


## Train employees on secure remote work practices

Steps do use FortiClient VPN to connect local network:

1-Install FortiClient application (do by IT Team)

2-After installation configure VPN as below screenshot, in username you write your username that will share with you by IT Team, then click save



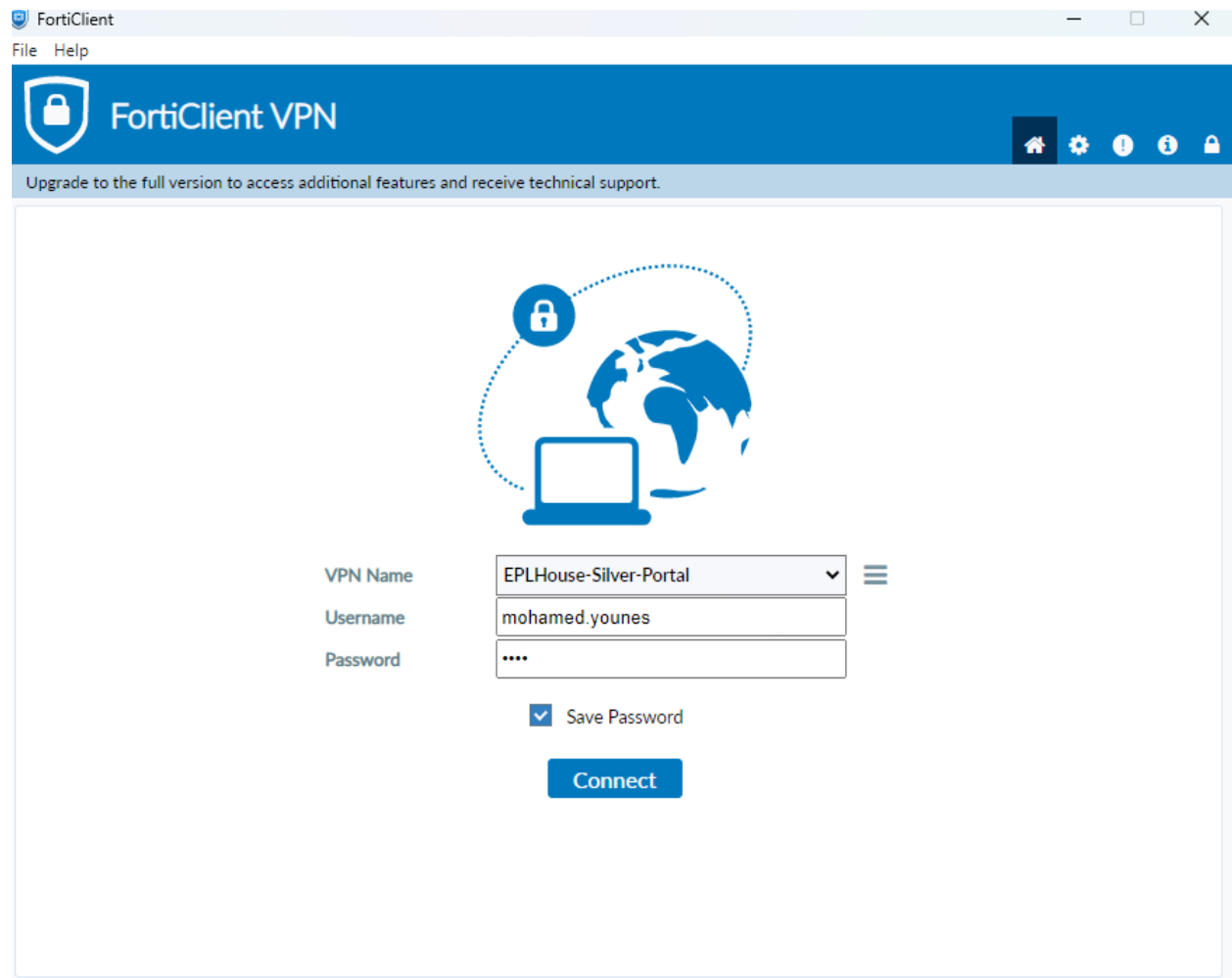
The screenshot shows the FortiClient VPN application window. The title bar reads 'FortiClient'. Below the title bar is a menu bar with 'File' and 'Help'. The main window has a blue header with the FortiClient VPN logo and a navigation bar with icons for home, settings, help, and a lock. Below the header is a message: 'Upgrade to the full version to access additional features and receive technical support.'

The 'Edit VPN Connection' dialog is open, showing the following fields and options:

- VPN:** Three tabs are visible: 'SSL-VPN' (selected), 'IPsec VPN', and 'XML'.
- Connection Name:** A text field containing 'EPLHouse-Silver-Portal'.
- Description:** A text field containing 'Forti'.
- Remote Gateway:** A text field containing '197.167.197.51' with a delete icon (X) to its right. Below it is a link '+Add Remote Gateway'.
- Customize port:** A checked checkbox next to a text field containing '10443'.
- Enable Single Sign On (SSO) for VPN Tunnel:** An unchecked checkbox.
- Client Certificate:** A dropdown menu showing 'None'.
- Authentication:** Two radio buttons: 'Prompt on login' (unchecked) and 'Save login' (checked).
- Username:** A text field containing 'mohamed.younes'.
- Enable Dual-stack IPv4/IPv6 address:** An unchecked checkbox.

At the bottom of the dialog are two buttons: 'Cancel' and 'Save'.

3-Write your password that will be share with you by IT Team, click on save password then click connect



4-Within connection at 40 % will appear trust message, click yes then VPN will be up and then can connect to local network that you have access on it

