







SUMMARY

Technically adept support specialist with experience in financial system management and process automation. Passionate about improving operational efficiency and empowering users through innovative solutions, I aim to streamline financial workflows and enhance cross-functional collaboration.

EXPERIENCE

<div>Information Technology Support Specialist</div> <div> Jun 2022 – Ongoing</div> <div><div>Oversaw 1:1 deployment of 3,000 devices on campus<ul style="list-style-type: none">Acted as primary point of contact for troubleshooting all internet-connected devices on a large high school campusEnsured seamless device functionality, enabling effective educational operations and minimizing downtime</div><div>Created district-wide support app for 14,000 users<ul style="list-style-type: none">Built Microsoft Power App integrated with O365 and SharePoint, reducing user support requests by over 90%Implemented automation features that streamlined data flows and improved user experience across the district</div></div>	<div>Tolleson Union High School District</div> <div> Avondale, AZ</div>
<div>Owner & Software Developer</div> <div> Dec 2022 – Ongoing</div> <div><div>Developed personalized wellness app<ul style="list-style-type: none">Implemented secure user authentication and data tracking, improving privacy and user experienceIntegrated third-party APIs for seamless data exchange, enhancing app functionality and user engagement</div><div>Established online media & retail presence<ul style="list-style-type: none">Automated marketing workflows to enhance engagement, resulting in a 25% increase in campaign effectivenessConducted market analysis and testing to refine app features, increasing user satisfaction by 20%</div></div>	<div>by The Lindemans</div> <div> Glendale, AZ</div>
<div>Mission Technology Specialist</div> <div> May 2020 – May 2022</div> <div><div>Managed remote transition of technology services<ul style="list-style-type: none">Supported over 3,000 users during transition from in-person to remote services, enhancing continuity and securityDeveloped remote support protocols, reducing downtime and response times by 35%</div><div>Automated key processes for efficiency<ul style="list-style-type: none">Created frameworks for managing virtual operations, increasing efficiency and enabling faster deploymentImproved data security measures through the implementation of VPNs and regular audits, reducing incidents by 40%</div></div>	<div>The Church of Jesus Christ of Latter-Day Saints</div> <div> Syracuse, NY</div>

EDUCATION

<div>Bachelor of Science in Technological Entrepreneurship and Management</div> <div> Expected May 2026</div> <div><ul style="list-style-type: none">Current 4.0 GPACoursework includes Data Structures, Product Development, and Project Management</div>	<div>Arizona State University</div> <div> Online</div>
<div>Associate of Science in Computer Science</div> <div> August 2024</div> <div><ul style="list-style-type: none">Graduated Summa Cum Laude with 3.9 GPA</div>	<div>Rio Salado College</div> <div> Tempe, AZ</div>

SKILLS

System Administration

Process Automation

SQL

NetSuite

Workday Adaptive Planning

Technical Support

Power Apps

Python

Cloud Integration

API Integration

Workato

Cross-Functional Collaboration

Financial Systems

Data Analysis

Documentation

End-user Training

Project Management