

*These domestic regulations have been translated from Dutch to English. This was only done to help the international members, but cannot be used as an official document. The Dutch version is the leading version in any conflicts.*

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# **Domestic Regulations Blueshell E-Sports**

Starting on January 9<sup>th</sup>, 2018

## NAME

### Article 1:

1. The association is named Blueshell E-Sports Vereniging Enschede and was founded on December 12<sup>th</sup>, 2017. The association is located in Enschede.
2. The goal and duration can be found in article 2 and article 2 of the Statutes (nl: Statuten).

## DEFINITIONS

### Article 2:

Within these internal regulations, the following definitions apply:

- “association”: Blueshell E-Sports Vereniging Enschede;
- “board”: board of the association;
- “members”: natural persons as described in article 5 of the statutes;
- “normal members”: natural persons as described in article 5, member 3 of the statutes;
- “honorary members”: natural persons as described in article 5, member 4 of the statutes;
- “donors”: natural persons as described in article 5, member 5 of the statutes;
- “D.R.”: Domestic Regulations;
- “G.M.M.”: General Members Meeting of the association;
- “A certain majority of the votes”: a certain majority of the votes cast and valid;

## RIGHTS OF THE MEMBERS

### Article 3:

Rights of normal members are:

- a) Casting their vote during voting rounds that are held during an G.M.M.
2. Rights of members are:
  - a) Attending an G.M.M., to speak there, make proposals, interpellate and submit motions.
  - b) Honorary members can be given voting rights by the board. This must be determined at the start of the G.M.M.
  - c) Protesting against imposed fines and penalties.
  - d) To view, at their own request, a (digital) copy of the Domestic Regulations and Statutes of the association.
  - e) Participating in association activities

## PENALTIES

### Article 4:

1. The board is authorized to impose penalties. This is possible in the event of the following punishable offenses:
  - a) defaulting of payment of contribution(s);
  - b) failure to pay activity fees within 1 month after these were imposed.
  - c) violation of the provisions of the Internal Regulations or the Statutes.

- d) misbehavior.

#### Article 5:

1. in the event that a Member has not completed its financial obligations within two months of the date set by the treasurer, the Member can be suspended.
2. In the event that a Member is found guilty of the in article 4 described offenses, the Member can be suspended.
3. Members can be nominated for suspension by the board, whom also decide the duration of the suspension. The maximum duration of a suspension is one year.
4. A suspended member loses all rights connected to the membership for the duration of the suspension but is not released of its obligations.
5. The board is obliged to invite the suspended member in writing to attend the next G.M.M. after the pronouncement of the suspension and give him the opportunity to defend himself there.

#### Article 6:

1. Damage to or loss of property of the association or to the under-management goods belonging to third parties that arise through other circumstances than normal use, can be recovered from the member by the board.
2. The compensation determined by the board for the damage suffered must be paid to the treasurer within 30 days after written summons.

### CONTRIBUTION AND DECLARATIONS

#### Article 7:

1. The contribution will be determined by the G.M.M. for each association year.
2. The yearly contribution will be levied in one time within three months after the contribution moment as determined by the treasurer. This contribution moment will be repeated annually. The contribution is collected by the treasurer of the association through direct debit, transfer or cash.
3. On membership, contribution is due for the entire association year, unless membership is attained in the period ranging from the 1<sup>st</sup> of February to the end of the same association year. In this case, one pays a fixed half-year fee as decreed by the G.M.M.
4. Upon written requests, members may be granted deferral of payment by the board.

#### Article 8:

1. Declarations must be submitted to the treasurer on a by the treasurer approved declaration form.
2. Declarations must be submitted to the treasurer within one month after the costs have been incurred. Outside this period, declarations can only be submitted with the consent of the treasurer.

### BOARD, BOARD MEETINGS

#### Article 9:

1. The board governs and represents the association in and out of court. The board oversees:
  - a) The enforcement of the Statutes and the D.R.
  - b) Proposing candidates for all board functions.
  - c) Implementing the decisions of meetings.
  - d) The enforcement of the remaining regulations.
2. The board has the right to access all the meetings held with connection to the association, except for meetings of the audit committee.
3. Board members have the right to act on behalf of the board in urgent matters, where mutual consultation is not possible.

#### Article 10:

1. The chairman is responsible for, among other things, the general management of the board, ensuring that the board members complete their work as imposed by the D.R. and lead meetings. The chairman is also tasked with bringing cake to the majority (majority = more than 50% of the board meetings, where at least 3 out of 5 board members are present. The presence of the chairman is not required) of the meetings.
2. The secretary is, among others, charged with;
  - a) Keeping the minutes of the meetings.
  - b) Announcing meetings, elections and votes.
  - c) Keeping the list of members.
  - d) Conducting correspondence and keeping copies of all the letters received by him, to the extend that they do not belong to the office of another board member.
3. The treasurer is, among others, charged with;
  - a) The collections and management of funds.
  - b) Keeping the accounts.
  - c) Conducting correspondence about financial matters and keeping copies of all letters sent by him/her and the storage of copies of all letters received by him/her, to the extend that they do not belong to the office of another board member.
  - d) The annual submission of a budget and the preparation of the annual financial report.
  - e) Maintaining and approving declarations and responsible for the collection of funds.
4. The Commissioner of Internal Affairs is, among others, responsible for;
  - a) Supervising the committees and maintaining contact with the committees.
  - b) Serving as a point of contact for the members with regard to activities organized by the association.
  - c) Supervising website-related matters
5. The Commissioner of External Affairs is, among others, responsible for;
  - a) Maintaining contact with other associations, companies and institutions.
  - b) Obtaining sponsorship for the association.
6. The board as a whole is responsible for;
  - a) Preparing an annual report;
  - b) Writing all regulatory provisions down in the official copy of the Statutes and the D.R., which is in the archive, with indication of the day on which they take effect.

## GENERAL MEMBERS MEETING

### Article 11:

1. Motions must be submitted to the board in writing and with signatures of at least five members. Motions must be dealt with immediately, with suspensions of the currently treated agenda item.
2. All votes are taken orally, unless it concerns persons, or that the board or five members declare themselves in favor of a written vote.
3. A written vote shall take place on by the board certified papers.
4. The board has the right to make managerial decisions, that are binding for themselves and the members.
5. The chairman has the right to refuse a member to speak, if a member requests to speak about the same point for the third time, unless it is a proposal, amendment or motion submitted by the member.
6.
  - a) A member who cannot be physically present has the right to authorize another member to vote. Each member may have a maximum of 2 authorizations.
  - b) An authorization must be in writing with the signature of the authorizing person and should be submitted to the board before the start of the GMM. An authorization is required to contain the names and student numbers of both persons.

## ELECTIONS

### Article 12:

1. The language at a G.M.M. is English, unless only Dutch-speaking members are present. However, members are always allowed to express themselves in English.
2. Should a member not be able to express himself clearly during an English G.M.M., he/she may express himself in the Dutch language. However, the board is obliged to give a translation immediately.
3. The minutes of the G.M.M. will be published in English.

## PRIVACY

### Article 13:

1. The association has the right to use photo's made during association activities for promotional purposes and on closed information channels.
2.
  - a) When a member does not want his/her pictures to be used for promotional purposes, the member concerned must inform the board in writing about this choice.
  - b) Should the association use a photo of a member who, according to Article 13, Paragraph 2, has withdrawn permission, the relevant member can contact the board in writing. The photo will be removed within 5 working days.

## RESPONSIBILITIES

### Article 14:

1. The board or the G.M.M. can appoint a committee. The committee is at all times accountable to the body that appointed this committee.
2. A committee appointed by the board must report to the board on decisions taken.
3. The board may require that a committee appointed by them keep an accounting and appoints a treasurer for this.
4. The board is responsible for the committees appointed by them and activities organized by these committees, unless there is a case of personal wrongdoing by a committee member or participant. In this case, the person can personally be held responsible by the G.M.M.

## FINAL PROVISIONS

### Article 15:

1. Members must be familiar with the general contents of the Statutes and the D.R. and consult these if they are not sure about a for them relevant issue.
2. Proposals for the amendment of the D.R. (see Statutes, Article 20) must be submitted in writing to the secretary. Proposed changes must be communicated by the board in writing to the members at least 14 days before a G.M.M.
3. The association is not liable for illness, death, accident or damage, whatever kind, that happens to its members.
4. In case of lack of clarity or incompleteness of the regulation, the board decides.