

OLIVIA G. STEFKA

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EDUCATION

UNIVERSITY OF NOTRE DAME

Notre Dame, IN

Master of Science in Engineering, Science & Technology Entrepreneurship (ESTEEM)

May 2026

- A highly accelerated MBA program for those with STEM degrees
- Capstone Thesis: A focus on perpetuating the cycle of entrepreneurship by developing go-to-market strategies for innovative ventures that enhance entrepreneurial communities
- Awarded a partial tuition scholarship for academic achievement and professional experience

JOHN CARROLL UNIVERSITY

University Heights, OH

Bachelor of Science in Interdisciplinary Physics with a Concentration in Biomedical Physics

May 2025

- Graduated with Honors

PROFESSIONAL EXPERIENCE

ENFOCUS INC.

Elkhart, IN

Graduate Consultant

July 2025 - Present

- Analyzed 5+ case studies and key market data to inform and shape go-to-market strategies for new ventures
- Developed comprehensive business plans, integrating financial models and market analysis to forecast growth potential
- Presented strategies and findings to 2+ community leaders and stakeholders, securing buy-in for new entrepreneurial initiatives
- Conducted 50+ interviews with stakeholders to gather actionable insights

UNIVERSITY OF NOTRE DAME

South Bend, IN

ESTEEM Program Student Recruitor

August 2025 - Present

- High touch liaison for hundreds of prospective students considering the ESTEEM program at Notre Dame
- Provide prospective students with an understanding of the master's program content and requirements
- Facilitate on and off campus recruiting events at the local and partner universities
- Conduct online onboarding meetings for the incoming accepted students for the class of 2027

JCU ENGINEERING PHYSICS DEPARTMENT-APPROVED INITIATIVES

University Heights, OH

Senior Design Project

August 2024 - May 2025

- Managed two 9-month projects simultaneously to go from end-to-end design
- Designed and built a \$12,000 custom fluid mechanics system from scratch; created detailed CAD models in SolidWorks and led full fabrication
- Wired the robot and end of arm tools, programmed and configured a \$20,000 6-axis EPSON industrial robot for automated system operations
- Pitched both project proposals to department head and received full approval and mentorship support
- Managed end-to-end development: concept design, mechanical and electrical integration, and system testing

TOPGOLF ASSOCIATE

Independence, OH

Golf Services Shift Lead

June 2021 - June 2025

- Managed the front desk, assigned bays, and interacted with thousands of guests a week to ensure safety and fun
- Offered retail items to guests, and kept retail areas stocked and organized
- Positioned in a managerial role to observe and assist up to 10 guest service associates per shift
- Ensured the locations of thousands of clubs in 102 bays and provided daily recaps to managers of shift occurrences

JCU SUMMER ALUMNI REUNION STAFF

University Heights, OH

Student Supervisor

June 2022 - June 2024

- Set up and tore down for events and programs over 4 days
- Facilitated luggage delivery to the dorms and shuttled the alumni around campus
- Constructed a 4 day schedule for 35 employees and assisted supervising the students

JCU PHYSICS DEPARTMENT EMPLOYEE

University Heights, OH

Teaching Assistant

January 2024 - May 2025

- Held personal office hours for 2 hours a week
- Graded lab reports and helped non-major/ major physics students with questions or procedural complications during the lab

- Spent 2 hours a week setting up lab and running through it to ensure it runs smoothly
- Substituted for professor during lab sessions, delivering instruction and overseeing experiments independently

LEADERSHIP & SERVICE

CHOOSE OHIO FIRST SCHOLAR

University Heights, OH
August 2021 – May 2025

Mentor and Recipient

- Met once a week with a select group of 15 STEM students and guided them on their college experience
- Engaged in professional development events and alumni speaker sessions to build industry knowledge and expand network

XAVIER-NICHOLS DEPARTMENT AWARD

University Heights, OH
April 2023 & 2024

Issued by John Carroll Physics Department

- Supports the academic endeavors of one female student majoring in the physics department each year

SKILLS & INTERESTS

Computer Skills: Proficient in Excel, AirTable and SolidWorks

Grad Classes Taken: Business Analytics, Finance for Tech Ventures, Design Entrepreneurship, Idea Validation, Generative AI, Quantitative Analysis, Strategic Tech Marketing, Personal Marketing, Sales and Growth Hacking, Object Fabrication, Entrepreneurial Accounting

Interests: Track and Field (4 year Varsity Triple Jumper at Collegiate Level), Playing Music, and Drawing