

Team Name: WuShockGo

Date of Submission: 09/12/2021

Meeting Date & Time: 09/11/2021 @ 7:15PM

Meeting Location: DISCORD

Meeting Duration: 90 MINUTES

Team Members	X = Present	Notes
Dan Khuu	X	On Discord
Karishma Bhakta	X	On Discord
Sriram Srinivasan	X	On Discord
Tan Tran	X	On Discord
Fitri Rozi	X	On Discord

Progress:

Team accomplishments for the week: A short narrative, typically 1-2 paragraphs, should include decisions made by the team as a result of the team discussions, and how the team arrived at the decision.

This week we started off by having a meeting with the professor to see whether our project would be approved or not. Tan started off by explaining to the professor about our project and what our idea was. The professor gave us multiple pointers to help us better understand what we would be getting into. One main question the professor asked us was where we would host. He recommended we join with GoCreate to help host. Our project got approved once we discussed what would be needed of us in order to successfully meet the technical and ABET marks for CS.

Next, our team had our meeting to discuss the assignments we had due this week. We started off with our Project Proposal. We discussed with our team what our product description would be. Each member provided an idea of how to properly describe our product. We moved on to our Primary Application Proposal. A few features were discussed with the group. Karishma gave an idea of how we could input activities that are happening on campus, as well as news. Dan suggested we put useful links from WSU as well as multi-language translation. Fitri suggested installing Ubuntu server on Raspberry Pi and MongoDB/MySQL for our database server. We moved on to our Requirements. We analyzed our requirements and wrote those down. Next, we went over our Stretch Objectives. Sriram pointed out a few excellent issues that we would run into. Finally, we

started on our Project Proposal Write Up 2. As a group we provided our Reasoning and Goal of this project. We ended the meeting reminding everyone to finish up their Individual Journals and Karishma let everyone know that the next meeting would be Friday September 24 @ 7:30PM.

Individual contributions: A brief narrative (1-3 sentences) made by **each team member** summarizing their respective activity for the past week.

Dan Khuu: My team and I wrote the Project Proposal. We brainstormed what we needed to do for the project and added to the project to make it good/appropriate for students to use. We also discussed getting more features to put into the project to help WSU students have the best experience while using our project. We also presented our project idea to Professor Andy to see if he approved or not.

Karishma Bhakta: This week my team and I spoke with the professor to get approval for our project. We worked on the project proposal and I gave input on how to better work our sentences. We also discussed what our main goal for this project was, and I pointed out that our main goal is to provide an easier way for students to be involved on campus.

Tan Tran: Our group Spoke with the professor and got our project approval. We also worked with the team to write out a project proposal. I also participated in the team's discussion and provided feedback on the project idea. I also provided information on the project and suggestions to improve on.

Sriram Srinivasan: My team and I talked to the professor and finally gained approval for the project topic. Others and I worked on the project proposal write up, team's weekly minutes, added a couple of things and edited the sentences written for better clarity. I provided input on how a couple of features need to be added or omitted, and had a high-level idea of how the project needs to be conducted.

Fitri Rozi: My group and I had a meeting with Professor Stallard to discuss our project idea. After the meeting, we worked on the project proposal and wrote down the product title, product description, requirements, and stretch objectives. Since we want to make this project into service learning, I sent an email to Ken Wisemen to see if we could get a sponsor from GoCreate.

NOTES:

- 1) A team member present at the meeting but making no contributions risks a ZERO for the weekly minutes.
- 2) A team member missing the meeting without providing data to the team in advance of the team meeting risks a ZERO for the weekly minutes.
- 3) A team member missing more than two weekly team meetings and having no significant contact with the team risks a ZERO for weekly minutes and a ZERO for any assignments completed by the team when absent

Project Tracking (current work): Assignments and activities are to be tracked until completed.

Team Member	Assignment	Due Date	% Complete
Dan Khuu	Individual Journal	9/12	75%
	Project Planning	9/12	
Karishma Bhakta	Individual Journal	9/12	75%
	Project Planning	9/12	
Tan Tran	Individual Journal	9/12	75%
	Project Planning	9/12	
Sriram Srinivasan	Individual Journal	9/12	75%
	Project Planning	9/12	
Fitri Rozi	Individual Journal	9/12	75%
	Project Planning	9/12	

Plan (future work):

A brief description of the tasks and activities the team needs to accomplish work over the coming weeks. As team members pick up assignments, move from this table to the tracking table. Consider future work a running task-list with an expected due date for completion.

[illegible]

Issues:

Include a brief description of issues the team has encountered, and potential resolutions for the issues. If the team would like staff to help with the issues, this is the appropriate place to request assistance.

No Issues.

Include the schedule for the next meeting:

Meeting Date & Time: 9/17 @ 7:30PM

Meeting Location: Discord