

Team Name: WuShockGo

Date of Submission: 10/12/2021

Meeting Date & Time: 10/7/2021 @ 6:45PM

Meeting Location: DISCORD

Meeting Duration: 180 MINUTES

| Team Members | X = Present | Notes |
|-------------------|-------------|------------|
| Dan Khuu | X | On Discord |
| Karishma Bhakta | X | On Discord |
| Sriram Srinivasan | X | On Discord |
| Tan Tran | X | On Discord |
| Fitri Rozi | X | On Discord |

Progress:

Team accomplishments for the week: A short narrative, typically 1-2 paragraphs, should include decisions made by the team as a result of the team discussions, and how the team arrived at the decision.

This week we discussed our upcoming midterm presentations. We felt the best way to present was to use Google Slides. We looked over what was needed of us for the presentation and each member decided they would work on their slide and Karishma decided we would meet again on Thursday October 7, 2021 @6:45PM. We then moved on to discussing the email Fitri received from our sponsor, Dr. Rangel at Tabor College. She let us know that she was aiming for a mobile app and was willing to meet us through Zoom to discuss more, so Fitri set up an appointment for Saturday October 2, at 9:00AM. We then went over our roles, slightly modifying them to fit a mobile app. Fitri helped us understand what languages and softwares we would be using for the front and back end language, editing platform, and testing platform. Dan then helped us understand that each team member would get about 3 minutes to present their slide for the presentation. We ended the meeting and decided we would meet again on Saturday for the meeting with Dr. Rangel.

We met again on Saturday with Dr. Rangel at 9:00AM. Dr. Rangel started off by telling us that they would like something that would give students the information they need. She showed us the Texas A & M app, and told us that they were wanting something very similar to their app. The app should be compatible for IOS and Android users as well. A question by Dr. Rangel was how she would be able to update or fix the app once our team graduates. Our team did some back and forth

discussion and Dan and Fitri suggested that she would have access to the admin project. Tan discussed what would be static and dynamic in the app to help give all of us a better idea of how to layout the app. An interesting question by Sriram was who would be our testing audience. Dr. Rangel told us she has a group of 5 students in her class who would be willing to test the app. We decided we received enough information from Dr. Rangel and we let Dr. Rangel know that any form of communication would be done through Karishma. We ended the meeting and Karishma let the team know that the Midterm Prep meeting would be on Thursday October 7, 2021 @ 6:45PM.

Individual contributions: A brief narrative (1-3 sentences) made by **each team member** summarizing their respective activity for the past week.

Dan Khuu: Our team created Google Slides for Mid-term presentation. We practiced and assigned who will give the speech on which slide. Since, each slide has different jobs and topics. We finalized and made sure that everyone was clear on their slide.

Karishma Bhakta: This week my group and I discussed what we would need to put together for our upcoming midterm presentation. We decided to go with Google Slides and I looked over our requirements to check what would be needed of us. Finally, we met with our sponsor, Dr. Rangel at Tabor College on Saturday who helped us gain more insight on what she would like our project to contain. During this meeting, I took notes to share with the team.

Tan Tran: This week we went over the project roles again. Clarifying roles and switching over project ideas into mobile app development. Discuss the midterm presentation and research ideas. We also met with our sponsor for our 1st meeting to discuss the project.

Sriram Srinivasan: This week, my team and I diligently worked on creating and finalizing the PowerPoint presentation. The team and I wrote out our own parts individually during our free time, and we all met on Thursday evening to rehearse the presentation. The team and I feel confident in our rehearsals and we had Fitri come in to edit some of the points on the slides for clarity / redundancy, and are confident in doing well on the midterm presentations.

Fitri Rozi: My team and I discussed what we needed to prepare for next week's presentation. We created some of the slides, but they were not fully done since we had to speak to our sponsor first to understand what the project was about. On Saturday, we met with Dr. Rangel who explained in great detail about the requirements, goals, and plans for developing a mobile app. We will continue to keep in touch with her to make sure that our progress meets her agenda. Before giving our presentation on Friday, we plan to rehearse our parts and make sure that we are ready.

NOTES:

- 1) A team member present at the meeting but making no contributions risks a ZERO for the weekly minutes.
- 2) A team member missing the meeting without providing data to the team in advance of the team meeting risks a ZERO for the weekly minutes.
- 3) A team member missing more than two weekly team meetings and having no significant contact with the team risks a ZERO for weekly minutes and a ZERO for any assignments completed by the team when absent

Project Tracking (current work): Assignments and activities are to be tracked until completed.

| Team Member | Assignment | Due Date | % Complete |
|-------------------|----------------------------|----------|------------|
| Dan Khuu | Midterm Presentation Prep | 10/7 | 100% |
| | Midterm Presentation | 10/8 | 100% |
| Karishma Bhakta | Midterm Presentation Prep | 10/7 | |
| | Midterm Presentation | 10/8 | |
| Tan Tran | Midterm Presentation Prep | 10/7 | |
| | Midterm Presentation | 10/8 | |
| Sriram Srinivasan | Midterm Presentation Prep | 10/7 | |
| | Midterm Presentation | 10/8 | |
| Fitri Rozi | Mid Term Presentation Prep | 10/7 | |
| | Midterm Presentation | 10/8 | |
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Issues:

Include a brief description of issues the team has encountered, and potential resolutions for the issues. If the team would like staff to help with the issues, this is the appropriate place to request assistance.

No Issues.

Include the schedule for the next meeting:

Meeting Date & Time: 10/7 @ 6:45PM

Meeting Location: Discord