30 s at 8000 x g ( $\geq 10,000$  rpm). Discard the flow through.
5. Repeat Step 4.
6. Add 500  $\mu$ L Buffer RPE to the RNeasy mini spin column. Close the lid gently and centrifuge for 30 s at 8000 x g ( $\geq 10,000$  rpm). Discard the flow through.
7. Repeat Step 6.
8. Transfer the RNeasy spin column to a new collection tube. Centrifuge for 2 min at 10,000 x g to dry the RNeasy membrane.
9. Place the RNeasy spin column into a new 1.5 mL collection tube and discard the old tube. Add 30-50  $\mu$ L of RNase-free water directly on the spin column membrane. Close the lid gently and let stand for 1 min. Centrifuge for 1 min at 10,000 x g to elute the RNA.
10. Add another 30-50  $\mu$ L of RNase-free water onto the membrane using the same centrifuge tube. Wait 1 min and then centrifuge for 1 min at 10,000 x g to elute the RNA.
11. Proceed to ethanol precipitation.

## Ethanol Precipitation

1. Add 2.5 volumes of 100% ethanol and 1/10 volumes of NaOAc PH 5.5 to the eluted RNA.
2. Freeze in  $-80^{\circ}\text{C}$  for at least 30 min.
3. Centrifuge for 30 min at max speed at  $4^{\circ}\text{C}$ .
4. Pipette and discard the supernatant making sure not to touch the pellet of RNA.
5. Wash with 1 mL of 70% ethanol and centrifuge at max speed for 5 min.
6. Pipette and discard the supernatant.
7. Open the cap and speed vacuum at low heat for 5 min making sure that the pellet is dry.
8. Resuspend the pellet with RNase-free water.

## POLY-A+ SELECTION:

### Qiagen mRNA Isolation Protocol (using Oligotex mini kit (Qiagen Cat. # 70042))

The batch protocol has been used for the recent library production, but from other experience the spin column protocol (listed in the handbook prior to the batch protocol) gives the same results (as far as bioanalyzer image goes)

#### Important notes before starting

- This protocol may be necessary if you are using impure total RNA or if you are unsure about the purity of your total RNA. Many isolation procedures do not remove contaminants such as protein that can clog Oligotex spin columns. Better results are generally obtained with purer starting material.

- **Heat Oligotex Suspension to  $37^{\circ}\text{C}$  in a water bath or heating block. Mix by vortexing, and then place at room temperature.**

- **Heat a water bath or heating block to  $70^{\circ}\text{C}$ , and heat Buffer OEB.**

- Review the introductory material on pages 12–19 before starting.
- If working with RNA for the first time, please read Appendix A (page 76).
- Determine the amount of total RNA in the RNA sample (see “Quantification of starting RNA”, page 18).

- Buffer OBB may (and almost always does) form a precipitate upon storage. If necessary, redissolve by warming at  $37^{\circ}\text{C}$  for approximately 10 minutes, and then place at room temperature. You can wrap the OBB bottle in parafilm and carefully, partially, submerge it in the water bath, or aliquot the needed amount in 1.5ml tubes and use the heat block

- Unless otherwise indicated, all protocol steps, including centrifugation, should be performed at 20 to  $30^{\circ}\text{C}$  (room temp).
- All centrifugation steps should be performed in a microcentrifuge at maximum speed (14,000–18,000 x g).

## Procedure

**1. Determine the amount of starting RNA. Do not use more than 3 mg total RNA. Pipet total RNA into an RNase-free 1.5 ml microcentrifuge tube, and adjust the volume with RNase-free water (if necessary) to the volume indicated in Table 5.**

**Note:** The initial volume of the RNA solution is not important so long as the volume can be brought up to the indicated amount with RNase-free water. If starting with precipitated RNA, dissolve the RNA pellet in the appropriate amount of RNase-free water by heating the tube for 3 min at 60°C followed by vortexing for 5 s and sharply flicking the tube. Repeat at least twice.

**2. Add the appropriate volume of Buffer OBB and Oligotex Suspension (see Table 5). Mix the contents thoroughly by pipetting or flicking the tube.**

**Table 5. Buffer amounts for Oligotex mRNA Batch Protocol**

Total RNA	Add RNase free water to:	Buffer OBB (ul)	Oligotex Suspension (ul)	Prep size
≤0.25 mg	250 ul	250	15	Mini
0.25–0.50 mg	500ul	500	30	Midi
0.50–0.75 mg	500ul	500	45	Midi
0.75–1.00 mg	500ul	500	55	Midi
1.0–1.5 mg	650ul	650	85	Maxi
1.5–2.0 mg	650ul	650	115	Maxi
2.0–2.5 mg	650ul	650	135	Maxi
2.5–3.0 mg	650ul	650	175	Maxi

\*We generally use slightly more than the recommended amount of beads (~5ul)

**3. Incubate the sample for 3 min at 70°C in a water bath or heating block.**

This step disrupts secondary structure of the RNA.

**4. Remove sample from the water bath/heating block, and place at 20 to 30°C for 12 min (manual says 10, we say 12).**

This step allows hybridization between the oligo dT30 of the Oligotex particle and the poly-A tail of the mRNA.

**5. Pellet the Oligotex:mRNA complex by centrifugation for 2 min at maximum speed (14,000–18,000 x g), and carefully remove the supernatant by pipetting.**

Loss of the Oligotex resin can be avoided if approximately 50 µl of the supernatant is left in the microcentrifuge tube. The remaining solution will not affect the procedure. **Note:** Save the supernatant until certain that satisfactory binding and elution of poly A+ mRNA has occurred. **We save the supernatant always, as to save the A- fraction.**

**6. Resuspend the Oligotex:mRNA pellet in 1 ml Buffer OW2 by vortexing or pipetting (pipetting works better, be sure to resuspend well) Pellet the Oligotex:mRNA complex by centrifugation for 2 min at maximum speed, and carefully remove the supernatant by pipetting.**

Loss of the Oligotex resin can be avoided if approximately 50 µl of the supernatant is left in the microcentrifuge tube. The remaining solution will not affect the procedure.

**7. Repeat step 6 once.**

**8. Add 20–100 µl hot (70°C) Buffer OEB. Pipet up and down 10-15 times to resuspend the resin, and centrifuge for 2 min at maximum speed. Carefully transfer the supernatant, containing the eluted poly A+ mRNA, to a small spin column, close column and set aside.**

**\*We always use 100ul, it gives better yields.**

**Note:** The volume of Buffer OEB used depends on the expected or desired concentration of poly A+ mRNA. Ensure that Buffer OEB does not cool significantly during handling. Remember that small volumes cool down quickly. With multiple samples, it may be necessary to place the entire microcentrifuge tube (with Oligotex and sample) into a 70°C heating block to maintain the temperature while preparing the next samples.

**9. To ensure maximal yield, add another 20–100 µl hot (70°C) Buffer OEB to the Oligotex pellet. Pipet up and down 10-15 times to resuspend the resin, and centrifuge for 2 min at maximum speed. Carefully transfer the supernatant, containing the eluted poly A+ mRNA, into the spin filter with the previous 100ul of eluate.**

**10. Spin filter column for 2 min at 18000xg to remove any remaining Oligotex suspension from the A+ RNA.**

**11. EtOH precipitate.**

**RIBOMINUS TREATMENT (Ribominus Kit Invitrogen Cat. # A10837):**

### Hybridization Step

Instructions are provided below to perform hybridization for 1–10 ug of your total RNA sample with the RiboMinus™ Eukaryote Probe. To process >10 ug total RNA sample, divide your sample into two samples, each containing <10 ug total RNA.

1. Set a water bath or heat block to 70–75°C.
2. To a sterile, RNase-free 1.5 mL microcentrifuge tube, add the following:  
Total RNA (1–10 ug): <10 uL  
RiboMinus™ Probe (15 pmol/L): 10 uL  
Hybridization Buffer: 100 uL
3. Incubate the tube at 70–75°C for 5 minutes to denature RNA.
4. Allow the sample to cool to 37°C slowly over a period of 30 minutes by placing the tube in a 37°C water bath (a heat block works as well). To promote sequence-specific hybridization, it is important to allow slow cooling. **Do not** cool samples quickly by placing tubes in cold water.
5. While the sample is cooling down, proceed to **Preparing Beads**.

\*An earlier version of this protocol says to use RNA in less than 20ul, add 10ul of probe and 300ul hybridization buffer, this larger volume means you need to precipitate the ribominused RNA in a 2ml tube at the end. Either way works. It doesn't change anything else expect the supernatant volumes and the precipitation tube size.

### Preparing Beads

1. Resuspend RiboMinus™ Magnetic Beads in its bottle by thorough vortexing.
2. Pipet 750 uL of the bead suspension into a sterile, RNase-free, 1.5 mL microcentrifuge tube.
3. Place the tube with the bead suspension on a magnetic separator for 1 minute. The beads settle to the tube side that faces the magnet. Gently aspirate and discard the supernatant.
4. Add 750 uL sterile, DEPC Water to the beads and resuspend beads by pipetting
5. Place tube on a magnetic separator for 1 minute. Aspirate and discard the supernatant.
6. Repeat Steps 4–5 once.
7. Resuspend beads in 750 uL Hybridization Buffer and transfer 250 µL beads to a new tube and maintain the tube at 37°C for use at a later step.
8. Place the tube with 500 uL beads on a magnetic separator for 1 minute. Aspirate and discard the supernatant.
9. Resuspend beads in 200 uL Hybridization Buffer and keep the beads at 37°C until use.

### Removing rRNA

1. After the incubation at 37°C for 30 minutes of the hybridized sample (above), briefly centrifuge the tube to collect the sample to the bottom of the tube.
2. Transfer the sample (~120 uL- this will be ~330ul with the older protocol) to the prepared RiboMinus™ Magnetic beads from Step 9 (**Preparing Beads**, above). Mix well by pipetting up and down
3. Incubate the tube at 37°C for 15 minutes. During incubation, gently mix the contents occasionally. Briefly centrifuge the tube to collect the sample to the bottom of the tube.
4. Place the tube on a magnetic separator for 1 minute to pellet the rRNA-probe complex. **Do not discard the supernatant. The supernatant contains RiboMinus™ RNA.**
5. Place the tube with 250 µL beads from Step 7 (**Preparing Beads**, above) on a magnetic separator for 1 minute. Aspirate and discard the supernatant.
6. To this tube of beads, add ~320 µL (~500ul with older protocol) supernatant containing RiboMinus™ RNA from Step 4, above. Mix well by pipetting up and down or low speed vortexing.
7. Incubate the tube at 37°C for 15 minutes. During incubation, gently mix the contents occasionally. Briefly centrifuge the tube to collect the sample to the bottom of the tube.
8. Place the tube on a magnetic separator for 1 minute to pellet the rRNA-probe complex. **Do not discard the supernatant as the supernatant contains RiboMinus™ RNA.**
9. Transfer the supernatant (~ 320 uL- ~500ul with older protocol) containing **RiboMinus™ RNA** to a small filter column and spin at max speed for 2 minutes to remove any remaining magnetic particles.
10. Transfer flow through (ribominus RNA) to a new tube (1.5ml for small volume, 2ml for large volume)
11. EtOH precipitate with glycoblue

**SPIKE-INS:** NIST Spike-Ins beta set: Pool 14. 2 ng added to 100 ng of RNA. Use “corrected fasta” to map against.

**LIBRARY PROTOCOL:** Adapted from... *Transcriptome analysis by strand-specific sequencing of complementary DNA* Dmitri Parkhomchuk, Tatiana Borodina, Vyacheslav Amstislavskiy, Mariya Banaru, Linda Hallen, Sylvia Krobitsch, Hans Lehrach & Alexey Soldatov.

Use 100 ng of ribominused RNA (add spike ins, pool14 NIST beta) in 4.75ul or less of RNase free H2O for cDNA synthesis

**cDNA- 1<sup>st</sup> strand:** Mix

4.75 ul sample r- RNA  
2ul 50ng/ul random primers (Invitrogen Cat. # 48190-011)  
2.5 50uM oligo-DT primer (Invitrogen Cat. # 18418-020)  
2ul NIST spike-ins  
1.25ul RNase inhibitor (Ambion Cat. # AM2692)  
Up to 12.5ul with RNase free H2O if needed

98° 2 min  
70° 5 min  
.1°/s ramp to 15°  
15° 30 min  
.1°/s ramp to 25°  
25° 10 min  
.1°/s ramp to 42°  
42° 45 min  
.1°/s ramp to 50°  
50° 15 min  
75° 15 min  
4° hold

**As soon as** 15 degrees is reached (after ~15min), pause program and add:

5ul 5X First Strand Buffer (Invitrogen Cat. # sold with SS III)  
1.25ul 0.1M MgCl<sub>2</sub> (Ambion Cat. # AM9530G)  
1.25ul 10mM dNTPs (Invitrogen Cat. # 18427-013)  
2.5ul .1M DTT (Invitrogen Cat. # sold with SS III)

22.5ul (total at this point)

After 30 minutes at 15 degrees, pause program and add (**before temp. ramp!**):

1.25ul Actinomycin-D (Invitrogen Cat. # A7592) (we have a 1mg/ml stock, dilute to 120ng/ul in 10mM Tris-Cp pH 7.6 (Sigma Cat. # T2444-1L) before use)  
1.25ul Superscript III (Invitrogen Cat. # 18080-044)

25ul final volume for 1<sup>st</sup> strand reaction

Rest of reaction takes about 1 hour 40 minutes  
Then, 4 degree hold

Bring reaction volume to 100ul (add 75ul Rnase free H2O)  
Add 5 volume PB (500ul) mix and apply to Minelute spin column  
Follow Qiagen Minelute cleanup protocol (Qiagen Cat. # 28006)  
Elute 2 x 15ul EB

**2<sup>nd</sup> Strand Synthesis**

Prepare 2<sup>nd</sup> strand mix:  
(22.5ul per sample)

1ul 5X 1<sup>st</sup> Strand Buffer (Invitrogen Cat. # sold with SS III)  
15ul 5X 2<sup>nd</sup> Strand Buffer (Invitrogen Cat. # 10812-014)  
0.5ul 0.1 M MgCl<sub>2</sub> (Ambion Cat. # AM9530G)  
1ul DTT (Invitrogen Cat. # sold with SS III)  
2ul dUNTPs (Roche dUTP Cat. # 13796926 dNTPs Cat. # 11969064001)  
0.5ul E. coli DNA ligase (Invitrogen Cat. # 18052-019)  
2 ul E. coli DNA polymerase I (Invitrogen Cat. # 18010-025)

.5ul RNase H (Invitrogen Cat. # 18021-071)

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22.5ul

Mix:

30ul first strand reaction

22.5ul second strand mix

22.5ul RNase free H<sub>2</sub>O

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75ul final reaction volume

2 hours 16 degrees, 4 degrees hold in PCR machine

Bringing volume to 100ul with H<sub>2</sub>O, then add 500ul PB, follow minelute cleanup protocol

Elute 2 x 26ul (fragmentation takes place in 50ul).

Bioanalyzer- high sensitivity DNA chip (to see if cDNA is full length, peak should be around 1000bp- if it is not, you need to lessen fragmentation time) (Agilent Cat. # 5067-4626)

### **Fragment cDNA: Covaris**

If machine is not on:

Fill appropriate chambers with autoclaved DI water

Run degas program (~30 minutes)

Transfer your 50ul cDNA sample to the sonicator tube (Covaris Cat. # 520045) (using pipette)

Place on machine (snaps in) and run program degas60snapcap100ul (60s sonication)

Run Bioanalyzer- high sensitivity DNA chip to check fragment size (peak should be 200-300) (Agilent Cat. # 5067-4626)

### **End-Repair cDNA**

48ul sample

27ul H<sub>2</sub>O

10ul T4 DNA ligase buffer with 10mM ATP ("10X ER") (New England Biolabs Cat. # B0202S)

4ul dNTP mix 10mM (Invitrogen Cat. # 18427-013)

5ul T4 DNA polymerase 3U/ul (New England Biolabs Cat. # M0203L)

1ul Klenow DNA polymerase 5U/ul (New England Biolabs Cat. # M0210S)

5ul T4 PNK 10U/ul (New England Biolabs Cat. # M0201L)

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100ul final volume

Room temp. 30min.

Add 500ul PB, follow Minelute cleanup, elute 2 x 16ul

### **Addition of single <A> Base**

32ul eluted cDNA

5ul NEBuffer2 (New England Biolabs Cat. # B7002S)

10ul dATP (1mM) (Roche 11934511001)

3ul Klenow fragment 3' to 5' exo- 5U/ul (New England Biolabs Cat. # M0212S)

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50ul final volume

37 degrees, 30 min.

Bring volume to 100ul (add 50ul H<sub>2</sub>O), then add 500ul PB

Follow minelute cleanup, elute 1 x 19ul

### **Adapter Ligation**

19ul eluted cDNA

25ul DNA ligase buffer (Enzymatics Cat. # B101L)

1ul adapter oligo mix (Illumina Cat. # 1003455)

5ul DNA ligase 1U/ul (Enzymatics Cat. # L603-HC-L)

50ul final volume

Room temp, 15 min.

Bring volume to 100ul with H2O (add 50ul), then add 500ul PB

Minelute cleanup, elute 1 x 15ul

### **UNG Treatment**

15ul eluted cDNA

1.7ul 500 mM KCl (Ambion Cat. # AM9640G)

1ul UNG (Roche Cat. # N808-0096)

37 degrees, 15 min

95 degrees, 10 min

Hold on ice

Add 10ul loading buffer (Sigma Cat. # G2526-5ML)

Run on 2% Ultra-pure agarose gel (Invitrogen Cat. 15510-019) for 2 hours, 70V (use 100bp ladder (Invitrogen Cat. # 15628-019))

Cut out 200bp band, and another band just slightly larger (freeze larger slice, -20)

If you do not see anything on the gel at this point, do not be alarmed, cut bands anyway

Use Qiaquick gel extraction kit (Qiagen Cat. #28706), elute 2 x 15ul

### **PCR Amplification:** Mix

15ul eluted cDNA from gel-extraction (freeze remaining cDNA)- If you suspect you need more or less for good amplification, use more or less

1ul PE primer 1 (IDT)

1ul PE primer 2 (IDT)

50ul HF Phusion Mix (Finnzymes Cat. # F-531L)

33ul H2O (adjust this volume according to how much cDNA was used)

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100ul final PCR volume

98° 1 min

18 cycles of:

98° 10s

60° 30s

72° 30s

72° 5 min

4° hold

Add 500ul PB, Min-elute clean up, elute 1 x 15ul

Add 10ul loading dye, run on 2% gel at 70V for 2 hours

Cut distinct band (should be ~100bp larger than cDNA band)

You may have more than 1 band at this point, cut whichever band is ~100bp larger than your cDNA cut was

Gel purify as before

Elute 2 x 15ul

Precipitate

Resuspend 25ul H2O

Measure library with Nanodrop (1ul) –very inaccurate.

Run High sensitivity DNA chip (1ul) (Agilent Cat. # 5067-4626)

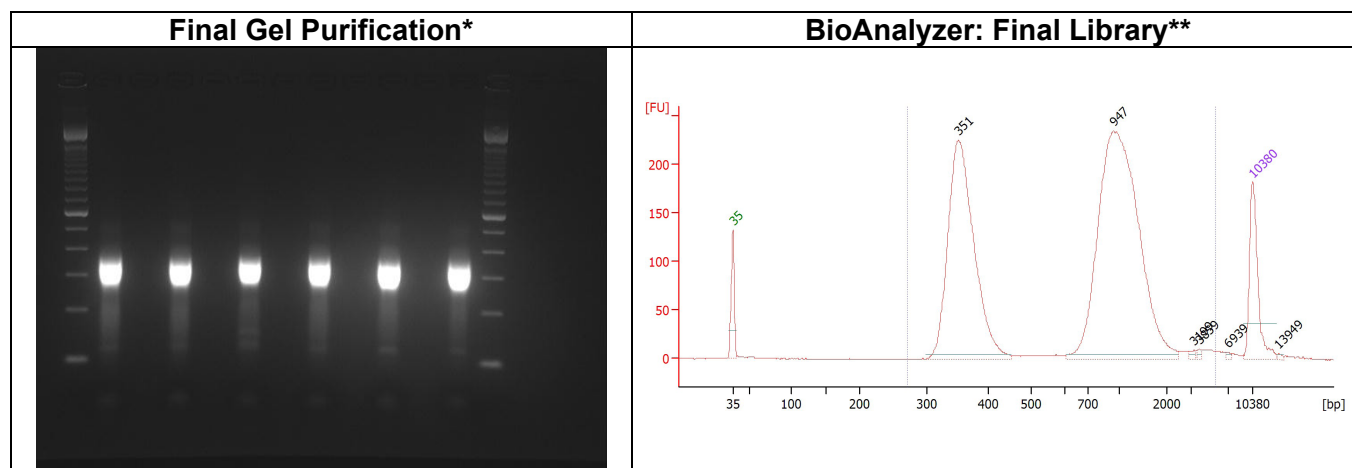
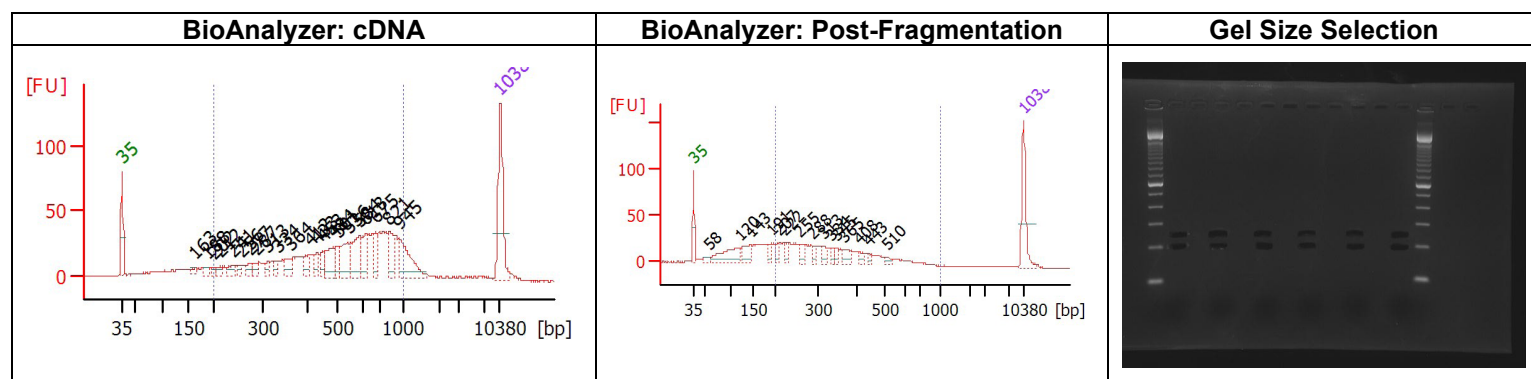
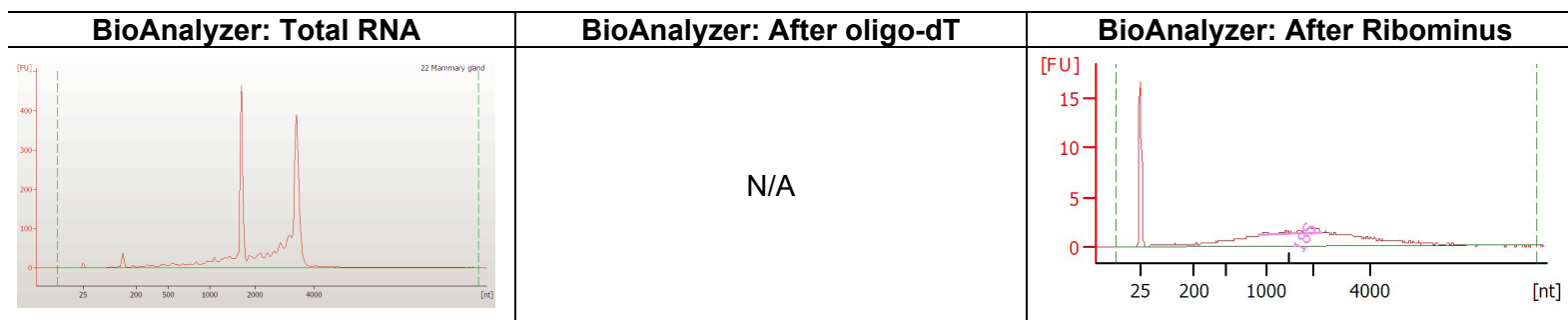
Measure concentration also with Tecan (pico green) (1ul per dilution)



KAPA Biosystems qPCR (1ul) per dilution

Dilute to 10nM (do not have to use whole library)

Prior to cluster generation we add PhiX at 1%.



\* The major band is cut out.

\*\* Sometimes we see a doublet in the BioAnalyzer image of the final gel purified library. We take the height of the first peak to represent the library insert size when determining molarity. These doublets are not visible on gels, the libraries sequence fine and show inserts surrounding the first peak size.