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# **SUMMARY**

Technical Support Specialist with experience in CCaaS environments, delivering empathetic, timely, and accurate customer service. Strong background in troubleshooting, problem-solving, and collaboration with engineering teams to enhance customer experiences.

### **EXPERIENCE**

#### Information Technology Support Specialist

**#** Jun 2022 – Ongoing

Provided remote and on-site technical support

- Managed technical support tickets via email, chat, and phone, delivering solutions promptly
- Communicated empathetically and professionally with users, maintaining high customer satisfaction scores
  Collaborated with engineering and product teams to resolve complex issues and
- Collaborated with engineering and product teams to resolve complex issues and improve service delivery
- Documented interactions and solutions in the organization's CRM system for consistent support quality

**Tolleson Union High School District** 

The Church of Jesus Christ of Latter-Day Saints

Avondale, AZ

Syracuse, NY

Developed support documentation

Enhanced remote collaboration tools

- Contributed to internal knowledge base articles, improving troubleshooting processes and user guidance
- Implemented ticketing system improvements, enhancing workflow and reducing response times by 30%

## Mission Technology Specialist

May 2020 - May 2022

Led remote technical support and training

- Supported over 3,000 users transitioning to remote operations, maintaining effective communication channels
- Diagnosed and resolved issues related to virtual meetings and IP telephony, ensuring minimal downtime
- Acted as a liaison between technical teams and users, facilitating clear communication and problem resolution

- Contributed to knowledge base updates, improving documentation for internal use and user training
- Monitored ticketing system performance, driving a 25% increase in user issue resolution efficiency

# **EDUCATION**

# Bachelor of Science in Technological Entrepreneurship and Management

Expected May 2026

4.0 GPA, focused on technology management, customer experience, and cloud computing concepts

**Arizona State University** 

Online

#### Associate of Science in Computer Science

**August 2024** 

· Graduated Summa Cum Laude with 3.9 GPA, with coursework in networking and cloud-based systems

#### SKILLS

CCaaS Support	Technical Troubleshoo	ting CRM Systems	Ticketing Systems	Customer Communication	Empathy in Support
Process Documentation	on IP Telephony	Remote Technical Support	Problem-Solving	Collaboration Adaptability	Training & Mentorship
User Experience Cloud Contact Centers					