

Project Status report

Name:	Eric Chartier
Community (UN SD goal):	RCESaskatchewan Goal 17
MVP#	1
Sprint Cycle Dates:	Oct 31-Nov 14, 2023

Project Name	RCESaskAssistance
Blurb	I am helping the RCESaskatchewan show visitors to the site all of the opportunities going on in saskatchewan. Hopefully this will allow visitors to become members to see the opportunities going on in the province , to turn visitors into members of the community .
For Week Ending	Nov 18, 2023
Project Status	Green
Status Description	Even with continued struggles getting a backup of the RCESaskatchewan website up and running to try and implement my solution , I continued to work towards getting the current solution documented.
Activities—During the past sprint cycle	
<p>Due to sensitive data, I won't be posting code onto the github, as well, this project really does not contain code but solution implementations .</p> <ul style="list-style-type: none"> - Fixed the Google form , adding sections and pages to the form to make it more manageable for the people filling it out. - give feedback to the reviews left by the community on the past demo on october 31 - Create Written documentation on the solution, trying to document every aspect I can including how to implement the solution and tips and tricks to use with the solution. 	
Project Issues	
<ul style="list-style-type: none"> - No issues so far 	
Project Changes	
<p>In the respect of change and knowledge management, instead of going ahead and adding a join monthly meeting page. I decided to stay on mvp 1, wanting to fully document the solution, and talk to the community more about how to implement this small change and</p>	
Activities—Planned for Next Week	
<ul style="list-style-type: none"> - I want to stay on MVP 1 until the community leaders feel informed about these changes, how these changes work and how to train new volunteers to use these changes. - If and when the community leadership feels ok with MVP 1, I will look into alternative solutions as suggested , looking into paid plugins for community leadership to consider this could include more automation for displaying the table 	
Reflection	



- I feel very on track , wanting to work on my soft skills with the community , learning how to develop documentation and processes related to implementing this change and having volunteers interact with this change.
- I feel good that I have found and documented tips and tricks about my solution that I have experienced while creating this solution such as easy gathering of award recipient emails for massing emailing of acceptance emails. as well as tips pertaining to the migration of data from PDF to Spreadsheet.
- I do have a question on best practices for documenting software processes, as my solution has next to no code. as well I do not have much knowledge of how best to get someone to fully understand how the solution works, so that tacit knowledge of the solution can be maintained in the community.